

ASSOCIATION OF NORTHERN CALIFORNIA ONCOLOGISTS

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INTRODUCTION

The *Association of Northern California Oncologists* (ANCO) was organized in 1990 to be an advocate for, educate, and inform the practicing hematologist and oncologist. As of June 30th, 2016, ANCO represents 516 hematologists and oncologists throughout northern California, up from 488 in 2015. Of these, 160 are community (159) or government (1) based oncologists, 10 are retired from full-time medical practice, 240 are affiliated with one of the three regional academic cancer centers—*Stanford University* (91), *UC Davis* (48), and *UC San Francisco* (101)—and 106 practice at *The Permanente Medical Group* (at 19 locations). One hundred four (104) members practice at seven (7) multi-site (often multi-disciplinary) community practices, as follows:

28 MDs @ 13 sites
 15 MDs @ 8 sites
 20 MDs @ 5 sites
 14 MDs @ 2 sites
 11 MDs @ 2 sites
 9 MDs @ 2 sites
 7 MDs @ 2 sites

Finally, 55 members practice in 38 single-site practices, as follows:

17 practices w/ 1 MD
 3 practices w/ 2 MDs
 3 practices w/ 3 MDs
 3 practices w/ 4 MDs
 1 practices w/ 5 MDs
 1 practice w/ 6 MDs

ANCO is a state/regional affiliate of the *American Society of Clinical Oncology* (ASCO) and a member of the *Association of Community Cancer Centers* (ACCC). ANCO and MOASC share the oncology specialty delegation

at the *California Medical Association* (CMA).

ANCO is dedicated to the delivery of the highest quality care to people living with cancer by providing a forum for the exchange of ideas, data, and knowledge and by representing the interests of physicians and people living with cancer. To these ends, ANCO disseminates information via e-mail, FAX broadcast, the *ANCO FAX News*, and its website; sponsors clinical education meetings for physicians and nurses and professional education meetings for physicians, and nurse and practice managers; and, advocates on behalf of physicians and people living with cancer before State and Federal government agencies, regional and national hematology/oncology and medical societies, and insurance and pharmaceutical companies.

ANCO's goal is to preserve and defend the autonomy of oncologists and hematologists to provide the highest quality care to people living with cancer. Our clearly defined objectives are to:

- **Disseminate the latest and best information** impacting the practice of hematology/oncology to members.
- **Provide clinical education** to physicians and nurses and **professional education** to physicians, nurses, and practice managers.
- **Serve as an advocate and liaison** for its members before regional and national organizations (i.e.,

government, private, and corporate).

- **Play an active role in the reimbursement environment** on behalf of physicians, nurses, managers, and people living with cancer.

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GROUP MEMBERSHIP

ANCO initiated a **Group Membership** in 2008 based on a mutual set of perceived values and benefits and a mutual set of interests. The ANCO *Board* believes that the *Association* and *The Permanente Medical Group* (TPMG) will each receive value from Group Membership. Specifically:

- TPMG hematologists/oncologists will be included in ANCO's ongoing advocacy activities (e.g., coverage policy development) with Medicare, DHS/MediCal, and other state regulatory agencies.
- TPMG hematologists/oncologists and their staffs will be invited to attend ANCO's clinical and professional education programs and will be included in ANCO's educational programming and planning (e.g., for *San Antonio Breast Cancer Symposium Highlights*, *ASH Highlights*, and *ASCO Highlights*).
- Group Membership will provide networking opportunities for TPMG, community, and institutional ANCO members and will provide an opportunity for additional professional collaboration between TPMG, community, and academic hematologists/oncologists (e.g., by announcing TPMG educational opportunities to ANCO's membership at large).

INSTITUTIONAL MEMBERSHIP

Institutional Members have the following dues and benefits.

Dues: \$1,000/calendar year/institution.

Eligibility: *Department(s) of Hematology and/or Oncology* of accredited, degree granting teaching universities or research institutions.

Benefits: (1) Faculty and fellows will be designated members of ANCO and receive all the membership privileges and benefits of other members. (2) Each Institutional Member shall provide ANCO with a list of those faculty and fellows that wish to be affiliated with ANCO and listed in *The ANCO Directory*. (3) The full-time head or medical director of the *Department* or his/her designee will be invited to participate on the ANCO *Board of Directors*.

Goals and Objectives. The goals and objectives of ANCO's Institutional Membership program are:

- to include the academic institutions in its ongoing advocacy activities.
- to include the academic institutions in its educational programming and planning.
- to develop programs and services for those Fellows interested in a possible career in community practice.
- to facilitate research collaboration between community oncologists and academic institutions.

- to develop programs and services for academic cancer nurses regarding patient care.
- to develop programs and services for academic cancer center administrators regarding contracting, practice administration, and reimbursement.

**CURRENT
INSTITUTIONAL MEMBERS**

Stanford Cancer Center

**University of California, Davis
Cancer Center**

**University of California,
San Francisco**

CORPORATE MEMBERSHIP

The goal of ANCO's Corporate Membership program is to develop a comprehensive partnership between ANCO and other organizations serving the oncology community.

CURRENT CORPORATE MEMBERS

Sustaining Level *(\$20,000 per year)*

Astellas Oncology • Celgene • Incyte • Taiho Oncology • Takeda Oncology • Teva Oncology

Diamond Level *(\$12,000 per year)*

AMGEN • Bristol-Myers Squibb Oncology • Eisai
Genentech BioOncology • Janssen Oncology • Lilly Oncology
Merck • Pharmacyclics • Sandoz Biopharmaceuticals

Gold Level *(\$6,000 per year)*

AbbVie • Bayer Healthcare Pharmaceuticals • Boehringer Ingelheim Pharmaceuticals
Clovis Oncology • EMD Serono • Exelixis • Gilead Sciences • Genomic Health
Heron Therapeutics • Infinity Pharmaceuticals • Ipsen Biopharmaceuticals • Jazz Pharmaceuticals
Medivation • Novartis Oncology • Pfizer Oncology • Pfizer US Biosimilars • Seattle Genetics

Silver Level *(\$1,200 per year)*

Agendia • Alexion Pharmaceuticals • ARIAD Pharmaceuticals • AstraZeneca
bioTheranostics • Cardinal Health Specialty Solutions • Daiichi Sankyo • Dendreon
Foundation Medicine • Genoptix Medical Laboratory • GenPath Oncology • Guardant Health
Helsinn Oncology • Kite Pharmaceuticals • Merrimack Pharmaceuticals
nanoString • Oncology Supply/ION • Sanofi Genzyme • Tesaro

**DRUG REIMBURSEMENT
&
PATIENT ASSISTANCE
PROGRAMS**

ANCO's Corporate Members have provided specific information about their drug reimbursement and patient assistance programs below. For general assistance information, also visit:

American Society of Hematology
www.hematology.org/Clinicians/
Drugs/Programs/

assistPoint
www.assistpoint.com

*Association of Community Cancer Centers
Patient Assistance and Reimbursement Guide*
www.accc-cancer.org/publications/
PatientAssistanceGuide.asp

*CancerCare
Co-Payment Assistance Foundation*
www.cancercarecopay.org

*Good Days
(formerly Chronic Disease Fund)*
www.gooddaysfromcdf.org

HealthWell Foundation
www.healthwellfoundation.org

*National Comprehensive Cancer Network
Reimbursement Resource Room*
www.nccn.org/
reimbursement_resource_room/default.aspx

National Organization for Rare Disorders
www.rarediseases.org

NeedyMeds
www.needymeds.com

Patient Advocate Foundation
www.copays.org

Partnership for Prescription Assistance
www.helpingpatients.org

RxAssist
www.rxassist.org

Alexion Pharmaceuticals

OneSource
www.soliris.net/onesource/
about-onesource.html
(888) 765-4747
Soliris

AMGEN

AMGEN Assist 360
www.amgenassist360.com
(888) 4ASSIST (427-7478)
9:00AM-8:00PM Eastern Time
AMGEN Assist gives patients and healthcare professionals a single destination for access to *eService* and online forms, and makes it easier to find a program that would best meet each patient's unique needs, including coverage and reimbursement services, co-pay support information, and assistance for uninsured patients. Please contact (888) 4ASSIST (888-427-7478), or visit
www.amgenassistonline.com.

ARIAD Pharmaceuticals

*ARIAD Patient Access & Support
Services (PASS)*
www.ariadpass.com
(855) 447-PASS (7277)
9:00AM-6:00PM Eastern Time
Iclusig-Ponatinib

Astellas Oncology

Cresemba Support Solutions
www.cresembasupportsolutions.com
(800) 477-6472
Cresemba
Xtandi Support Solutions
www.xtandisupportsolutions.com
(855) 898-2634
Xtandi
Astellas Pharma Support Solutions
www.astellaspharmasupportsolutions.com
All Astellas Products

AstraZeneca

AstraZeneca Access 360 Program
(844) 275-2360
www.MyAccess360.com
8:00AM-8:00PM Eastern Time
*Arimidex, Casodex, Faslodex, Iressa,
Lynparza, Tagrisso, Zoladex*
AstraZeneca Access 360 provides patient access, reimbursement support, and

information about affordability programs for *AstraZeneca's* medicines. We help patients and providers with: Identifying and understanding prescription coverage, out-of-pocket costs, and pharmacy options; prior authorization support; pharmacy coordination; reimbursement process; claims, denials, and appeal support; connecting patients to patient savings programs; referring patients to patient assistance programs; and, connecting to nurse assistance or educational support programs, if applicable (not for all medicines).

Bayer Healthcare Pharmaceuticals

REACH (Patient Assistance and General Information for Nexavar and Stivarga)

www.REACHPatientSupport.com
(866) NEXAVAR (639-2827)

Nexavar, Stivarga

www.xofigo-us.com/patient/
assistance/

(855) 6XOFIGO (696-3446)

FAX (855) 963-4463

9:00AM-8:00PM Eastern Time

Xofigo

Patient assistance and general information is available for *Bayer* products.

Boehringer Ingelheim Pharmaceuticals

www.gilotrif.com/solutions_plus.html
(877) 814-3915

8:00AM-8:00PM Eastern Time

Gilotrif

Solutions Plus makes patient support a priority by providing a broad range of access, reimbursement, and clinical support solutions for patients who are prescribed *Gilotrif* tablets by helping patients quickly and affordably access *Gilotrif*; providing patient education; and, managing doses and adverse events to complement care. *Solutions Plus* improves the overall patient support experience by offering a single, dedicated specialty pharmacy (Accredo); a single point of contact; efficient and reliable service; consistent patient support; and, innovative programs to support treatment.

Bristol-Myers Squibb Oncology

BMS Access Support

www.BMSAccessSupport.com

(800) 861-0048

8:00AM-8:00PM Eastern Time

All Bristol-Myers Squibb Oncology Products

BMS Access Support is committed to providing access and reimbursement support, including co-pay assistance for eligible commercially-insured patients.

Cardinal Health Specialty Solutions

Cardinal Health e-Recovery Program

www.eobone.com

(reimbursement solution tool);

www.vitalsourcegpo.com

(access to all *Cardinal* services)

Taking advantage of patient assistance and copay assistance programs is a full-time job. Our solutions are there to help save you time and money.

Community practices like yours spend a significant amount of time every day helping patients find ways to offset the rising costs of cancer care. Accessing patient assistance programs (PAPs) for cancer and supportive care drugs is important, but takes so much time.

Keeping up with all the changes in program requirements and forms, tracking applications and drug replacement are an incredible burden.

Layered on top of that are all the emerging copay assistance programs.

The *Cardinal Health e-Recovery Program* provides a web-based tool to make it all so much easier. Our team has the experience to help you make sure you don't miss any opportunities to help your patients access all the available programs out there.

Celgene

Celgene Patient Support

www.celgenepatientssupport.com

(800) 931-8691

5:00AM-4:00PM Pacific Time

Celgene Patient Support provides a dedicated, central point of contact for patients and healthcare professionals who use *Celgene* products. *Celgene Patient Support* is a free service that helps patients and healthcare professionals navigate the challenges of

reimbursement, providing information about co-pay assistance, and answering questions about obtaining *Celgene* products.

Eisai

Eisai Assistance Program

www.eisaireimbursement.com
www.akynzeosavingsprogram.com
www.halavensavingsprogram.com
www.lenvima.com

(866) 613-4724

FAX (866) 573-4724

8:00AM-8:00PM Eastern Time

Aloxi, Halaven, Lenvima

The *Eisai Assistance Program* currently provides patient assistance and reimbursement support for *Aloxi, Halaven, and Lenvima*. A customer service representative will assist with *Eisai* product information, patient assistance programs for uninsured and indigent patients, underinsured patients, reimbursement questions, prior authorizations, insurance verifications, benefits investigations, referral to co-pay assistance programs, billing/coding questions, appeal assistance, and referral to disease-state assistance programs.

Foundation Medicine

FoundationACCESS Reimbursement and Financial Assistance

(888) 988-3639

FoundationOne, FoundationOne Heme

Foundation Medicine works within each patient's ability to pay by providing financial assistance and payment plans through our *Reimbursement and Financial Assistance Program*. *Foundation Medicine* is committed to making the billing and reimbursement process as straightforward as possible for patients by appealing coverage decisions for *Foundation Medicine's* comprehensive genomic profiling tests on behalf of patients and supporting patients every step of the way. The *Financial Assistance Request Form* is available at http://foundationone.com/docs/Patient%20Financial%20Assistance%20Application.pdf?__hstc=197910000.ca54bd200688390fb3cffe

d497960ad.1401198872498.1432697851762.1432747722833.28&__hssc=197910000.2.1432747722833&__hsfp=196914911. Please watch a video at <https://www.youtube.com/watch?v=yPcRm2eCRvQ> or contact our billing or client services team to learn more about the financial assistance program.

FoundationACCESS Careline

foundationone.pafcareline.org

(866) 460-1928

Monday-Thursday, 8:00AM-8:00PM Eastern Time;

Friday, 8:00AM-7:00PM Eastern Time

Foundation Medicine in collaboration with the *Patient Advocate Foundation (PAF)* is offering the

FoundationACCESS Careline program to offer comprehensive case management services to uninsured, underinsured and insured patients who are facing obstacles obtaining prescribed targeted therapies that are approved in an indication other than the patient's tumor type and increases physicians' ability to act on *FoundationOne* or *FoundationOne Heme* results. Physicians may enroll their patients through the dedicated hotline or online portal.

FoundationACCESS Trial Navigator

(888) 988-3639

Foundation Medicine in collaboration with *EmergingMed* offers clinical trial navigation services to help patients and their physicians find and enroll in the right clinical trial for them. This service provides patients with a dedicated clinical trial navigator at *EmergingMed* who will work with the patient and their health care team to identify the clinical trials that best match the patient's clinical and genomic profile and ensure successful connection to a trial site through support and follow-up. Patients or physicians can contact our client services team to learn more or enroll.

Genentech BioOncology

Genentech Access Solutions

www.genentech-access.com
 (888) 249-4918
Alecensa, Avastin, Cotellic, Erivedge, Gazyva, Herceptin, Kadcylla, Perjeta, Rituxan, Tarceva, Tecentriq, Xeloda, Zelboraf
Genentech Access Solutions provides one-stop access to a broad array of reimbursement information, and support and services for patients so that they can focus on treatment. In addition to providing information about co-pay assistance through independent public charities, *Genentech Access Solutions* can also help with common reimbursement challenges, insurance appeals and coverage denials, and referrals to the *Genentech Access to Care Foundation*.

Oncoline
 (800) 443-6676
 8:30AM-5:00PM Eastern Time
Kytril, Roferon-A, Vesanoid, Xeloda
Oncoline offers a range of reimbursement and literature search services, including third-party payer reimbursement information, coverage and benefits verification, billing codes and claims procedures, assistance with appeals, clinical literature searches, and enrollment information for *Roche's Medical Needs Program*.

Genomic Health

Genomic Access Program (GAP)
 www.OncotypeDX.com
 (866) ONCOTYPE (662-6897)
Oncotype DX
Genomic Health has established the *Genomic Access Program (GAP)* to provide financial and administrative support to patients ordering the *Oncotype DX* assay. The GAP program was established to assist qualified patients gain access to *Oncotype DX* and to help patients and physicians with the entire reimbursement process. GAP is made up of dedicated professionals who advocate on a patient's behalf by working with physicians' offices and insurance companies to facilitate access to *Oncotype DX*. In addition, GAP provides various comprehensive

financial assistance programs for patients with financial hardship, uninsured patients, and underinsured patients based on eligibility. While GAP directly supports the patient, it also works with physicians' offices to provide individualized assistance and support with every claim. GAP services are available at physician or patient request, do not require pre-registration, and can be accessed at any time before, during, or after you have ordered the *Oncotype DX* assay. *Genomic Health* is prepared to bill insurance plans directly on behalf of insured patients whose physician orders an *Oncotype DX* assay. Through GAP, the patient's physician can request a benefits investigation to confirm whether the patient's insurance plan is active and obtain available benefits information specific for *Oncotype DX*. Some insurers require a prior authorization before processing the patient's specimen; the GAP team can also help facilitate this process. In the event that a payer denies an *Oncotype DX* claim, GAP representatives will identify the reasons and advocate on the patient's behalf. For additional information, visit www.OncotypeDX.com.

Gilead Sciences

Zydelig AccessConnect Program
 www.zydeligaccessconnect.com
 (844) 6ACCESS (622-2377)
Zydelig
 The *Zydelig AccessConnect Program* offers a central resource designed to help your patients access, afford, and adhere to *Zydelig* therapy. Patients or their providers may access the *AccessConnect Program* by visiting www.zydeligaccessconnect.com or www.zydelig.com or calling (844)-6ACCESS (622-2377). Our Case Specialist Team can help you navigate insurance requirements for *Zydelig* coverage, including determining prior authorizations and appeals requirements. Plus, they can help explain the fulfillment process of *Zydelig*, from the day benefits investigation starts all the way through

product delivery. The *Zydelig QuickStart Program* offers a free 30-day supply of Zydelig for eligible patients experiencing an insurance delay of more than 5 business days. There is no purchase obligation for participation in the *QuickStart Program*. Patients with commercial insurance may be eligible for the *Zydelig AccessConnect Copay Coupon Card*. The *Copay Coupon Card* will cover the out-of-pocket costs for Zydelig after the first \$5 per prescription fill, up to a maximum of 25% of the catalog price. Additional copay assistance may be available through independent assistance foundations that meet certain eligibility requirements, including income limits. They can help patients with government insurance, like Medicare, who are having difficulty paying for Zydelig copays, coinsurance, or other related expenses. Your patients who lack insurance coverage may be eligible to receive Zydelig free of charge through the *Zydelig Patient Assistance Program*. *Zydelig AccessConnect* understands that it may be challenging for patients to remember to take their medication. Patients who enroll in nurse support will receive the outreach where the Patient Support Nurse can support your patients with useful tips to help them take their medication as prescribed as well as provide access to patient resource groups.

Guardant Health

Guardant 360 Access

www.guardanthealth.com/wp-content/uploads/2016/06/Guardant-Access.pdf

Guardant Health is committed to providing easy and affordable access to its test and services. *Guardant Access* is a program that manages the billing process for patients and is designed to reduce paperwork, manage claims appeals with insurance companies and handle most billing questions. Additional *Guardant Access* can be found at guardanthealth.com/wp-content/uploads/2016/06/Guardant-Access.pdf.

Incyte

IncyteCARES

www.incytecares.com

(855) 4-Jakafi (452-5234)

FAX (855) 525-7207

6:00AM-5:00PM Pacific Time

Jakafi

IncyteCARES (Connecting Access, Reimbursement, Education and Support) offers ongoing support and resources to patients being treated with *Jakafi*, including: prescription insurance verification and prior authorization support; free drug and co-pay assistance, for those who qualify; referral to independent nonprofit organizations or foundations that may be able to provide financial assistance; and, access to oncology nurses.

Ipsen Biopharmaceuticals

IPSEN Coverage, Access,

Reimbursement, & Education Support (CARES)

www.ipsencares.com

(866) 435-5677

FAX (888) 525-2416

8:00AM-8:00PM Eastern Time

Somatuline Depot

Ipsen is proud to present *Ipsen CARES*, our *Ipsen Coverage, Access, Reimbursement, & Education Support* program. The goal of *Ipsen CARES* is to simplify interactions between the patient, the patient's insurance company, and the patient's doctor's office. With a wide range of valuable services, *Ipsen CARES* helps support the patient's treatment process every step of the way. *Ipsen CARES* helps the patient gain access to the medications that are important to their care and all related services, lessening the burden and stress of finding resources on their own.

Janssen Oncology

www.janssencarepath.com

The *Janssen CarePath* website provides reimbursement and patient support for over 20 *Janssen* products and a list of resources to assist providers and patients.

Lilly Oncology*Lilly PatientOne*

www.lillypatientone.com
 (866) 4PatOne (472-8663)
 9AM-7PM Eastern Time

Alimta, Cyramza, Gemzar

Lilly Oncology's PatientOne strives to offer reliable and individualized treatment support for eligible patients prescribed a *Lilly Oncology* product whether they are insured, underinsured, or simply uninsured. For those who qualify, *Lilly PatientOne* can help in the following ways: connect patients with the *Patient Assistance Program* to determine eligibility and funding options; evaluate financial assistance options including co-pay programs and co-pay assistance foundations; provide reimbursement assistance (benefits investigations, prior authorization, evaluation of other funding options); and, assist with denied claim appeals.

Medivation*Xtandi Support Solutions*

www.xtandiaccess.com
 (855) 8XTANDI (898-2634)

Xtandi

Xtandi Support Solutions offers an array of resources to help facilitate product coverage and payment to ensure that your patients can access *Xtandi*. *Xtandi Support Solutions* can: answer your questions about reimbursement, coverage, and payment for *Xtandi*; help you and your staff verify insurance requirements and track prior authorizations; provide assistance to you and your staff when prior authorizations are denied or when a patient's insurer does not cover *Xtandi*; help you coordinate with a specialty pharmacy within our network that is contracted with your patient's insurers to dispense *Xtandi*; determine whether your patients are eligible for patient or financial assistance for out-of-pocket costs associated with *Xtandi*; provide you with 24/7 access to status updates on your requests for patient assistance via our eService at www.astellasaccess.com; and, direct

your patients to additional information about *Xtandi* treatment.

Merck*The Merck Access Program*

www.merckaccessprogram.com
 (855) 257-3932

8:00AM-8:00PM Eastern Time

The Merck Access Program can help answer questions about access and support, including insurance coverage for patients, reimbursement, benefit investigations, prior authorizations, appeals, and referrals to the *Merck Patient Assistance Program*.

Merrimack Pharmaceuticals*Provyde (Onivyde Access Services)*

www.onivyde.com/onivyde-access-services/
 (844) ONIVYDE (664-8933)

*Onivyde***NanoString***Prosigna Patient Support Program (PPSP)*

prosigna.com/patient-support/
Prosigna Prognostic Breast Cancer Gene Signature

The *Prosigna Patient Support Program (PPSP)* is designed to help breast cancer patients gain access to the important information which can be obtained from the *Prosigna Prognostic Breast Cancer Gene Signature*. The Program includes an array of services to meet the needs of patients and health care providers.

Novartis Oncology*Oncology Access Now*

www.oncologyaccessnow.com
 Reimbursement Hotline
 (800) 282-7630

Patient Assistance Programs
 (866) 884-5906

Novartis is committed to providing access to its medicines for those most in need. Through a variety of resources, including the *Novartis Oncology Patient Assistance Program*, the *Novartis Oncology Reimbursement Hotline*, and our support of independent charitable copay foundations, *Novartis* has made a firm commitment to enable patients in need to access medicines. Visit

www.oncologyaccessnow.com for complete patient assistance, reimbursement, and clinical trial information.

Oncology Supply/ION

www.oncologysupply.com
(888) 536-7697

With our extensive industry network and distribution experience, we have the knowledge, guidance, collective buying power, and purchasing programs to help independent oncologists succeed. For over 35 years, *Oncology Supply* has distributed chemotherapy and supportive care products to independent oncology practices nationwide from our office/distribution center in Dothan, AL. Our passion is customer satisfaction. Our priority is exceeding expectations by delivering friendly, responsive service, while making the purchasing process easy and reliable to help our practices positively impact cancer patients' lives. Creating relationships of trust and loyalty is the foundation of our culture. Our experience and stability in the marketplace allows us to understand our customer challenges and achieve timely resolution with transparency. We guarantee the integrity of the origin of all pharmaceutical products we sell. In 1998, we partnered as the exclusive distributor for *ION Solutions*. Community-based oncologists rely on *ION Solutions* for creative GPO contracting, integrated dispensing solutions, and the expertise practices need to improve clinical and operational management. Pharmaceutical manufacturers rely on us as a trusted preferred partner for achieving product exposure and driving growth with existing products. Managed care companies depend on us to develop innovative programs to reduce overall costs and variability of care among our practices. *ION Solutions* introduced the *Community Counts* advocacy campaign in 2012. Through this, practices are encouraged to take charge and enact change to

shape healthcare delivery. We provide: technology solutions that reduce costs, optimize reimbursement, and improve staff productivity, accuracy, and performance; comprehensive peer-to-peer networking and education programs; insight regarding healthcare policy, inventory management, physician dispensing, and other trends that impact your site of care.

Nucleus Inventory Management gives users total control of managing and approving purchase orders, multiple dispense options to streamline practice workflows, and robust business analytical reporting to increase billing accuracy and lower inventory levels.

InfoDive provides actionable financial intelligence and benchmarking resulting in increased practice profitability using a web-based business solution. With over 45 PM systems interfaced, you can easily analyze internal data and benchmark with peers in a variety of areas including coding, productivity, marketing, and revenue collection.

MeridianSPECIALTY is an integrated, easy-to-use interface and customizable EMR is essential for operating at peak efficiency. When you connect staff, patients and operational data to your *Meridian* system, you see a 360° view of your practice that helps you make sound decisions quickly.

Protocol Analyzer brings clarity to the total cost of cancer care and helps reduce the overall cost to patients and your practice. By providing robust drug and protocol economic modeling, practices can quickly and efficiently determine the total cost of care.

Pharmacy Dispensing Program—Specialty Oncology Network (SON) is the largest longest tenured pharmacy program and our sole purpose is to help community oncology practices successfully optimize in-practice dispensing services. Eighty percent of

all dispensing oncology practices are SON members. *Specialty Oncology Network* members have grown their dispensing on average by more than 45%.

Pfizer Oncology

Pfizer RxPathways
www.pfizerRxPathways.com
(877) 744-5675
FAX (800) 708-3430
8:00AM-8:00PM Eastern Time
Aromasin, Bosulif, Camptosar, Ellence, Emcyt, Ibrance, Idamycin, Inlyta, Neumega, Sutent, Torisel, Xalkori, Zinecard

When patients have difficulty getting access to their *Pfizer* medicines, *Pfizer RxPathways* (which has replaced *Pfizer First Resource*) may provide the support services that can help. *Pfizer RxPathways* is a comprehensive assistance program that provides eligible patients with a range of support services, including insurance counseling, specialty pharmacy referral, co-pay assistance, and access to medicines for free or at a savings.

Pharmacyclics

YOU&I Support Program
www.youandiaccess.com
(877) 877-3536
Imbruvica
YOU&I Support Program is a personalized support program from *Pharmacyclics* and *Janssen Oncology* that includes information on access and affordability, nurse call support, and resources for patients being treated with *Imbruvica*. Patients or their provider may access the *YOU&I Support Program* by visiting www.youandiaccess.com or www.imbruvica.com or calling (877) 877-3536. *YOU&I Support Program* provides rapid (within 2 business days) benefit investigation, information about the prior authorization process, information about the insurance appeals process and can refer you to a specialty pharmacy. Patients may qualify for *YOU&I Start*: (If a patient is experiencing an insurance coverage decision delay, this program may give

you access to *Imbruvica*.) Patients may also qualify for *YOU&I Instant Savings Program*: (If a patient has commercial health insurance and meets eligibility requirements, they will pay no more than \$10 per month for *Imbruvica*.)

Sandoz Biopharmaceuticals

Sandoz One Source
www.sandozsource.com
(844) SANDOZ1 (726-3691)
FAX: (844) SANDOZ5 (726-3695)
9:00AM-8:00PM Eastern Time

Sanofi Genzyme

Sanofi Patient Connection
Provider Portal for Healthcare Professionals
www.visitspconline.com
Informational Website for Patients and Providers
www.sanofipatientconnection.com
(888) visitSPC (847-4877)
FAX (888) 847-1797
9:00AM-8:00PM Eastern Time
As part of *Sanofi Genzyme's* commitment to comprehensive disease management we offer resources to help healthcare professionals provide care for their patients. *Sanofi Patient Connection* is a program that includes patient assistance and reimbursement services to help take the challenge out of gaining access to *Sanofi Genzyme* products for patients in need. Visit the *Sanofi Patient Connection* website for additional information or call (888) visitSPC.

Seattle Genetics

SeaGen Secure Services
www.seagensecure.com
www.adcetris.com
(855) 4SECURE
FAX: (855) 557-2480
9:00AM-8:00PM Eastern Time
Adcetris
SeaGen Secure is a comprehensive reimbursement support hotline and patient assistance program for *Adcetris*. Reimbursement counselors are available to provide coverage, coding and reimbursement information in addition to case management for our patient assistance programs. Patient

assistance is available to uninsured and underinsured patients that have been prescribed *Adcetris*. Eligibility for patient assistance is based on gross family household income, residency and diagnosis. Additional program services include benefit investigations, assistance with underpaid/denied claims, *Adcetris* policy information and alternate funding research. Patients now have access to an *Oncology Nurse Advocate* when they call (855) 4SECURE. Our *Oncology Nurse Advocate* can assist patients with access to advocacy associations as well as provide regular patient support emails and newsletters.

Taiho Oncology

Taiho Oncology Patient Support
www.TaihoPatientSupport.com
(844) TAIHO-4U (824-4648)
FAX: (844) 287-2559

Longsurf

Taiho Oncology Patient Support provides financial support (insurance coverage and reimbursement support, co-pay savings for commercially insured patients, alternate funding support for Medicaid/Medicare- or government-insured patients, and patient assistance for those unable to afford *Longsurf*), and personalized nurse support.

Takeda Oncology

Velcade Reimbursement Assistance Program (VRAP)

www.velcade-hcp.com/
reimbursement/
(866) VELCADE, Option #2
9:00AM-5:00PM Pacific Time

Velcade

Takeda Oncology has developed this reimbursement resource website as a tool to help physicians understand the healthcare insurance environment for *Velcade*. While payers generally reimburse for *Velcade*, it is the details that dictate coverage for each individual patient's healthcare. This website provides general guidance regarding steps to support appropriate reimbursement and patient access to *Velcade* treatment. The VRAP line can also assist with benefit investigation

and transportation assistance.

Ninlaro 1Point

www.ninlaro-hcp.com/1Point
(844) N1POINT (844-617-6468),
Option #2
8AM-8PM Eastern Time

Ninlaro

The *Ninlaro 1Point* dedicated case management team can deliver personalized services that help patients and providers navigate coverage requirements for *Ninlaro*, streamline product access, and connect to helpful resources. Services include benefit verification and prior authorization assistance; assistance with appealing a payer denial; *Ninlaro Co-Pay Assistance Program* enrollment for eligible, commercially insured patients; specialty pharmacy referral and coordination; referral to alternative funding sources and third-party foundations; connection to support services, including referrals for transportation services, legal support, and national and local organizations for counseling; and, Patient Assistance Program.

Tesaro

Together with Tesaro

www.tesarobio.com/
togetherwithtesaro
(844) 2TESARO (283-7276)
8:00AM-8:00PM Eastern Time
Together with Tesaro provides a co-pay assistance program (virtual pay card), a patient assistance program, the *First Dose Program*, and coverage support.

Teva Oncology

CORE (Comprehensive Oncology Reimbursement Expertise)

www.TevaCORE.com
(888) 587-3263
FAX (866) 676-4073
9:00AM-8:00PM Eastern Time
CORE provides support for branded *Teva Oncology* products. *Teva Oncology* support programs are designed to help patients and healthcare providers navigate the reimbursement landscape with resources aimed at clarifying issues and assisting with the claims process.

Specific assistance includes benefit verification and coverage determination, policy benefits and limitations, personalized support through the claims process, and appeals support.

INTEvaGENCE offers an online expert forum where seasoned presenters bring you information, tools, instruction, and expert perspectives. Topics include oncology nurse navigation, continuous improvement of quality, and patient satisfaction. Go to intevagence.com/Brochure/ONC-40643_InTevaGence_Flashcard_v5.pdf for more information.

ARTICLES OF INCORPORATION
of the
ASSOCIATION OF
NORTHERN CALIFORNIA
ONCOLOGISTS

any activities or exercise any powers that are not in furtherance of the specific purposes of this Corporation.

Filed: March 22, 1991

I

The name of this Corporation is THE ASSOCIATION OF NORTHERN CALIFORNIA ONCOLOGISTS.

II

A. This Corporation is a nonprofit mutual benefit corporation organized under the Nonprofit Mutual Benefit Corporation Law. The purpose of this Corporation is to engage in any lawful act or activity which a corporation may be organized under such law.

B. The specific purposes of this Corporation are to (1) promote high professional standards of Medical Oncology in Northern California; (2) provide Oncologists with a forum for exchanging ideas, data and knowledge necessary to provide quality care; (3) support the search for more effective treatments of malignant illnesses by enrolling patients in clinical trials and implementing clinical research; and (4) assist Oncologists in providing patients with the best treatments possible.

III

The name and address in the State of California of this Corporation's ~~initial~~ agent for service of process is:

José Luis González, *Executive Director*
53 Maple Hill Drive
San Rafael, CA 94903

IV

The number and qualifications of members of this Corporation and their rights and privileges shall be as specified in the Bylaws.

V

Notwithstanding any of the above statements of purposes and powers, this Corporation shall not, except to an insubstantial degree, engage in

BYLAWS
of the
ASSOCIATION OF
NORTHERN CALIFORNIA
ONCOLOGISTS

**ARTICLE I
NAME AND PURPOSES**

The name of this Corporation and its purposes shall be as set forth in the Articles of Incorporation of this Corporation.

**ARTICLE II
OFFICES**

Section 1. Principal Office. The Corporation's principal office shall be fixed and located at such place as the Board of Directors shall determine. The Board is granted full power and authority to change the principal office of this Corporation from one location to another.

Section 2. Other Offices. The Board of Directors may at any time establish branch or subordinate offices at any place or places where the Corporation is qualified to do business.

Section 3. Registered Agent. The Executive Director shall serve as the Registered Agent for the Association of Northern California Oncologists. (Amended 2002)

**ARTICLE III
INDIVIDUAL MEMBERSHIP**

Section 1. Membership and Qualifications. Membership in this Corporation shall be open to those individuals who practice in California and are either Board qualified or Board eligible in Medical Oncology, Pediatric Oncology or Hematology. ~~Full membership in this Corporation shall be open to those individuals who practice in California and are either Board qualified or Board eligible in Medical Oncology, Pediatric Oncology or Hematology. Associate memberships in this Corporation shall be open to those individuals who practice in California and are either Board qualified or Board eligible in Radiation Oncology or Surgical Oncology. Individual membership in this Corporation shall be open to those individuals who practice in California or adjacent States and are either Board qualified or~~

Board eligible in Medical Oncology, Pediatric Oncology, Radiation Oncology, Surgical Oncology, or Hematology. Each candidate for membership shall be required to submit an application to the Corporation for approval. (Amended 1995) The Board is authorized to create additional membership categories (e.g., corporate, institutional) with specific requirements, rights, and privileges as shall be set by the Board from time to time. (Amended 2002)

Section 2. Membership Certificates. The Corporation shall not issue membership certificates, but may issue identification cards.

Section 3. Membership Fee. Each member shall pay a membership fee and periodic dues and assessments in such amounts and at such times as shall be determined by the Board. ~~To the extent that any fees, dues and assessments collected in any one (1) year exceed expenses, the excess will be applied to reduce assessments in the next year.~~ (Amended 2002)

Section 4. Privileges. Each ~~full~~ member shall have the right to vote, as set forth in Section 5 of this Article III, for the election of Directors, the disposition of substantially all of the assets of the Corporation, a merger and on a dissolution. Further, ~~full~~ members shall have all the rights afforded members under the California Nonprofit Mutual Benefit Corporation Law. Each member shall be eligible to attend meetings of the members of the Corporation and meetings of the Board. ~~Each full member may serve on committees, hold elected office, receive Corporation publications, and participate in Corporation functions.~~ Each full member may serve on committees and hold elected office. Each member may receive Corporation periodicals and participate in Corporation functions. (Amended 1995) (Amended 2002)

Section 5. Voting Rights. Subject to the provisions of Section 7612 of the California Nonprofit Mutual Benefit Corporation Law and these Bylaws, each ~~full~~ member shall be entitled to one vote on each matter submitted to a vote of the members. ~~Full m~~Members who fail to be in good standing, as set forth in Section 8 of this Article, shall not be entitled to vote on any matter. ~~Full m~~Members may vote

by written proxy. (~~Amended 1995~~) (Amended 2002)

Section 6. Transfer of Membership. ~~No membership or right arising from membership shall be transferred by reason of a member's death, resignation or otherwise. Membership or right arising from membership may be transferred by reason of a member's death, resignation, or otherwise with the approval of the Board of Directors.~~ (Amended 1994)

Section 7. Termination of Membership. The Board may terminate or suspend a membership or expel or suspend a member for non-payment of fees, periodic dues or assessments. The Board may also suspend a membership or expel or suspend a member if such member fails to subscribe to the purposes of this Corporation or abide by these Bylaws; fails to satisfy the qualifications for membership or fails in a material and serious degree to observe the rules of conduct of the Corporation or engages in conduct materially and seriously prejudicial to the purpose and interests of the Corporation. In the latter case, the Board shall give the member at least fifteen (15) days' prior written notice via personal delivery or certified or registered mail of the proposed expulsion, suspension or termination and of the reasons therefor. The member may submit a written statement to the Board regarding the proposed action not less than five (5) days before the effective date of the proposed expulsion, suspension or termination. Prior to the effective date of the proposed expulsion, suspension or termination, the Board shall review any such statement submitted and shall determine the mitigating effect, if any, of the information contained therein. A suspended member shall not be entitled to exercise any of the voting rights described in these Bylaws.

Section 8. Good Standing. If a member is in arrears in the payment of any installment of fees, periodic dues or assessments, for more than ~~thirty (30)~~ ninety (90) days, the Secretary shall notify the member of the delinquency. If no response from the member is received within thirty (30) days of the mailing of such notice, the member shall not be in good standing and shall not be entitled to vote as a member. The member may also be subject to

termination as set forth in Section 7 of this Article III. (Amended 2002)

Section 9. Place of Meetings. Meetings of members shall be held either at the principal office of the Corporation or at such other location within or outside the State of California that is designated either by the Board or by the written consent of all members entitled to vote.

Section 10. Annual and Regular Meetings. Annual and regular meetings of members ~~shall~~ may be held on such dates or at such times as may be fixed by the Board. In any year in which Directors are to be elected, the election ~~shall~~ may be held at the annual meeting of the members. The purpose of the annual and regular meetings shall be to transact pertinent business, share practice concerns and provide continuing education. (Amended 2002)

Section 11. Special Meetings. Special meetings of members may be called for any lawful purpose at any time by either (i) a majority of the Board or (ii) a majority of the Corporation's members and four (4) of its Directors. All requests for special meetings shall be in writing and be made to the President and Vice-President. The Secretary shall cause notice to be given to the members entitled to vote that a meeting will be held at time fixed by the Board not less than fourteen (14) nor more than sixty (60) days after the receipt of their request.

Section 12. Notice of Meetings. Written notice of each annual, regular and special meeting of members shall be given not less than fourteen (14) nor more than ninety (90) days before the date of the meeting to each member entitled to notice thereof; provided, however, that if notice is given by mail, and the notice is not mailed by first class, registered or certified mail, the notice shall be given not less than twenty (20) days before the meeting. Such notice shall state the place, date and hour of the meeting and the general nature of the business to be transacted, and no other business may be transacted. The notice of any meeting at which Directors are to be elected shall include the names of all those who are nominees at the time the notice is sent to members.

Section 13. Quorum. One-third (1/3) of the voting power represented in person or by written proxy shall constitute a quorum at any meeting of members. If a quorum is present, the affirmative vote of the majority of the voting power represented at the meeting, entitled to vote, and voting on any matter shall be the act of the members, unless the vote of a greater number is required by law, by the Articles of Incorporation of this Corporation or by these Bylaws. The members present at a duly called or held meeting at which a quorum is present may continue to do business until adjournment, notwithstanding the withdrawal of enough members to leave less than a quorum, if any action taken (other than adjournment) is approved by at least a majority of the members required to constitute a quorum.

Section 14. Adjourned Meetings. Any members' meeting, whether or not a quorum is present, may be adjourned from time to time by a vote of the majority of the votes represented in person but in the absence of a quorum (except as provided in Section 13 of this Article III) no other business may be transacted at such meeting. No meeting may be adjourned for more than forty-five (45) days. It shall not be necessary to give any notice of the time and place of the adjourned meeting or of the business to be transacted thereat, other than by announcement at the meeting at which such adjournment is taken; provided, however, that if after adjournment a new record date is fixed for voting, a notice of the adjourned meeting shall be given to each member who, on the record date for notice of the meeting, is entitled to vote at the meeting, as in the case of the meeting as originally called.

Section 15. Record Date. The record date for determining members entitled to notice of the meeting of members shall be at the close of business on the business day next preceding the day on which notice is given or, if notice is waived, at the close of business day next preceding the day on which the meeting is held.

Section 16. Action Without Meeting. Subject to Section 7513 of the California Nonprofit Mutual Benefit Corporation Law, any action that may be taken at any annual, regular or special meeting of members may be taken without a meeting if the written ballot of every

member is solicited. Approval by written ballot shall be valid only if the number of ballots cast within the time period specified equals or exceeds the quorum required to be present at a meeting authorizing the action, and the number of approvals equals or exceeds the number of votes that would be required to approve at a meeting at which the total number of votes cast was the same as the number of votes cast by ballot. Alternatively, any action required or permitted to be taken by the members may be taken without a meeting, if all member individually or collectively consent in writing to the action. The written consent or consents shall be filed with the minutes of the proceedings of the members.

Section 17. Conduct of Meetings. The President, or his or her designee, shall preside as chairman at all meetings of the members. All meetings shall be conducted in accordance with Roberts Rules of Order.

Section 18. Proxies. Each member entitled to vote may do so either in person or by one or more agents authorized by a written proxy, signed by the person and filed with the Secretary of the Corporation. If the Corporation has 100 or more members, any form of proxy distributed to 10 or more members shall afford an opportunity on the proxy to specify a choice between approval and disapproval of each matter or group of related matters and shall provide, subject to reasonable specified conditions that when the person solicited specifies a choice with respect to any such matter, the vote shall be cast in accordance with that specification. In any election of Directors any form of proxy that a member marks "withhold," or otherwise in a manner indicating that the authority to vote for the election of Directors is withheld, shall not be voted either for or against the election of a Director.

ARTICLE IV DIRECTORS

Section 1. Powers. Subject to the limitations of the Articles of Incorporation, these Bylaws, and the California Nonprofit Mutual Benefit Corporation Law relating to action required to be approved by the members or by a majority of members, the activities and affairs of this

Corporation shall be conducted and all corporate powers shall be exercised by or under the direction of the Board. The Board may delegate the management of the activities of the Corporation to any person or persons, a management company, or committees however composed, provided that the activities and affairs of the Corporation shall be conducted and all corporate powers shall be exercised by or under the direction of the Board. Without prejudice to such general powers, but subject to the same limitations, the Board shall have the following powers in addition to the other powers enumerated in these Bylaws:

(a) to conduct, manage and control the affairs and activities of the Corporation and establish such administrative policies not inconsistent with law, the Articles of Incorporation or these Bylaws;

(b) to execute and deliver in the corporate name, agreements, promissory notes, or other evidences of debt and securities therefor and to make necessary expenditures for the Corporation;

(c) to authorize the issuance of memberships in the Corporation from time to time and determine appropriate membership dues, fees and assessments;

(d) to generally foster the growth and development of the Corporation;

(e) to review committee reports and determine appropriate action to be taken;

(f) to discharge such other duties as herein provided; and

(g) to select and remove all Officers, agents and employees of the Corporation, and prescribe powers and duties for such representatives as are consistent with law, the Articles of Incorporation, and these Bylaws.

Section 2. Number and Qualification of Directors. The authorized number of Directors shall be ~~nine (9)~~, twelve (12), unless such number is changed by a duly adopted amendment to these Bylaws. The President, Vice-President, Secretary and Treasurer shall all be Directors. ~~The immediate past President of~~

~~the Corporation shall serve as an ex-officio member of the Board, without the right to vote, for a period of two (2) years following expiration of his or her term as President.~~ Each Director shall be and continuously remain a licensed physician and surgeon as defined in the California Business and Professions Code. (Amended 2002)

Section 3. Election and Term of Office. Directors shall be elected at the annual meeting of the members, but if any such annual meeting is not held or the Directors are not elected at such meeting, the Directors may be elected at any special meeting of the members held for that purpose or by mail ballot. Directors shall serve for a terms ~~of that vary from one (1) to three (3) years and until a successor has been elected and qualified. No Director may serve for more than six (6) consecutive years. The terms services by individuals who are Directors because of their status as Officers shall not be counted in calculating such six (6) year period.~~ Each Director, including a Director elected to fill a vacancy, shall hold office until the expiration of the term for which elected or until a successor has been elected and qualified. (Amended 2002)

The Board of Directors shall be divided into three (3) classes, Class I, Class II and Class III. Each class shall consist of ~~three (3)~~ four (4) directors. The term of office of Class I Directors shall expire at the 1992 annual meeting of the members. The term of office of Class II Directors shall expire at the 1993 annual meeting of members. The term of office of Class III Directors shall expire at the 1994 annual meeting of members. This same process shall be followed in subsequent years. At each annual election, the Directors chosen to succeed those whose terms then expire shall be of the same class as the Directors they succeed, unless by reason of any changes in the authorized number of Directors, the Board designates one or more Directorships whose term then expires as Directorships of another class in order more nearly to achieve equality of number of Directors among the classes. In the event of any change in the authorized number of Directors, each Director then continuing to serve as such shall nevertheless continue as a Director of the class of which he or she is a member until the expiration of his or her

current term, or his or her prior death, resignation or removal. (Amended 2002)

~~Section 4. *Alternate Directors.* At each annual election of Directors, the members shall elect three (3) individuals to serve as "Alternate Directors." Upon the request of any Director, an Alternate Director shall serve in the place of such Director at Board meetings and have the authority to vote or take other action on matters upon which such other Directors is are authorized to vote or take action. Alternate Directors shall serve terms of one (1) year each. The provision for Alternate Directors contained in this Section 4 shall not increase the authorized number of the Corporation's Directors as set forth in Section 2 above, nor shall it change the quorum requirements set forth in Section 9 below. (Amended 2002)~~

Section 5 4. Vacancies. Any Director may resign effective upon giving written notice to the President or the Secretary, unless the notice specifies a later time for the effectiveness of such resignation. If the resignation is effective at a future time, a successor may be elected before such time to take office when the resignation becomes effective. Vacancies in the Board, except those existing as a result of a removal of a Director, may be filled by approval of the Board, or, if the number of Directors then in office is less than a quorum, by the unanimous written consent of the Directors then in office, the affirmative vote of a majority of Directors then in office at a meeting held pursuant to notice or waivers of notice, or by a sole remaining Director. Each Director so elected shall hold office until the expiration of the term of the replaced Director and until a successor has been elected and qualified. (Amended 2002)

A vacancy or vacancies in the Board shall be deemed to exist in (i) the event of the death, resignation or removal of any Director, (ii) if the Board by resolution declares vacant the office of a Director who has been declared of unsound mind by an order of court or who has been convicted of a felony, (iii) if the authorized number of Directors is increased, or (iv) if the members fail, at any meeting of the members at which any Director or Directors are elected, to elect the number of Directors to be elected at that meeting.

The members of this Corporation may elect a Director or Directors at any time to fill any vacancy or vacancies not filled by the Directors. No reduction of the authorized number of Directors shall have the effect of removing any Director prior to the expiration of the Director's term of office.

~~Section 6 5. *Place of Meeting.* Regular or special meetings of the Board shall be held at any place within or without the State of California which has been designated from time to time by the Board. In the absence of such designation, meetings shall be held at the principal office of the Corporation. (Amended 2002)~~

~~Section 7 6. *Regular Meetings.* Immediately following the annual meeting of members where Directors are elected election, the Board shall hold a regular meeting for the purpose of organization, election of Officers, and the transaction of other business. Other regular meetings of the Board shall be held quarterly (or more frequently as necessary) at such times as are fixed by the Board of Directors. Notice of the time and place of regular meetings shall be given to each Director by mail, in person, or by telephone at least fourteen (14) days prior to the meeting. (Amended 2002)~~

*Section 8 7. *Special Meetings.* Special meetings of the Board for any purpose or purpose may be called at any time by the President or a majority the Board. Notice of the time and place of special meeting shall be delivered personally or by telephone to each Director sent by first-class or priority mail or telegram, charges prepaid, addressed to each Director at that Director's address as it is shown on the records of the Corporation. In case the notice is mailed, it shall be deposited in the United States Mail at least four (4) days before the time of the holding of the meeting. In case the notice is delivered personally or by telephone or telegram, it shall be delivered personally or by telephone or to the telegraph company at least forty-eight (48) hours before the time of the holding of the meeting. Any oral notice given personally or by telephone may be communicated either to the Director or to a person at the office of the Director who the person giving the notice has reason to believe will promptly communicate it to the Director. The notice need not specify the purpose of the*

meeting or, if the meeting is to be held at the principal executive office of the Corporation, the place. (Amended 2002)

Section 9 8. Quorum. A majority of the authorized number of Directors shall constitute a quorum for the transaction of business, except to adjourn as provided in Section 12 of this Article. Every act or decision done or made by a majority of the Directors present at a meeting duly held at which a quorum is present shall be regarded as the act of the Board of Directors, subject to applicable provisions of the California Corporations Code. A meeting at which a quorum is initially present may continue to transact business notwithstanding the withdrawal of Directors, if any action taken is approved by at least a majority of the required quorum for that meeting. (Amended 2002)

Section 10 9. Waiver of Notice. Notice of the meeting need not be given to any Director who signs a waiver of notice or a written consent to holding the meeting or an approval of the minutes thereof, whether before or after the meeting, or who attends the meeting without protesting, prior thereto or at its commencement, the lack of notice to such Director. All such waivers, consents and approvals shall be filed with the corporate records or made a part of the minutes of the meeting. (Amended 2002)

Section 11 10. Participation by Conference Telephone. Members of the Board may participate in a meeting through use of conference telephone or similar communications equipment, so long as all members participating in such meeting can hear one another. (Amended 2002)

Section 12 11. Adjournment. A majority of the Directors present, whether or not a quorum is present, may adjourn any Board meeting to another time and place. Notice of the time and place of holding an adjourned meeting need not be given, unless the meeting is adjourned for more than twenty-four (24) hours, in which case notice of the time and place shall be given before the time of the adjourned meeting to the Directors who were not present at the time of the adjournment. (Amended 2002)

Section 13 12. Action Without Meeting. Any action required or permitted to be taken by the Board may be taken without a meeting, if all members of the Board shall individually or collectively consent in writing to such action. Such consent or consents shall have the same effect as a unanimous vote of the Board and shall be filed with the minutes of the proceedings of the Board. (Amended 2002)

Section 14 13. Fees and Compensation. Directors may receive such compensation, if any, for their services, and such reimbursement for expenses, as may be fixed or determined by the Board. (Amended 2002)

Section 15 14. Prohibition Against Proxy Voting. No Director may vote by proxy. (Amended 2002)

Section 16 15. Attendance Requirement. Board members whose unexcused absences exceed three consecutive (3) meetings in any one (1) year period may be subject to removal from the Board. (Amended 2002)

ARTICLE V OFFICERS

Section 1. Officers. The Officers of this Corporation shall be a President, a Vice-President, a Secretary and a Treasurer. The Corporation may also have, at the discretion of the Board, one or more Assistant Secretaries, one or more Assistant Treasurers, and such other Officers as may be elected or appointed in accordance with these Bylaws. Any number of offices may be held by the same person unless the California Corporations Code, the Articles of Incorporation or these Bylaws provide otherwise.

Section 2. Election and Term. The Officers of the Corporation, except such Officers as may be elected or appointed in accordance with the provisions of Section 3 or Section 5 of this Article V, shall be chosen every other year by, and shall serve at the pleasure of, the Board, and shall hold their respective offices for (a) terms of two (2) years; (b) until they no longer serve as Directors of the Corporation; (c) until their resignation, removal or other disqualification from service; or (d) until their respective successors are elected, whichever occurs first.

Section 3. Subordinate Officers. The Board may elect, and may empower the President to appoint, such other Officers as the business of the Corporation may require, each of whom shall hold office for such period, have such authority, and perform such duties as are provided in these Bylaws or as the Board may from time to time determine.

Section 4. Removal and Resignation. Any Officer may be removed, either with or without cause, by the vote of at least ~~six (6)~~ eight (8) Directors. No removal shall occur until the Officer has been advised of the reasons for the removal and been given an opportunity to discuss the matter with the Board. Any such removal shall be without prejudice to the rights, if any, of the Officer under any contract of employment of the Officer. Any Officer may resign at any time by giving written notice to the Corporation, but without prejudice to the rights, if any, of the Corporation under any contract to which the Officer is a party. Any such resignation shall take effect at the date of the receipt of such notice or at any later time specified therein and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. (Amended 2002)

Section 5. Vacancies. A vacancy in any office due to the death, resignation, removal, disqualification, or any other cause, shall be filled in the manner prescribed in these Bylaws for regular election or appointment to such office, provided that such vacancies shall be filled as they occur and not on a biannual basis.

Section 6. President. The President shall be the Chief Executive Officer of the Corporation and shall, subject to the control of the Board, have general supervision, direction and control of the business and the Officers of the Corporation. The President, or his or her designee, shall preside at all meetings of the members and at all meetings of the Board. The President shall have the general powers and duties of management usually vested in the office of president of a corporation, and shall have such other powers and duties as from time to time may be prescribed by the Board or these Bylaws. Subject to approval by the Board, the President shall appoint all standing and any special committees and chairpersons of such

committees. The President shall be an ex-officio member of all committees and shall make certain that all members comply with the rules and regulations of the Corporation.

Section 7. Vice-President. In the absence or disability of the President, the Vice-President, shall perform all duties of the President, and when so acting shall have all the powers of, and be subject to all the restrictions upon, the President. The Vice-President shall have such other powers and perform such other duties as from time to time may be prescribed by the President, the Board of Directors or these Bylaws.

Section 8. Secretary. The Secretary shall keep or cause to be kept at the principal office or such other place as the Board may direct, a book of minutes of all meetings and actions of Directors, committees of Directors and members, with the time and place of holding, whether regular or special, and, if special, how authorized, the notice given, the names of those present or represented at members' meetings and the proceedings. The Secretary shall give or cause to be given notice of all meetings of the members and of the Board required by these Bylaws and shall have such other powers and perform such other duties as from time to time may be prescribed by the Board or these Bylaws.

Section 9. Treasurer. The Treasurer shall be the Chief Financial Officer of the Corporation and shall keep and maintain or cause to be kept and maintained adequate and correct books and records of accounts of the properties and business transactions of the Corporation. The Treasurer shall be responsible for collecting dues from members of the Corporation and keeping an accurate account of all dues received. The Treasurer shall also be responsible for preparing annual budgets of the Corporation for approval by the Board. The Treasurer shall be required to present the annual budget to the Board at a regularly scheduled meeting of the Board. The Treasurer shall render to the President and the Board, whenever either requests it, an account of all of his or her transactions as Treasurer and of the financial condition of the Corporation and shall have such other powers and perform such other duties as may be prescribed by the Board or these Bylaws.

Section 10. Executive Director. The Executive Director will be selected by the Board and shall serve as an employee of the Corporation without voting rights but has the privilege of the floor. The Executive Director cannot hold any other office. The Executive Director has fiscal, planning and coordination responsibilities. The Executive Director shall attend all meetings of the membership and the Board and shall work to ensure continuity of the Corporation's business. (Amended 2002)

ARTICLE VI COMMITTEES

Section 1. In General. The Board of Directors may, by resolution adopted by a majority of the authorized number of Directors, designate one (1) or more standing or advisory committees whose members shall serve at the pleasure of the Board of Directors. All committees shall report their findings and recommendations to the Board of Directors.

Section 2. Prohibited Activities. No committee shall have authority with respect to (a) any action for which the California Corporations Code requires approval of the members or the majority of all members; (b) the filling of vacancies on the Board or any committee; (c) the fixing of compensation of the Directors for serving on the Board or any committee; (d) the amendment or repeal of bylaws or the adoption of new bylaws; (e) the amendment or repeal of any resolution of the Board which by its express terms is not so amendable or repealable; (f) the appointment of other committees of the Board or the members thereof; (g) the expenditure of corporate funds to support a nominee for Director after there are more people nominated for Director than can be elected; or (h) the approval of any self-dealing transaction as such transactions are defined in the California Corporations Code.

Section 3. Executive Committee. There shall be an Executive Committee which, shall be a standing Committee of the Board and shall consist of all Directors who also are Officers of the Corporation. The Chairman of the Executive Committee shall be the person then serving as Chairman of the Board of Directors. The Executive Committee shall have authority to act for the Corporation, subject to the

provisions of Section 2 of this Article VI. The Executive Committee shall establish rules and regulations for its meetings. It shall meet at such times as it deems necessary, provided that reasonable notice of all meetings of the Executive Committee shall be given to its members and no act of the Executive Committee shall be valid unless approved by the vote or written consent of a majority of its members. The Chairman and each member of the Executive Committee shall serve until the next election of Officers or Directors and until his or her successor is appointed, or until he or she is removed, resigns, or otherwise ceases to qualify as a member of the committee.

Section 4. Advisory Committees. Advisory committees may be appointed and may consist of one or more persons who shall be appointed by the President or the Directors of the Corporation. Advisory committees shall have no legal authority to act for the Corporation, but shall report their findings and recommendations to the Board of Directors.

Section 5. Quorum. At all committee meetings, a majority of the members of the committee shall be necessary to constitute a quorum for the transaction of business, except that a majority of the committee members present, whether or not a quorum, may adjourn any committee meeting to another time and place. The act of a majority of the members present at a meeting at which there is a quorum shall be the act of the committee. Notwithstanding the foregoing, the members present at a meeting at which a quorum is initially present may continue to transact business, notwithstanding the withdrawal of committee members, so long as any action taken is approved by at least a majority of the required quorum for such meeting.

ARTICLE VII INDEMNIFICATION & INSURANCE

Section 1. Indemnification. To the full extent permitted by law and in the manner provided by law, this Corporation may indemnify against liability and hold harmless any person who was or is a party to or is threatened to be a party to, or is otherwise involved in any threatened, pending or completed action, suit or proceeding, whether civil, criminal,

administrative or investigative, by reason of the fact that such person is or was a Director, Officer, employee or agent of this Corporation when serving in an official capacity on behalf of this Corporation or is or was serving at the request of this Corporation as a Director, Officer, employee or agent of another corporation, domestic or foreign, non-profit or for-profit, partnership, joint venture, trust or other enterprise. The foregoing rights of indemnification shall not be deemed to be exclusive of any other rights to which such person may be entitled under applicable law and shall continue as to a person who has ceased to be a Director, Officer, employee or agent of this Corporation and shall inure to the benefit of the estate, executors, administrators, heirs, legatees, or devisees of any such person to the extent such action, suit or proceeding survived the death of such person.

Section 2. Insurance. The Board of Directors may adopt a resolution authorizing the purchase and maintenance of insurance on behalf of any person who is or was a Director, Officer, employee or agent of this Corporation against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such, whether or not the Corporation would have the power to indemnify the agent against such liability under the provisions of this Article.

ARTICLE VIII AMENDMENTS TO THE BYLAWS

These Bylaws may be amended or repealed at any time by approval of two-thirds (2/3) of the members voting and approval by the Board. All proposed amendments to the Bylaws shall be submitted in writing to the Secretary and then distributed to the members and the Board at least thirty (30) days prior to the ~~date~~ scheduled for the membership meeting at which the proposed amendment will be considered annual election. (Amended 2002)

ARTICLE IX GENERAL PROVISIONS

Section 1. Maintenance of Corporate Records. The Corporation shall maintain, at a minimum, the following records: (a) adequate and correct books and records of account; (b)

written minutes of the proceedings of its members, Board and committees of the Board; and (c) a record of each member's name and address.

Section 2. Inspection of Corporate Records. The accounting books, records, minutes of proceedings of the Board, its members and any committee of the Board, shall be kept in such place or places designated by the Board or, in the absence of such designation, at the principal office of this Corporation. The minutes shall be kept in written or typed form or in any other form capable of being converted into written, typed or printed form and the accounting books and records shall be kept either in written or typed form or in any other form capable of being converted into written, typed or printed form. Each Director shall have the right at any time to inspect all books, records and documents of every kind and the physical properties of this Corporation. Such inspection by a Director may be made in person, or by the agent or attorney of such Director. The right of inspection includes the right to copy and make abstracts of documents. (Amended 2002)

Section 3. Inspection of Articles and Bylaws. The Corporation shall keep in its principal office in the State of California the original or a copy of its Articles of Incorporation and of these Bylaws as amended to date, which shall be open to inspection by Directors, Officers and members at all reasonable times during offices hours.

Section 4. Annual Report. The Board of Directors shall prepare an annual report within 120 days after the end of the Corporation's fiscal year. The annual report shall be sent to each Director of the Corporation and upon written request by a member, to the requesting member. The annual report shall be prepared in conformity with the requirements of the California Nonprofit Corporation Law as such law now exists and may hereafter be amended.

Section 5. Endorsement of Documents: Contracts. All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of or payable to the Corporation, shall be signed or endorsed by such person or persons in such manner as shall be determined from time to time by

resolution of the Board of Directors. Except as otherwise provided in these Bylaws, the Board shall authorize two (2) Officers of the Corporation to enter into contracts and execute instruments in the name of and on behalf of the Corporation, each of whom shall have the authority to act independently, and such authority may be general or confined to specific instances and, unless so authorized by the Board, no individual shall have any power or authority to bind the Corporation by any contract or engagement or to pledge its credit or to render it liable for any purpose or in any amount.

Section 6. Fiscal Year. The fiscal year of this Corporation shall begin on the first day of January and end on the last day of December of the same year.

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