

# ASSOCIATION OF NORTHERN CALIFORNIA ONCOLOGISTS

## DIRECTORY OF MEMBERS 2017

*President*

Daniel P. Mirda, M.D.  
Napa

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San Mateo

*Secretary*

Raymond Liu, M.D.  
San Francisco

*Treasurer*

Robert L. Robles, M.D.  
Pleasant Hill

*Executive Director*

José Luis González

Post Office Box 151109  
San Rafael, California 94915-1109  
Voice: (415) 472-3960 • FAX: (415) 472-3961  
[execdir@anco-online.org](mailto:execdir@anco-online.org) • [www.anco-online.org](http://www.anco-online.org)

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## INTRODUCTION

The *Association of Northern California Oncologists* (ANCO) was organized in 1990 to be an advocate for, educate, and inform the practicing hematologist and oncologist. As of June 30<sup>th</sup>, 2017, ANCO represents 504 hematologists and oncologists throughout northern California, down from 516 in 2016. Of these, 137 are community (136) or government (1) based oncologists, 9 are retired from full-time medical practice, 239 are affiliated with one of the three regional academic cancer centers—*Stanford University* (90), *UC Davis* (46), and *UC San Francisco* (103)—and 119 practice at *The Permanente Medical Group* (at 20 locations). One hundred four (90) members practice at five (5) multi-site (often multi-disciplinary) community practices, as follows:

47 MDs @ 13 sites  
 16 MDs @ 4 sites  
 10 MDs @ 2 sites  
 10 MDs @ 2 sites  
 7 MDs @ 2 sites

Finally, 46 members practice in 38 single-site practices, as follows:

17 practices w/ 1 MD  
 3 practices w/ 2 MDs  
 2 practices w/ 3 MDs  
 3 practices w/ 4 MDs  
 1 practices w/ 5 MDs

ANCO is a state/regional affiliate of the *American Society of Clinical Oncology* (ASCO) and a member of the *Association of Community Cancer Centers* (ACCC). ANCO and MOASC share the oncology specialty delegation at the *California Medical Association* (CMA).

**ANCO is dedicated to the delivery of the highest quality care to people living with cancer** by providing a forum for the exchange of ideas, data, and knowledge and by representing the interests of physicians and people living with cancer. To these ends, ANCO disseminates information via e-mail, FAX broadcast, the *ANCO FAX News*, and its website; sponsors clinical education meetings for physicians and nurses and professional education meetings for physicians, and nurse and practice managers; and, advocates on behalf of physicians and people living with cancer before State and Federal government agencies, regional and national hematology/oncology and medical societies, and insurance and pharmaceutical companies.

**ANCO's goal is to preserve and defend the autonomy of oncologists and hematologists to provide the highest quality care to people living with cancer.** Our clearly defined objectives are to:

- **Disseminate the latest and best information** impacting the practice of hematology/oncology to members.
- **Provide clinical education** to physicians and nurses and **professional education** to physicians, nurses, and practice managers.
- **Serve as an advocate and liaison** for its members before regional and national organizations (i.e., government, private, and corporate).

- Play an active role in the reimbursement environment on behalf of physicians, nurses, managers, and people living with cancer.

**ALPHABETICAL DIRECTORY  
OF PHYSICIAN MEMBERS  
(\*Retired)**

**Shoko E. Abe, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509

Contact(s): *Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

Telephone: (510) 629-6682  
FAX: (510) 830-3316  
*seabe@babsurgeons.com*

**Mehrdad Abedi, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817

Telephone: (916) 734-3772  
FAX: (916) 734-7946  
*mabedi@ucdavis.edu*

**Donald Abrams, M.D.**

University of California, San Francisco  
995 Potrero, Ward 84  
San Francisco, CA 94110

Telephone: (415) 476-4082 x444  
FAX: (415) 502-2991  
*donald.abrams@ucsf.edu*

**Kent M. Adler, M.D.**

California Cancer Care  
218 De Anza Boulevard  
San Mateo, CA 94402  
*Contact(s): Elizabeth Eddy*  
*Telephone: (650) 341-9131*  
*FAX: (650) 341-9135*  
*kadler@cal-cancer-care.com*

**Ranjana Advani, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5826  
Stanford, CA 94305  
*Telephone: (650) 725-6456*  
*radvani@stanford.edu*

**Rahul Aggarwal, M.D.**

University of California, San Francisco  
Box #1711  
San Francisco, CA 94143-1711  
*Telephone: (415) 353-9278*  
*FAX: (415) 353-7779*  
*rahul.aggarwal@ucsf.edu*

**Arshad Ahad, M.D.**

The Permanente Medical Group  
7300 North Fresno Street, Palm 3  
Fresno, CA 93720

**Wei Ai, M.D.**

University of California, San Francisco  
Box #0324  
San Francisco, CA 94143-0324  
*Telephone: (415) 353-4061*  
*FAX: (415) 476-0624*  
*weiyun.ai@ucsf.edu*

**Shaf Akhtar, M.D.**

The Permanente Medical Group  
401 Bicentennial Way  
Santa Rosa, CA 95403  
*Telephone: (707) 571-4506*  
*FAX: (707) 571-4775*  
*shaf.akhtar@kp.org*

**Alain Algazi, M.D.**

University of California, San Francisco  
Box #1770  
San Francisco, CA 94143-1770  
*Telephone: (415) 353-7552*  
*FAX: (415) 353-7779*  
*alain.algazi@ucsf.edu*

**Ash Arash Alizadeh, M.D., Ph.D.**

Stanford Cancer Center  
265 Campus Drive, MC5458  
Stanford, CA 94305  
*Telephone: (650) 725-0120*  
*arasha@stanford.edu*

**Gregory Maness Allen, M.D.**

University of California, San Francisco  
Box #1270  
San Francisco, CA 94143-1270  
*FAX: (415) 476-0624*  
*greg.allen@ucsf.edu*

**Z. Nicola Ally, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
*Contact(s): Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*  
*Telephone: (925) 778-0679*  
*FAX: (925) 778-3567*  
*nicola.ally@epic-care.com*

**Shwetha Anand, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509

Contact(s): *Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

**Archana Anantharaman, M.D.**

University of California, San Francisco  
Box #1270  
San Francisco, CA 94143-1270  
Telephone: (415) 443-3546  
FAX: (415) 476-0624  
*archana.anantharaman@ucsf.edu*

**Nicolaj Andersen, M.D.**

The Permanente Medical Group  
401 Bicentennial Way  
Santa Rosa, CA 95403  
Telephone: (707) 571-3581  
FAX: (707) 571-4775  
*nicolaj.andersen@kp.org*

**Ian C. Anderson, M.D.**

Annadel Medical Group/  
St Joseph's Heritage Healthcare  
3555 Round Barn Circle  
Santa Rosa, CA 95403

Contact(s): *Kris Hartigan, R.N.*  
*Michelle Heron*  
*Theresa L. Mortensen, N.P.*  
*Ilham Nusair*  
Telephone: (707) 528-1050  
FAX: (707) 525-3874  
*ian.anderson@stjoe.org*

**Kristin Anderson, M.D.**

Marin Cancer Care  
1350 South Eliseo Drive, Suite 200  
Greenbrae, CA 94904-2007

Contact(s): *Harvey Bichkoff*  
*Lorraine Holzappel*  
*Cathy Yatabe*  
Telephone: (415) 925-5000  
FAX: (415) 925-5050  
*kanderson@marincancercare.com*

**Babis Andreadis, M.D.**

University of California, San Francisco  
Box #0324  
San Francisco, CA 94143-0324  
Telephone: (415) 353-8363  
FAX: (415) 353-2545  
*charalambos.andreadis@ucsf.edu*

**Sally Arai, M.D.**

Stanford Cancer Center  
300 Pasteur Drive, Room H0101,  
MC5623  
Stanford, CA 94305  
Telephone: (650) 723-0822  
FAX: (650) 498-6919  
*sarai1@stanford.edu*

**Belinda Ark, M.D.**

The Permanente Medical Group  
4601 Dale Road, 3<sup>rd</sup> Floor  
Modesto, CA 95356  
Telephone: (209) 735-3203  
FAX: (209) 735-3224  
*belinda.ark@kp.org*

**\*Charles A. Arnold, M.D.**

104 Sugar Loaf Drive  
Tiburon, CA 94920-1624  
Telephone: (415) 789-0552  
FAX: (415) 789-0285  
caamdcpo@aol.com

**Amit Arora, M.D.**

The Permanente Medical Group  
2500 Merced Street  
San Leandro, CA 94577  
amit.arora@kp.org

**Mili Arora, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
Telephone: (916) 734-3772  
FAX: (916) 734-7946  
marora@ucdavis.edu

**Ravinder K. Arora, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
Contact(s): Fatana Abassi  
Allison Buck, R.N.  
Gina Burnett  
Melissa Bynum  
Angela Cofer  
Crystal Castro  
Mary Davis, R.N.  
Christie Elam  
Reinalda Flores  
Megan Giddings  
Melissa Gobble  
Sharon Herzog  
Annaque Johnson  
Briana Martin  
Michael Milner  
Dianne Naujok  
Dayna Orange  
Maria Rodriguez  
Rick Roth  
Kay Ruocco, R.N.  
Donna Saba, N.P.  
Stacey Teicher, N.P.  
Joanna Tomasino  
Kim Vasques  
Telephone: (510) 483-2555  
FAX: (510) 483-1856  
ravi.arora@epic-care.com

**Shagun Arora, M.D.**

University of California, San Francisco  
Box #0324  
San Francisco, CA 94143-0324  
Telephone: (415) 353-2421  
FAX: (415) 353-2051  
shagun.arora@ucsf.edu

**Alan Ashworth, Ph.D.**

University of California, San Francisco  
Box #0128  
San Francisco, CA 94143-0128  
FAX: (415) 502-1712  
alan.ashworth@ucsf.edu

**Chloe Atreya, M.D.**

University of California, San Francisco  
Box #1705  
San Francisco, CA 94143-1705  
Telephone: (415) 353-9888  
FAX: (415) 476-0624  
chloe.atreya@ucsf.edu

**Shehzad Aziz, M.D.**

Salinas Valley Medical Clinic  
505 East Romie Lane, Suite A  
Salinas, CA 93901  
Contact(s): Claudia Powell  
Denise Ricigliano, NP  
Telephone: (831) 755-1701  
FAX: (831) 755-1702  
cpowell@chp-dod.com

**David Baer, M.D.**

The Permanente Medical Group  
275 West MacArthur Boulevard  
Oakland, CA 94611  
Telephone: (510) 752-6487  
FAX: (510) 752-6431  
david.baer@kp.org

**Pankaj Bahl, M.D.**

The Permanente Medical Group  
4501 Sand Creek Road  
Antioch, CA 94531  
Telephone: (925) 813-3900  
FAX: (925) 813-3901  
pankaj.x.bahl@kp.org



**Lisa Bailey, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509

Contact(s): *Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

Telephone: (510) 629-6682  
FAX: (510) 830-3316  
*lbailey@babsurgeons.com*

**Neelesh S. Bangalore, M.D., Ph.D.**

Stockton Hematology Oncology  
Medical Group  
2626 North California Street, Suite B  
Stockton, CA 95204

Contact(s): *Kelly Calzada*  
*Aditi Dighe*  
*Lenora Drum, R.N.*  
*Hanna Leighton*  
*Sheila Sexton-DeSersa*  
*Sally Solanki, R.N.*

Telephone: (209) 474-1458  
FAX: (209) 474-1444  
*bangaloreneesh@sbcglobal.net*

**Mussa Banisadre, M.D.**

California Cancer Care Medical Group  
1325 Melrose Avenue, Suite A  
Modesto, CA 95350

Contact(s): *Kim Lang*  
*Diana Silveira*  
Telephone: (209) 524-7000  
FAX: (209) 527-5601  
*banisadre@aol.com*

**Ari D. Baron, M.D.**

Pacific Hematology-  
Oncology Associates  
2100 Webster Street, Suite 225  
San Francisco, CA 94115

Contact(s): *Liz Kill*  
*Paula Merryweather*  
*Aida Moss*  
Telephone: (415) 923-3012  
FAX: (415) 928-4840

**Gerhard Bauer, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817

Telephone: (916) 734-3772  
FAX: (916) 734-7946  
*gbauer@ucdavis.edu*

**Giovanni Begossi, M.D.**

Epic Care  
 2345 Country Hills Drive  
 Antioch, CA 94509  
*Contact(s): Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

**Deepti Behl, M.D.**

Sutter Medical Center  
 2800 L Street, Suite 300  
 Sacramento, CA 95816  
*Telephone: (916) 453-3300*  
*FAX: (916) 454-6717*  
*behld@sutterhealth.org*

**Caroline Behler, M.D.**

Pacific Hematology-  
 Oncology Associates  
 2100 Webster Street, Suite 225  
 San Francisco, CA 94115  
*Contact(s): Liz Kill*  
*Paula Merryweather*  
*Aida Moss*  
  
*Telephone: (415) 923-3012*  
*FAX: (415) 928-4840*

**Chris Benz, M.D.**

University of California, San Francisco  
 Box #1270  
 San Francisco, CA 94143-1270  
*Telephone: (415) 353-7026*  
*FAX: (415) 353-7021*  
*cbenz@buckinstitute.org*

**Emily Bergsland, M.D.**

University of California, San Francisco  
 Box #1705  
 San Francisco, CA 94143-1705  
*Telephone: (415) 353-7139*  
*FAX: (415) 353-9959*  
*emily.bergsland@ucsf.edu*

**J. Michael Berry-Lawhorn, M.D.**

University of California, San Francisco  
 Box #1699  
 San Francisco, CA 94143-1699  
*Telephone: (415) 353-7443*  
*FAX: (415) 353-7464*  
*jmichael.berry@ucsf.edu*

**Caroline Berube, M.D.**

Stanford Cancer Center  
 875 Blake Wilbur Drive, MC5821  
 Stanford, CA 94305  
*Telephone: (650) 498-6000*  
*FAX: (650) 724-5203*  
*caroline.berube@stanford.edu*

**Ami Bhatt, M.D., Ph.D.**

Stanford Cancer Center  
 269 Campus Drive, MC5156  
 Stanford, CA 94305  
*asbhatt@stanford.edu*

**Rakesh Bhutani, M.D.**

The Permanente Medical Group  
 4501 Sand Creek Road  
 Antioch, CA 94531  
*Telephone: (925) 813-3922*  
*FAX: (925) 813-3901*  
*rakesh.bhutani@kp.org*

**Trever Bivona, M.D.**

University of California, San Francisco  
 Box #2140  
 San Francisco, CA 94143-2140  
*Telephone: (415) 476-9907*  
*FAX: (415) 514-0169*  
*trever.bivona@ucsf.edu*

**Gregory R. Blair, M.D.**

Sierra Hematology-Oncology  
Medical Center  
6555 Coyle Avenue, Suite 301  
Carmichael, CA 95608

Contact(s): *Kinsey Farr*  
*Terry Passmore, R.N.*

Telephone: (916) 962-1544

FAX: (916) 967-6408

*stoogedude56@yahoo.com*

**Collin Blakely, M.D.**

University of California, San Francisco  
Box #1270

San Francisco, CA 94143-1270

Telephone: (415) 443-4142

FAX: (415) 476-0624

*collin.blakely@ucsf.edu*

**Douglas W. Blayney, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5827  
Stanford, CA 94305

Telephone: (650) 725-6704

FAX: (650) 736-8136

*dblayney@stanford.edu*

**\*Richard A. Bohannon, M.D.**

160 Dorado Terrace  
San Francisco, CA 94112  
*richbohannon415@gmail.com*

**Hala Borno, M.D.**

University of California, San Francisco  
Box #1270

San Francisco, CA 94143-1270

FAX: (415) 476-0624

*hala.borno@ucsf.edu*

**Brandy Box-Noriega, M.D.**

The Permanente Medical Group  
7300 North Fresno Street, Palm 3  
Fresno, CA 93720

Telephone: (559) 448-5373

FAX: (559) 448-4247

*brandy.box-noriega@kp.org*

**Linda Boxer, M.D., Ph.D.**

Stanford Cancer Center  
269 Campus Drive, MC5156  
Stanford, CA 94305

*lboxer@stanford.edu*

**Rondeep Brar, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5821  
Stanford, CA 94305  
*rbrar@stanford.edu*

**Peter B. Brett, M.D.**

Sutter Pacific Medical Foundation  
3883 Airway Drive  
Santa Rosa, CA 95403

Contact(s): *Jamie Baker, R.N.*  
*Cheryl Caletti, N.P. Patricia*  
*L. Grinnell, N.P.*

*Catherine Haddorf, R.N.*

*Briana Ludwig, R.N.*

*Erin Neal*

*Jane Schlutius, R.N.*

Telephone: (707) 521-7750

FAX: (707) 521-7745

*brettpp@sutterhealth.org*

**Gregory Broderick-Villa, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509

Contact(s): *Fatana Abassi*  
*Allison Buck, R.N.*

*Gina Burnett*

*Melissa Bynum*

*Angela Cofer*

*Crystal Castro*

*Mary Davis, R.N.*

*Christie Elam*

*Reinalda Flores*

*Megan Giddings*

*Melissa Gobble*

*Sharon Herzog*

*Annaque Johnson*

*Briana Martin*

*Michael Milner*

*Dianne Naujok*

*Dayna Orange*

*Maria Rodriguez*

*Rick Roth*

*Kay Ruocco, R.N.*

*Donna Saba, N.P.*

*Stacey Teicher, N.P.*

*Joanna Tomasino*

*Kim Vasques*

**\*Nathalie Brophy, M.D.**

1368 Graff Avenue  
 San Leandro, CA 94577  
 Telephone: (510) 614-8203  
 nathbrophy@outlook.com

**Janice Brown, M.D.**

Stanford Cancer Center  
 300 Pasteur Drive, Room H0101,  
 MC5623  
 Stanford, CA 94305  
 Telephone: (650) 723-0822  
 FAX: (650) 498-6919  
 wesbrown@stanford.edu

**Jennifer A. Brown, M.D.**

California Cancer Care  
 218 De Anza Boulevard  
 San Mateo, CA 94402  
 Contact(s): Elizabeth Eddy  
 Telephone: (650) 341-9131  
 FAX: (650) 341-9135

**David R. Bryson, M.D.**

Bryson Cancer Care  
 5345 West Hillsdale Drive  
 Visalia, CA 93291  
 Contact(s): Debbie Carr, R.N.  
 Christina Castro, R.N.  
 Cynthia Maldonado, R.N.  
 Joseph C. Smihula, N.P.  
 Margarita Yanez, R.N.  
 Telephone: (559) 622-0100  
 FAX: (559) 622-0700  
 drogers@brysoncancercare.com

**Mark Buyyounouski, M.D.**

Stanford Cancer Center  
 Dept of Radiology, Rm CC-G305  
 875 Blake Wilbur Drive, MC5847  
 Stanford, CA 94305  
 Telephone: (650) 723-6171  
 mbuyyou@stanford.edu

**Timothy Campbell, M.D.**

University of California, San Francisco  
 Box #1270  
 San Francisco, CA 94143-1270  
 Telephone: (415) 443-3243  
 FAX: (415) 476-0624  
 timothy.campbell@ucsf.edu

**Sandra Canales, M.D.**

The Permanente Medical Group  
 1150 Veterans Boulevard  
 Redwood City, CA 94063  
 Telephone: (650) 299-2111  
 FAX: (650) 299-4071  
 sandra.canales@kp.org

**Aram R. Canin, M.D.**

The Permanente Medical Group  
 1515 Newell Avenue  
 Walnut Creek, CA 94596  
 Telephone: (925) 295-4604  
 FAX: (925) 295-4608  
 aram.canin@kp.org

**Julia Carnevale, M.D.**

University of California, San Francisco  
 Box #1270  
 San Francisco, CA 94143-1270  
 Telephone: (415) 443-2836  
 FAX: (415) 476-0624  
 julia.carnevale@ucsf.edu

**Alan D. Cartmell, M.D.**

Comprehensive Blood & Cancer Center  
 6501 Truxtun Avenue  
 Bakersfield, CA 93309  
 Contact(s): Kjesti Klawitter  
 Tony LaMacchia, CEO  
 Telephone: (661) 322-2206  
 FAX: (661) 859-2565  
 dharris@cbccusa.com

**Esther Quijoy Catalya, M.D.**

Diablo Valley Oncology & Hematology  
 Medical Group  
 400 Taylor Boulevard, Suite 202  
 Pleasant Hill, CA 94523  
 Contact(s): Leanne M. Francisco  
 Lori Orr  
 Telephone: (925) 677-5041  
 FAX: (925) 677-5027

**Dazhi Cen, M.D.**

The Permanente Medical Group  
 2025 Morse Avenue  
 Sacramento, CA 95825  
 Telephone: (916) 973-7864  
 FAX: (916) 973-5777  
 dazhi.cen@kp.org

**Miguel Cerejo, M.D.**

University of California, San Francisco  
Box #0324  
San Francisco, CA 94143-0324  
Telephone: (415) 443-1830  
*miguel.cerejo@ucsf.edu*

**Priya Chakravarthi, M.D.**

Palo Alto Medical Foundation  
795 El Camino Real  
Palo Alto, CA 94301  
Contact(s): *Pamela Davis, R.N.*  
*Julie Roth*  
*Jan Van Boeschoten*  
Telephone: (650) 853-2905  
FAX: (650) 853-2966  
*chakrap1@pamf.org*

**Ellie E. Chan, M.D.**

The Permanente Medical Group  
1150 Veterans Boulevard  
Redwood City, CA 94063

**Daniel Chang, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5847  
Stanford, CA 94305  
Telephone: (650) 724-3547  
*dtchang@stanford.edu*

**James Chang, M.D.**

The Permanente Medical Group  
710 Lawrence Expressway, Dept 440  
Santa Clara, CA 94051  
*james.s.chang@kp.org*

**Jennifer Chang, M.D.**

Marin Cancer Care  
1350 South Eliseo Drive, Suite 100  
Greenbrae, CA 94904-2007

**Pauling Chang, M.D.**

Palo Alto Medical Foundation  
795 El Camino Real  
Palo Alto, CA 94301  
Contact(s): *Pamela Davis, R.N.*  
*Julie Roth*  
*Jan Van Boeschoten*  
Telephone: (650) 853-2905  
FAX: (650) 853-2966  
*changp@pamf.org*

**Ruby Chang, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
Contact(s): *Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

**K. Kenneth Chao, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509

Contact(s): *Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

Telephone: (925) 771-8377  
FAX: (925) 825-1820  
*kenneth.chao@epic-care.com*

**Joel Anne Chasis, M.D.**

University of California, San Francisco  
Box #1270  
San Francisco, CA 94143-1270  
Telephone: (510) 486-6408  
FAX: (415) 476-0624  
*jachasis@lbl.gov*

**Karen Chee, M.D.**

California Cancer Care  
218 De Anza Boulevard  
San Mateo, CA 94402  
Contact(s): *Elizabeth Eddy*  
Telephone: (650) 341-9131  
FAX: (650) 341-9135

**Faisal N. Cheema, M.D.**

The Permanente Medical Group  
710 Lawrence Expressway, Dept 440  
Santa Clara, CA 94051

**Daniel Chen, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5847  
Stanford, CA 94305  
Telephone: (650) 498-6000  
*dschen5@stanford.edu*

**Eric Chen, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
Contact(s): *Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

**Gigi Chen, M.D.**

Diablo Valley Oncology & Hematology  
Medical Group  
400 Taylor Boulevard, Suite 202  
Pleasant Hill, CA 94523  
Contact(s): *Leanne M. Francisco*  
*Lori Orr*  
Telephone: (925) 677-5041  
FAX: (925) 677-5027  
*gchen@dvohmg.com*

**Moon Chen, Ph.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
Telephone: (916) 734-3772  
FAX: (916) 734-7946  
*mschenjr@ucdavis.edu*

**David S. Cheng, M.D.**

39275 Mission Boulevard, Suite 203  
 Fremont, CA 94539  
*Contact(s): Li Li Cheng*  
*Telephone: (510) 791-1115*  
*FAX: (510) 791-6245*  
*davidscheng@msn.com*

**Judy Cheng, M.D.**

University of California, San Francisco  
 Box #0874  
 San Francisco, CA 94143-0874  
*Telephone: (415) 476-4082*  
*FAX: (415) 476-6953*  
*judy.cheng@ucsf.edu*

**Sravana Chennupati, M.D.**

Diablo Valley Oncology & Hematology  
 Medical Group  
 400 Taylor Boulevard, Suite 101  
 Pleasant Hill, CA 94523  
*Contact(s): Leanne M. Francisco*  
*Lori Orr*  
*Telephone: (925) 825-8878*  
*FAX: (925) 825-8613*

**Helen Chew, M.D.**

UC Davis Cancer Center  
 4501 X Street, Suite 3016  
 Sacramento, CA 95817  
*Telephone: (916) 734-3772*  
*FAX: (916) 734-7946*  
*hkchew@ucdavis.edu*

**Jo Chien, M.D.**

University of California, San Francisco  
 Box #1710  
 San Francisco, CA 94143-1710  
*Telephone: (415) 885-7577*  
*FAX: (415) 476-0624*  
*jo.chien@ucsf.edu*

**Enupi Cho, M.D.**

Palo Alto Medical Foundation  
 301 Old San Francisco Road  
 Sunnyvale, CA 94086  
*Contact(s): Irene Fernandez, R.Ph.*  
*Christine Tran-Robbins*  
*Telephone: (408) 730-2800*  
*FAX: (408) 730-2801*

**Jiyon J. Choi, M.D.**

Epic Care  
 2345 Country Hills Drive  
 Antioch, CA 94509  
*Contact(s): Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*  
*Telephone: (925) 778-0679*  
*FAX: (925) 778-3567*  
*jane.choi@epic-care.com*

**Curtis R. Chong, M.D.**

The Permanente Medical Group  
 99 Montecello Road  
 San Rafael, CA 94903

**Jonathan Chou, M.D.**

University of California, San Francisco  
 Box #1270  
 San Francisco, CA 94143-1270  
*FAX: (415) 476-0624*  
*jonathan.chou@ucsf.edu*

**Scott Christensen, M.D.**

UC Davis Cancer Center  
 4501 X Street, Suite 3016  
 Sacramento, CA 95817  
*Telephone: (916) 734-3772*  
*FAX: (916) 734-7946*  
*schristensen@ucdavis.edu*

**Gilbert Chu, M.D.**

Stanford Cancer Center  
269 Campus Drive, MC5151  
Stanford, CA 94305  
Telephone: (650) 725-6442  
chu@stanford.edu

**Christine Chung, M.D.**

Diablo Valley Oncology & Hematology  
Medical Group  
400 Taylor Boulevard, Suite 101  
Pleasant Hill, CA 94523  
Contact(s): *Leanne M. Francisco*  
*Lori Orr*  
Telephone: (925) 825-8878  
FAX: (925) 825-8613

**Pelin Cinar, M.D.**

University of California, San Francisco  
Box #0128  
San Francisco, CA 94143-3211  
Telephone: (415) 476-8042  
FAX: (415) 353-7779  
pelin.cinar@ucsf.edu

**\*Norman Cohen, M.D.**

5747 Country Club Drive  
Oakland, CA 94618  
Telephone: (510) 882-9451  
FAX: (510) 601-9312  
norman@normcoh.com

**A. Dimitrios Colevas, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5826  
Stanford, CA 94305  
Telephone: (650) 724-9707  
FAX: (650) 498-5800  
colevas@stanford.edu

**Eric Collisson, M.D.**

University of California, San Francisco  
Box #1270  
San Francisco, CA 94143-1270  
Telephone: (415) 476-3659  
FAX: (415) 353-9636  
eric.collisson@ucsf.edu

**Natalia Colocci, M.D.**

Palo Alto Medical Foundation  
795 El Camino Real  
Palo Alto, CA 94301  
Contact(s): *Pamela Davis, R.N.*  
*Julie Roth*  
*Jan Van Boeschoten*  
Telephone: (650) 853-2905  
FAX: (650) 853-2966  
coloccn1@pamf.org

**Patricia Cornett, M.D.**

University of California, San Francisco  
505 Parnassus Avenue, Mailbox 1270  
San Francisco, CA 94143-1270  
Telephone: (415) 353-2740  
FAX: (415) 353-2467  
patricia.cornett@va.gov

**Steven Coutre, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5821  
Stanford, CA 94305  
Telephone: (650) 725-4040  
coutre@stanford.edu

**Heather Cunningham, M.D.**

Pacific Cancer Care  
5 Harris Court, Building T, Suite 201  
Monterey, CA 93940  
Contact(s): *Debbie Davis, R.N.*  
*Denise Licini, N.P.*  
*Dennis Niekro, N.P.*  
*Valeria M. Wareham*  
Telephone: (831) 375-4105  
FAX: (831) 372-5722

**Lloyd Damon, M.D.**

University of California, San Francisco  
Box #0324  
San Francisco, CA 94143-0324  
Telephone: (415) 353-2749  
FAX: (415) 353-2467  
lloyd.damon@ucsf.edu



**Bao Dao, M.D.**

Epic Care  
 2345 Country Hills Drive  
 Antioch, CA 94509  
*Contact(s): Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*  
 Telephone: (925) 875-1677  
 FAX: (925) 875-0826  
 bao.dao@epic-care.com

**Millie Das, M.D.**

Stanford Cancer Center  
 875 Blake Wilbur Drive, MC5827  
 Stanford, CA 94305  
 Telephone: (650) 498-6000  
 mdas@stanford.edu

**Debjyoti Datta, M.D.**

University of California, San Francisco  
 Box #1270  
 San Francisco, CA 94143-1270  
 FAX: (415) 476-0624  
 debjyoti.datta@ucsf.edu

**Adil Daud, M.D.**

University of California, San Francisco  
 Box #1770  
 San Francisco, CA 94143-1770  
 Telephone: (415) 353-7392  
 FAX: (415) 353-9956  
 adil.daud@ucsf.edu

**Julian Davis, M.D.**

UC Davis Cancer Center  
 4501 X Street, Suite 3016  
 Sacramento, CA 95817  
 Telephone: (916) 734-3772  
 FAX: (916) 734-7946  
 jrdavis@ucdavis.edu

**J. Ben Davoren, M.D.**

University of California, San Francisco  
 VAMC III HI  
 San Francisco, CA 94121  
 Telephone: (415) 221-4180 x3424  
 FAX: (415) 750-6982  
 ben.davoren@ucsf.edu

**Monique De Bruin, M.D.**

Palo Alto Medical Foundation  
 301 Old San Francisco Road  
 Sunnyvale, CA 94086  
*Contact(s): Irene Fernandez, R.Ph.*  
*Christine Tran-Robbins*  
 Telephone: (408) 730-2800  
 FAX: (408) 730-2801  
 debruin1@pamf.org

**Rebecca Jane Deboer, M.D.**

University of California, San Francisco  
 Box #3211  
 San Francisco, CA 94143-3211  
 FAX: (415) 476-0624  
 rebecca.deboer@ucsf.edu

**Rahel Demisse, M.D.**

UC Davis Cancer Center  
 4501 X Street, Suite 3016  
 Sacramento, CA 95817  
 Telephone: (916) 734-3772  
 FAX: (916) 734-7946  
 rdemisse@ucdavis.edu

**Mallika Dhawan, M.D.**

University of California, San Francisco  
 Box #1270  
 San Francisco, CA 94143-1270  
 Telephone: (415) 443-3547  
 FAX: (415) 476-0624  
 mallika.dhawan@ucsf.edu

**Anand Dhruva, M.D.**

University of California, San Francisco  
 Box #0874  
 San Francisco, CA 94143-0874  
*Telephone:* (415) 476-4082 x134  
*FAX:* (415) 476-6953  
*anand.dhruva@ucsf.edu*

**Maximilian Diehn, M.D.**

Stanford Cancer Center  
 875 Blake Wilbur Drive, MC5847  
 Stanford, CA 94305  
*Telephone:* (650) 721-1550  
*FAX:* (650) 725-8231  
*diehn@stanford.edu*

**Prasad R. Dighe, M.D.**

Stockton Hematology-Oncology  
 Medical Group  
 2626 North California Street, Suite B  
 Stockton, CA 95204  
*Contact(s): Kelly Calzada*  
*Aditi Dighe*  
*Lenora Drum, R.N.*  
*Hanna Leighton*  
*Sheila Sexton-DeSersa*  
*Sally Solanki, R.N.*  
*Telephone:* (209) 466-2626  
*FAX:* (209) 466-7153

**Niharika Dixit, M.D.**

University of California, San Francisco  
 Box #0874  
 San Francisco, CA 94143-0874  
*Telephone:* (415) 476-4082 x134  
*niharika.dixit@ucsf.edu*

**Charles Dollbaum, M.D.**

University of California, San Francisco  
 Box #1710  
 San Francisco, CA 94143-1710  
*Telephone:* (510) 729-0375 x204  
*FAX:* (510) 729-0383  
*charlied@aeron.com*

**Sarah Donaldson, M.D.**

Stanford Cancer Center  
 875 Blake Wilbur Drive, MC5847  
 Stanford, CA 94305  
*Telephone:* (650) 723-6195  
*sarah2@stanford.edu*

**Hoa C. Duong, M.D.**

The Permanente Medical Group  
 2025 Morse Avenue  
 Sacramento, CA 95825  
*Telephone:* (916) 973-4824  
*FAX:* (916) 973-5777  
*hoa.c.duong@kp.org*

**Mrinal Dutia, M.D.**

The Permanente Medical Group  
 710 Lawrence Expressway, Dept 440  
 Santa Clara, CA 95051  
*Telephone:* (408) 851-4321  
*mrinal.dutia@kp.org*

**Peter D. Eisenberg, M.D.**

Marin Cancer Care  
 1350 South Eliseo Drive, Suite 200  
 Greenbrae, CA 94904-2007  
*Contact(s): Harvey Bichkoff*  
*Lorraine Holzappel*  
*Cathy Yatabe*  
*Telephone:* (415) 925-5000  
*FAX:* (415) 925-5050  
*peisenberg@marincancercare.com*

**Bradley C. Ekstrand, M.D.**

California Cancer Care  
 218 De Anza Boulevard  
 San Mateo, CA 94402  
*Contact(s): Elizabeth Eddy*  
*Telephone:* (650) 341-9131  
*FAX:* (650) 341-9135  
*bekstrand@cal-cancer-care.com*

**Alice Fan, M.D.**

Stanford Cancer Center  
 269 Campus Drive, MC5151  
 Stanford, CA 94305  
*Telephone:* (650) 498-6000  
*FAX:* (650) 725-9113  
*afan@stanford.edu*

**Louis Fehrenbacher, M.D.**

The Permanente Medical Group  
 975 Sereno Drive  
 Vallejo, CA 94589  
*Telephone:* (707) 651-2787  
*FAX:* (707) 651-2792  
*lou.fehrenbacher@kp.org*

**Timothy Ferng, M.D.**

University of California, San Francisco  
 Box #1270  
 San Francisco, CA 94143-1270  
*timothy.ferng@ucsf.edu*

**George A. Fisher, M.D., Ph.D.**

Stanford Cancer Center  
 875 Blake Wilbur Drive, MC5826  
 Stanford, CA 94305  
*Contact(s): Caitlin Wellman*  
*Telephone: (650) 725-9057*  
*FAX: (650) 498-5353*  
*georgeaf@stanford.edu*

**Lawrence Fong, M.D.**

University of California, San Francisco  
 Box #0511  
 San Francisco, CA 94143-0511  
*Telephone: (415) 514-3160*  
*FAX: (415) 514-3165*  
*lfong@medicine.ucsf.edu*

**James Ford, M.D.**

Stanford Cancer Center  
 269 Campus Drive, MC5151  
 Stanford, CA 94305  
*Telephone: (650) 498-6000*  
*jmf@stanford.edu*

**Michael Forrest, M.D.**

Epic Care  
 2345 Country Hills Drive  
 Antioch, CA 94509  
*Contact(s): Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*  
*Telephone: (925) 875-1677*  
*FAX: (925) 875-0826*  
*michael.forrest@epic-care.com*

**Terrance Friedlander, M.D.**

University of California, San Francisco  
 Box #1711  
 San Francisco, CA 94143-1711  
*Telephone: (415) 443-2175*  
*FAX: (415) 476-0624*  
*terence.friedlander@ucsf.edu*

**Joshua Fronk, M.D.**

Stanford Cancer Center  
 875 Blake Wilbur Drive, MC5804  
 Stanford, CA 94305  
*Telephone: (650) 736-8089*  
*jfronk@stanford.edu*

**Karin Gaensler, M.D.**

University of California, San Francisco  
 Box #1270  
 San Francisco, CA 94143-1270  
*Telephone: (415) 502-4390*  
*FAX: (415) 476-0624*  
*karin.gaensler@ucsf.edu*

**Barbara Galligan, M.D.**

Marin Cancer Care  
1350 South Eliseo Drive, Suite 200  
Greenbrae, CA 94904-2007  
*Contact(s): Harvey Bichkoff  
Lorraine Holzappel  
Cathy Yatabe*  
*Telephone: (415) 925-5000*  
*FAX: (415) 925-5050*  
*bgalligan@marincancercare.com*

**Derek Galligan, M.D.**

University of California, San Francisco  
Box #1270  
San Francisco, CA 94143-1270  
*derek.galligan@ucsf.edu*

**David Gandara, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
*Contact(s): Mary Kilpatrick*  
*Telephone: (916) 734-3772*  
*FAX: (916) 734-7946*  
*drgandara@ucdavis.edu*

**John T. Ganey, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
*Contact(s): Fatana Abassi  
Allison Buck, R.N.  
Gina Burnett  
Melissa Bynum  
Angela Cofer  
Crystal Castro  
Mary Davis, R.N.  
Christie Elam  
Reinalda Flores  
Megan Giddings  
Melissa Gobble  
Sharon Herzog  
Annaque Johnson  
Briana Martin  
Michael Milner  
Dianne Naujok  
Dayna Orange  
Maria Rodriguez  
Rick Roth  
Kay Ruocco, R.N.  
Donna Saba, N.P.  
Stacey Teicher, N.P.  
Joanna Tomasino  
Kim Vasques*  
*Telephone: (925) 687-2570*  
*FAX: (925) 687-2847*  
*john.ganey@epic-care.com*

**Kristen Ganjoo, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5820  
Stanford, CA 94305  
*Telephone: (650) 498-6000*  
*FAX: (650) 736-8003*  
*kganjoo@stanford.edu*

**Amit Garg, M.D.**

The Permanente Medical Group  
1515 Newell Avenue  
Walnut Creek, CA 94596  
*amit.k.garg@kp.org*

**Aruna Gavini, M.D.**

The Permanente Medical Group  
1 Quality Drive  
Vacaville, CA 95688

**Michael Gensheimer, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5847  
Stanford, CA 94305  
Telephone: (650) 498-6495  
*mgens@stanford.edu*

**Iris Gibbs, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5847  
Stanford, CA 94305  
Telephone: (650) 736-1480  
*iris.gibbs@stanford.edu*

**Adam Giermasz, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
Telephone: (916) 734-3772  
FAX: (916) 734-7946  
*giermasz@ucdavis.edu*

**Andrei Goga, M.D.**

University of California, San Francisco  
Box #0512  
San Francisco, CA 94143-0512  
Telephone: (415) 476-4191  
FAX: (415) 353-7021  
*andrei.goga@ucsf.edu*

**I-Yeh Gong, M.D.**

The Permanente Medical Group  
6600 Bruceville Road  
Sacramento, CA 95823  
*i-yeh.gong@kp.org*

**Karen Goodwin, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
Contact(s): *Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*  
FAX: (510) 830-3316  
*kgoodwin@babsurgeons.com*

**John Gordan, M.D.**

University of California, San Francisco  
Box #1270  
San Francisco, CA 94143-1270  
Telephone: (415) 443-9868  
FAX: (415) 476-0624  
*john.gordan@ucsf.edu*

**Jason Gotlib, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5826  
Stanford, CA 94305  
Telephone: (650) 498-6000  
*jason.gotlib@stanford.edu*

**Kathleen Grant, M.D.**

Pacific Hematology-  
Oncology Associates  
2100 Webster Street, Suite 225  
San Francisco, CA 94115  
Contact(s): *Liz Kill*  
*Paula Merryweather*  
*Aida Moss*  
Telephone: (415) 923-3012  
FAX: (415) 928-4840

**Michael M. Green, M.D.**

The Permanente Medical Group  
275 West MacArthur Boulevard  
Oakland, CA 94611

**Peter Greenberg, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5820  
Stanford, CA 94305  
Telephone: (650) 725-8355  
*peterg@stanford.edu*

**Tim Grennan, M.D.**

The Permanente Medical Group  
2025 Morse Avenue  
Sacramento, CA 95825  
Telephone: (916) 746-3961  
FAX: (916) 746-3997  
*tim.grennan@kp.org*

**Natalya Greyz-Yusupov, M.D.**

The Permanente Medical Group  
99 Montecello Road  
San Rafael, CA 94903  
Telephone: (415) 444-2911  
FAX: (415) 441-2343  
*natalya.greyz@kp.org*

**Alice Guardino, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5826  
Stanford, CA 94305  
Telephone: (650) 736-0519  
*guardino@stanford.edu*

**Matthew Gubens, M.D.**

University of California, San Francisco  
Box #1705  
San Francisco, CA 94143-1705  
Telephone: (415) 353-9674  
FAX: (415) 353-7779  
*matthew.gubens@ucsf.edu*

**Neal Gupta, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5826  
Stanford, CA 94305  
Telephone: (650) 725-4036  
*neelkg@stanford.edu*

**Richard M. Guy, M.D.**

The Permanente Medical Group  
1600 Eureka Road  
Roseville, CA 95661  
Telephone: (916) 784-4183  
FAX: (916) 784-5649  
*richard.m.guy@kp.org*

**Huan Ha, M.D.**

The Permanente Medical Group  
275 West MacArthur Boulevard  
Oakland, CA 94611  
*huan.t.ha@kp.org*

**Francine E. Halberg, M.D.**

Marin Cancer Care  
1350 South Eliseo Drive, Suite 100  
Greenbrae, CA 94904-2007  
Telephone: (415) 925-7326

**Steven Hancock, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5847  
Stanford, CA 94305  
Telephone: (650) 723-6440  
FAX: (650) 725-3865  
*shancock@stanford.edu*

**Wendy Hara, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5847  
Stanford, CA 94305  
Telephone: (650) 723-6171  
FAX: (650) 725-8231  
*wendy.hara@stanford.edu*

**Sigurdis Haraldsdottir, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5826  
Stanford, CA 94305  
*sharalds@stanford.edu*

**Andrea Harzstark, M.D.**

The Permanente Medical Group  
275 West MacArthur Boulevard  
Oakland, CA 94611  
*andrea.l.harzstark@kp.org*

**John A. Hausdorff, M.D.**

Pacific Cancer Care  
5 Harris Court, Building T, Suite 201  
Monterey, CA 93940

Contact(s): *Debbie Davis, R.N.*  
*Denise Licini, N.P.*  
*Dennis Niekro, N.P.*  
*Valeria M. Wareham*

Telephone: (831) 375-4105  
FAX: (831) 372-5722  
*jhausdorff@pacificcancercare.com*

**Robert A. Havard, Jr., M.D.**

Sequoia Regional Cancer Center  
4945 West Cypress Avenue, Suite C  
Visalia, CA 93277

Contact(s): *Senoria Banuelos, R.N.*  
*Lucile Gibbs*  
*Calandra Uchita*

Telephone: (559) 624-3000  
FAX: (559) 635-6137

**Bobbie Head, M.D., Ph.D.**

Marin Cancer Care  
1350 South Eliseo Drive, Suite 200  
Greenbrae, CA 94904-2007

Contact(s): *Harvey Bichkoff*  
*Lorraine Holzapfel*  
*Cathy Yatabe*

Telephone: (415) 925-5000  
FAX: (415) 925-5050  
*bhead@marincancercare.com*

**Kristen Hege, M.D.**

University of California, San Francisco  
Box #0324  
San Francisco, CA 94143-0324

Telephone: (415) 353-2421  
FAX: (415) 353-2467  
*khege@celgene.com*

**Laurence Heifetz, M.D.**

Tahoe Forest Cancer Center  
10121 Pine Avenue  
Truckee, CA 96161

Contact(s): *Cathy Bervid, N.P.*  
*Jaena Gurley*

Telephone: (530) 582-6450  
FAX: (530) 582-6430  
*lheifetz@tfhd.com*

**Paul Henderson, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817

Telephone: (916) 734-3772  
FAX: (916) 734-7946  
*phenderson@ucdavis.edu*

**Julie L. Hersch, M.D.**

The Permanente Medical Group  
1600 Eureka Road  
Roseville, CA 95661

Telephone: (916) 784-5626  
FAX: (916) 474-2201  
*julie.l.hersch@kp.org*

**Sharon Hiner, M.D.**

Contra Costa Regional Medical Center  
2500 Alhambra Avenue  
Martinez, CA 94553

Contact(s): *Martha Delgado*  
*May Loney, R.N.*

Telephone: (925) 370-5114  
FAX: (925) 370-5479  
*sharon.hiner@hdsd.cccounty.us*

**Susan Hiniker, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5847  
Stanford, CA 94305

Telephone: (650) 725-2209  
*shiniker@stanford.edu*

**Gwendolyn Ho, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817

Telephone: (916) 734-3772  
FAX: (916) 734-7946  
*gmho@ucdavis.edu*

**Richard Hoppe, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5847  
Stanford, CA 94305

Telephone: (650) 723-5510  
FAX: (650) 498-6922  
*rhoppe@stanford.edu*

**Rupert Horoupian, M.D.**

Epic Care  
 2345 Country Hills Drive  
 Antioch, CA 94509  
*Contact(s): Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

**Kathleen Horst, M.D.**

Stanford Cancer Center  
 875 Blake Wilbur Drive, MC5847  
 Stanford, CA 94305  
*Telephone: (650) 725-6009*  
*FAX: (650) 725-8231*  
*kateh@stanford.edu*

**Frank T. Hsieh, M.D.**

The Permanente Medical Group  
 1600 Eureka Road  
 Roseville, CA 95661  
*Telephone: (916) 784-5415*  
*FAX: (916) 784-5649*  
*frank.t.hsieh@kp.org*

**Mindy Hsiong, M.D.**

The Permanente Medical Group  
 4501 Sand Creek Road  
 Antioch, CA 94531  
*mindy.hsiong@kp.org*

**Gerald Hsu, M.D.**

University of California, San Francisco  
 VAMC III  
 San Francisco, CA 94121  
*Telephone: (415) 220-0264*  
*gerald.hsu@va.gov*

**Li F. Hu, M.D.**

The Permanente Medical Group  
 1600 Eureka Road  
 Roseville, CA 95661  
*Telephone: (916) 784-2110*  
*FAX: (916) 784-5649*  
*li.f.hu@kp.org*

**Hui X. Huang, M.D.**

The Permanente Medical Group  
 1 Quality Drive  
 Vacaville, CA 95688  
*Telephone: (707) 624-3235*  
*FAX: (707) 624-3232*  
*hui.x.huang@kp.org*

**Jane Huang, M.D.**

Stanford Cancer Center  
 875 Blake Wilbur Drive, MC5827  
 Stanford, CA 94305  
*Telephone: (650) 498-6000*

**Li-Wen Huang, M.D.**

University of California, San Francisco  
 Box #1270  
 San Francisco, CA 94143-1270  
*FAX: (415) 476-0624*  
*li-wen.huang@ucsf.edu*

**William Huang, M.D.**

The Permanente Medical Group  
 1200 El Camino Real  
 South San Francisco, CA 94080  
*Telephone: (650) 742-3112*  
*FAX: (650) 742-2943*  
*william.huang@kp.org*

**Zuo Ming Huang, M.D.**

The Permanente Medical Group  
 1515 Newell Avenue  
 Walnut Creek, CA 94596  
*Telephone: (925) 295-6001*  
*FAX: (925) 295-4608*  
*zuoming.huang@kp.org*



**Lai Hui, M.D.**

The Permanente Medical Group  
2025 Morse Avenue  
Sacramento, CA 95825  
*Telephone:* (916) 973-6181  
*FAX:* (916) 973-5777  
*lai.hui@kp.org*

**Kendra Hutchinson, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
*Telephone:* (916) 734-3772  
*FAX:* (916) 734-7946  
*khutchinson@ucdavis.edu*

**David Iberri, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5820  
Stanford, CA 94305  
*diberri@stanford.edu*

**Grace R. Inouye, M.D.**

The Permanente Medical Group  
7300 North Fresno Street, Palm 3  
Fresno, CA 93720  
*Telephone:* (559) 448-4424  
*FAX:* (559) 448-4247  
*grace.r.inouye@kp.org*

**Zahid Iqbal, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
*Telephone:* (916) 734-3772  
*FAX:* (916) 734-7946  
*ziqbal@ucdavis.edu*

**Maria Pilar Coronel Ivanov, M.D.**

The Permanente Medical Group  
270 International Circle  
San José, CA 95119  
*Telephone:* (408) 972-7432  
*FAX:* (408) 574-2985  
*pilar.ivanov@kp.org*

**Thierry Jahan, M.D.**

University of California, San Francisco  
Box #1705  
San Francisco, CA 94143-1705  
*Telephone:* (415) 885-3792  
*FAX:* (415) 353-9959  
*thierry.jahan@ucsf.edu*

**Sejal Jhatakia, M.D.**

The Permanente Medical Group  
270 International Circle  
San José, CA 95119  
*Telephone:* (408) 363-4409  
*FAX:* (408) 972-7340  
*sejal.a.jhatakia@kp.org*

**Hanlee Ji, M.D.**

Stanford Cancer Center  
269 Campus Drive, MC5151  
Stanford, CA 94305  
*Telephone:* (650) 721-1731  
*genomics\_ji@stanford.edu*

**Jewel Johl, M.D.**

Diablo Valley Oncology & Hematology  
Medical Group  
400 Taylor Boulevard, Suite 202  
Pleasant Hill, CA 94523  
*Contact(s):* Leanne M. Francisco  
Lori Orr  
*Telephone:* (925) 677-5041  
*FAX:* (925) 677-5027  
*jjohl@dvohmg.com*

**Tyler Paul Johnson, M.D.**

885 Fielding Drive  
Palo Alto, CA 94303  
*Telephone:* (801) 362-2258  
*tpjmd@stanford.edu*

**Laura Johnston, M.D.**

Stanford Cancer Center  
300 Pasteur Drive, Room H0101,  
MC5623  
Stanford, CA 94305  
*Telephone:* (650) 723-0822  
*FAX:* (650) 498-6919  
*korb@stanford.edu*

**Brian Jonas, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
*Telephone:* (916) 734-3772  
*FAX:* (916) 734-7946  
*bajonas@ucdavis.edu*

**Jay S. Joseph, M.D.**

Annadel Medical Group/  
St Joseph's Heritage Healthcare  
1165 South Dora Street, Building H  
Ukiah, CA 95482

Contact(s): Roma Biester  
Michelle Edwards

Telephone: (707) 463-3636

FAX: (707) 463-2714

*jay.joseph@stjoe.org*

**Paul Kaesberg, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817

Telephone: (916) 734-3772

FAX: (916) 734-7946

*pkaesberg@ucdavis.edu*

**John Kailath, M.D.**

Sierra Hematology-Oncology  
Medical Center  
6555 Coyle Avenue, Suite 301  
Carmichael, CA 95608

Contact(s): Kinsey Farr  
Terry Passmore, R.N.

Telephone: (916) 967-4363

FAX: (916) 967-6408

*kailath@pol.net*

**Christine Kaiser, M.D.**

The Permanente Medical Group  
401 Bicentennial Way  
Santa Rosa, CA 95403

Telephone: (707) 393-4351

FAX: (707) 571-4775

*christine.c.kaiser@kp.org*

**Eugenia Kang, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509

Contact(s): Fatana Abassi  
Allison Buck, R.N.

Gina Burnett

Melissa Bynum

Angela Cofer

Crystal Castro

Mary Davis, R.N.

Christie Elam

Reinalda Flores

Megan Giddings

Melissa Gobble

Sharon Herzog

Annaque Johnson

Briana Martin

Michael Milner

Dianne Naujok

Dayna Orange

Maria Rodriguez

Rick Roth

Kay Ruocco, R.N.

Donna Saba, N.P.

Stacey Teicher, N.P.

Joanna Tomasino

Kim Vasques

Telephone: (925) 418-0282

FAX: (925) 978-0991

*credentialing@epic-care.com*

**Tyler Y. Kang, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509

Contact(s): *Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

Telephone: (925) 875-1677

FAX: (925) 875-0826

*tyler.kang@epic-care.com*

**Shoba Kankipati, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509

Contact(s): *Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

Telephone: (925) 687-2570

FAX: (925) 687-2847

*shoba.kankipati@epic-care.com*

**Jelena Kao, M.D.**

California Cancer Care  
218 De Anza Boulevard  
San Mateo, CA 94402

Contact(s): *Elizabeth Eddy*

Telephone: (650) 341-9131

FAX: (650) 341-9135

**Lawrence Kaplan, M.D.**

University of California, San Francisco  
Box #0324

San Francisco, CA 94143-0324

Telephone: (415) 353-2661

FAX: (415) 353-2545

*lkaplan@ucsf.edu*

**Jed A. Katzel, M.D.**

The Permanente Medical Group  
710 Lawrence Expressway, Dept 440  
Santa Clara, CA 95051  
*Telephone:* (408) 851-4306  
*FAX:* (408) 851-6928  
*jed.a.katzel@kp.org*

**Douglas A. Kaufman, M.D.**

The Permanente Medical Group  
1515 Newell Avenue  
Walnut Creek, CA 94596  
*Telephone:* (925) 295-4605  
*FAX:* (925) 295-4608  
*douglas.a.kaufman@kp.org*

**Theresa Keegan, Ph.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
*Telephone:* (916) 734-3772  
*FAX:* (916) 734-7946  
*tkeegan@ucdavis.edu*

**Robin Kate Kelley, M.D.**

University of California, San Francisco  
Box #1770  
San Francisco, CA 94143-1770  
*Telephone:* (415) 353-9888  
*FAX:* (415) 353-7984  
*katie.kelley@ucsf.edu*

**Karen Kelly, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
*Telephone:* (916) 734-3772  
*FAX:* (916) 734-7946  
*karkelly@ucdavis.edu*

**Alice T. Kengla, M.D.**

The Permanente Medical Group  
1515 Newell Avenue  
Walnut Creek, CA 94596  
*Telephone:* (925) 295-5934  
*FAX:* (925) 295-4608  
*alice.t.kengla@kp.org*

**Elizabeth Kidd, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5847  
Stanford, CA 94305  
*Telephone:* (650) 498-6000  
*ekidd@stanford.edu*

**Wesley Kidder, M.D.**

University of California, San Francisco  
Box #1270  
San Francisco, CA 94143-1270  
*wesley.kidder@ucsf.edu*

**Edward Kim, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
*Telephone:* (916) 734-3772  
*FAX:* (916) 734-7946  
*jhkim@ucdavis.edu*

**Jerome Kim, M.D.**

The Permanente Medical Group  
99 Montecello Road  
San Rafael, CA 94903  
*jerome.g.kim@kp.org*

**Kevin B. Kim, M.D.**

San Francisco Oncology Associates  
Medical Group  
2100 Webster Street, Suite 326  
San Francisco, CA 94115  
*Contact(s):* Dana Monroe, R.N.  
Dee Steinberg  
*Telephone:* (415) 885-8600  
*FAX:* (415) 885-8680  
*kkim@sfoncology.com*

**Lori Kim, M.D.**

The Permanente Medical Group  
99 Montecello Road  
San Rafael, CA 94903  
*Telephone:* (415) 444-4969  
*FAX:* (415) 441-2343  
*lori.c.kim@kp.org*

**Teresa Kim, M.D.**

Epic Care  
 2345 Country Hills Drive  
 Antioch, CA 94509  
*Contact(s): Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

**Won Kim, M.D.**

University of California, San Francisco  
 Box #1270  
 San Francisco, CA 94143-1270  
*Telephone: (415) 885-7276*  
*FAX: (415) 476-0624*  
*won.kim@ucsf.edu*

**\*Howard Kleckner, M.D.**

thesecondopinion  
 1200 Gough Street, Suite 500  
 San Francisco, CA 94109  
*Telephone: (415) 775-9956*  
*FAX: (415) 346-8652*  
*howardkleckner@thesecondopinion.org*

**Susan Knox, M.D.**

Stanford Cancer Center  
 875 Blake Wilbur Drive, MC5847  
 Stanford, CA 94305  
*Telephone: (650) 725-2720*  
*sknox@stanford.edu*

**Andrew Ko, M.D.**

University of California, San Francisco  
 Box #1705  
 San Francisco, CA 94143-1705  
*Telephone: (415) 353-7286*  
*FAX: (415) 353-9636*  
*andrew.ko@ucsf.edu*

**Holbrook Kohrt, M.D., Ph.D.**

Stanford Cancer Center  
 269 Campus Drive, MC5151  
 Stanford, CA 94305  
*Telephone: (650) 723-6661*  
*kohrt@stanford.edu*

**Tatjana Kolevska, M.D.**

The Permanente Medical Group  
 975 Sereno Drive  
 Vallejo, CA 94589  
*tatjana.kolevska@kp.org*

**Albert Koong, M.D.**

Stanford Cancer Center  
 875 Blake Wilbur Drive, MC5847  
 Stanford, CA 94305  
*Telephone: (650) 723-6661*  
*akoong@stanford.edu*

**Zach Koontz, M.D.**

Pacific Cancer Care  
 18525 Sutter Boulevard, Suite 170  
 Morgan Hill, CA 95037  
*Contact(s): Debbie Davis, R.N.*  
*Denise Licini, N.P.*  
*Dennis Niekro, N.P.*  
*Valeria M. Wareham*  
*Telephone: (408) 779-9843*  
*FAX: (831) 372-5722*  
*zkoontz@pacificcancercare.com*

**Mariam Korah, M.D.**

Epic Care  
 2345 Country Hills Drive  
 Antioch, CA 94509  
*Contact(s): Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*  
*Telephone: (925) 778-0679*  
*FAX: (925) 778-3567*  
*mariam.korah@epic-care.com*

**Michael Korn, M.D.**

University of California, San Francisco  
 Box #0128  
 San Francisco, CA 94143-0128  
*Telephone: (415) 502-2844*  
*FAX: (415) 502-4787*  
*michael.korn@ucsf.edu*

**Dinesh M. Kotak, M.D.**

The Permanente Medical Group  
 1600 Eureka Road  
 Roseville, CA 95661  
*Telephone: (916) 784-4168*  
*FAX: (916) 784-5649*  
*dinesh.m.kotak@kp.org*

**Alan M. Kramer, M.D.**

San Francisco Oncology Associates  
 Medical Group  
 2100 Webster Street, Suite 326  
 San Francisco, CA 94115  
*Contact(s): Dana Monroe, R.N.*  
*Dee Steinberg*  
*Telephone: (415) 885-8600*  
*FAX: (415) 885-8680*  
*akramer@sfoncology.com*

**Rajeev Krishnan, M.D.**

UC Davis Cancer Center  
 4501 X Street, Suite 3016  
 Sacramento, CA 95817  
*Telephone: (916) 734-3772*  
*FAX: (916) 734-7946*  
*rajkrishnan@ucdavis.edu*

**Ming C. Kuan, M.D.**

The Permanente Medical Group  
 2500 Merced Street  
 San Leandro, CA 94577  
*ming.c.kuan@kp.org*

**Shivaani Kummar, M.D.**

Stanford Cancer Center  
 780 Welch Road, MC5769  
 Stanford, CA 94305  
*Telephone: (650) 724-9084*  
*skummar@stanford.edu*

**Pamela Kunz, M.D.**

Stanford Cancer Center  
 875 Blake Wilbur Drive, MC5826  
 Stanford, CA 94305  
*Telephone: (650) 725-9057*  
*FAX: (650) 498-5353*  
*pkunz@stanford.edu*

**Allison Kurian, M.D.**

Stanford Cancer Center  
 259 Campus Drive, MC5405  
 Stanford, CA 94305  
*Telephone: (650) 498-6000*  
*FAX: (650) 498-5150*  
*akurian@stanford.edu*

**Paula Kushlan, M.D.**

Palo Alto Medical Foundation  
795 El Camino Real  
Palo Alto, CA 94301

Contact(s): *Pamela Davis, R.N.*  
*Julie Roth*  
*Jan Van Boeschoten*

Telephone: (650) 853-2905

FAX: (650) 853-2966

*kushlanp@pamf.org*

**Diane Kwan, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509

Contact(s): *Fatana Abassi*

*Allison Buck, R.N.*

*Gina Burnett*

*Melissa Bynum*

*Angela Cofer*

*Crystal Castro*

*Mary Davis, R.N.*

*Christie Elam*

*Reinalda Flores*

*Megan Giddings*

*Melissa Gobble*

*Sharon Herzog*

*Annaque Johnson*

*Briana Martin*

*Michael Milner*

*Dianne Naujok*

*Dayna Orange*

*Maria Rodriguez*

*Rick Roth*

*Kay Ruocco, R.N.*

*Donna Saba, N.P.*

*Stacey Teicher, N.P.*

*Joanna Tomasino*

*Kim Vasques*

Telephone: (925) 418-0282

FAX: (925) 978-0991

*credentialing@epic-care.com*

**Myron Kwong, M.D.**

The Permanente Medical Group  
270 International Circle  
San José, CA 95119

Telephone: (408) 972-7522

FAX: (408) 574-2985

*myron.kwong@kp.org*

**Uri Ladabaum, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5187  
Stanford, CA 94305

Telephone: (650) 725-6511

*uri.ladabaum@stanford.edu*

**Enrico C. Lallana, M.D.**

The Permanente Medical Group  
2025 Morse Avenue  
Sacramento, CA 95825

**Kit Lam, M.D., Ph.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817

Telephone: (916) 734-3772

FAX: (916) 734-7946

*kslam@ucdavis.edu*

**Cynthia T. Lan, M.D.**

The Permanente Medical Group  
4601 Dale Road, 3<sup>rd</sup> Floor  
Modesto, CA 95356

Telephone: (209) 735-6225

FAX: (209) 735-3224

*cynthia.t.lan@kp.org*

**Primo Lara, Jr., M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817

Telephone: (916) 734-3772

FAX: (916) 734-7946

*pnlara@ucdavis.edu*

**Lisa Law, M.D.**

The Permanente Medical Group  
1600 Eureka Road  
Roseville, CA 95661

Telephone: (916) 746-3961

FAX: (916) 746-3997

*lisa.law@kp.org*

**Hoa Le, M.D.**

The Permanente Medical Group  
710 Lawrence Expressway, Dept 440  
Santa Clara, CA 94051

**Quynh Le, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5847  
Stanford, CA 94305  
Telephone: (650) 498-5032  
qle@stanford.edu

**Andrew Leavitt, M.D.**

University of California, San Francisco  
Box #0100  
San Francisco, CA 94143-0100  
Telephone: (415) 514-3432  
FAX: (415) 476-3433  
andrew.leavitt@ucsf.edu

**James Lee, M.D.**

University of California, San Francisco  
Box #1270  
San Francisco, CA 94143-1270  
Telephone: (415) 443-3555  
FAX: (415) 476-0624  
james.lee4@ucsf.edu

**Michael Lee, M.D.**

The Permanente Medical Group  
2238 Geary Boulevard  
San Francisco, CA 94115  
michael.x.lee@kp.org

**\*Tom K. Lee, M.D.**

344 Jerome Avenue  
Piedmont, CA 94610  
Telephone: (510) 658-1595  
tomkleemd1@gmail.com

**Amy Lei, M.D.**

The Permanente Medical Group  
710 Lawrence Expressway, Dept 440  
Santa Clara, CA 95051  
Telephone: (408) 851-4323  
amy.q.lei@kp.org

**David Leibowitz, M.D.**

Palo Alto Medical Foundation  
795 El Camino Real  
Palo Alto, CA 94301  
Contact(s): Pamela Davis, R.N.  
Julie Roth  
Jan Van Boeschoten  
Telephone: (650) 853-2905  
FAX: (650) 853-2966  
leibowd@pamf.org

**Lawrence Leung, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5820  
Stanford, CA 94305  
Telephone: (650) 725-4036  
lawrence.leung@stanford.edu

**Lauren Sara Levine, M.D.**

University of California, San Francisco  
Box #1270  
San Francisco, CA 94143-1270  
FAX: (415) 476-0624  
lauren.levine@ucsf.edu

**Jay Levy, M.D.**

University of California, San Francisco  
Box #1270  
San Francisco, CA 94143-1270  
Telephone: (415) 476-4071  
FAX: (415) 476-8365  
jay.levy@ucsf.edu

**Ronald Levy, M.D.**

Stanford Cancer Center  
269 Campus Drive, MC5151  
Stanford, CA 94305  
Telephone: (650) 725-6423  
aschetky@stanford.edu

**Bradley Lewis, M.D.**

The Permanente Medical Group  
1 Quality Drive  
Vacaville, CA 95688

**Mingqing Li, M.D.**

The Permanente Medical Group  
710 Lawrence Expressway, Dept 440  
Santa Clara, CA 95051  
Telephone: (408) 851-4323  
FAX: (408) 851-4319  
mingqing.x.li@kp.org

**Tianhong Li, M.D., Ph.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
Telephone: (916) 734-3772  
FAX: (916) 734-7946  
thli@ucdavis.edu



**Yan Li, M.D.**

The Permanente Medical Group  
275 West MacArthur Boulevard  
Oakland, CA 94611  
*Telephone:* (510) 752-7386  
*FAX:* (510) 752-6431  
*yan.li@kp.org*

**Michaela Liedtke, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5821  
Stanford, CA 94305  
*Telephone:* (650) 498-6000  
*FAX:* (650) 724-5203  
*mliedtke@stanford.edu*

**Chainarong Limvarapuss, M.D.**

Solano Hematology/Oncology  
100 Hospital Drive, Suite 110  
Vallejo, CA 94589  
*Contact(s): Tina Beam*  
*Michelle Knudson, R.N.*  
*Telephone:* (707) 551-3300  
*FAX:* (707) 551-3301

**Amy Lin, M.D.**

The Permanente Medical Group  
2238 Geary Boulevard  
San Francisco, CA 94115  
*Telephone:* (415) 833-2200  
*FAX:* (415) 833-8530  
*amy.y1.lin@kp.org*

**Amy Mimi Lin, M.D.**

University of California, San Francisco  
Box #1711  
San Francisco, CA 94143-1711  
*Telephone:* (415) 353-9865  
*FAX:* (415) 353-7093  
*amlin@ucsf.edu*

**Patrick Lin, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
*Telephone:* (916) 734-3772  
*FAX:* (916) 734-7946  
*pslin@ucdavis.edu*

**Tzu-Yin Lin, Ph.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
*Telephone:* (916) 734-3772  
*FAX:* (916) 734-7946  
*tylin@ucdavis.edu*

**Huichung T. Ling, M.D.**

The Permanente Medical Group  
39400 Paseo Padre Parkway  
Fremont, CA 94538  
*huichung.t.ling@kp.org*

**Chunnan Liu, M.D.**

The Permanente Medical Group  
1515 Newell Avenue  
Walnut Creek, CA 94596  
*Telephone:* (925) 295-7748  
*FAX:* (925) 295-4608  
*chunnan.liu@kp.org*

**Raymond Liu, M.D.**

The Permanente Medical Group  
2238 Geary Boulevard  
San Francisco, CA 94115  
*Telephone:* (415) 833-3692  
*FAX:* (415) 833-8530  
*raymond.liu@kp.org*

**Ernest Lo, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509

Contact(s): *Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

Telephone: (925) 418-0282  
FAX: (925) 978-0991  
[credentialing@epic-care.com](mailto:credentialing@epic-care.com)

**Irene Lo, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509

Contact(s): *Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

Telephone: (925) 418-0282  
FAX: (925) 978-0991  
[credentialing@epic-care.com](mailto:credentialing@epic-care.com)

**Aaron Logan, M.D.**

University of California, San Francisco  
Box #1270  
San Francisco, CA 94143-1270  
Telephone: (415) 502-2110  
FAX: (415) 476-0624  
[aaron.logan@ucsf.edu](mailto:aaron.logan@ucsf.edu)

**Billy Loo, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5847  
Stanford, CA 94305  
Telephone: (650) 736-7143  
FAX: (650) 725-8231  
[bwloo@stanford.edu](mailto:bwloo@stanford.edu)

**Alfredo Lopez, M.D.**

The Permanente Medical Group  
2238 Geary Boulevard  
San Francisco, CA 94115  
Telephone: (415) 833-2861  
FAX: (415) 833-8530  
alfredo.lopez@kp.org

**Ronald Lowsky, M.D.**

Stanford Cancer Center  
300 Pasteur Drive, Room H0101,  
MC5623  
Stanford, CA 94305  
Telephone: (650) 723-0822  
FAX: (650) 498-6919  
rlowsky@stanford.edu

**Jennifer Lucas, M.D.**

Marin Cancer Care  
1350 South Eliseo Drive, Suite 200  
Greenbrae, CA 94904-2007  
Contact(s): Harvey Bichkoff  
Lorraine Holzappel  
Cathy Yatabe  
Telephone: (415) 925-5000  
FAX: (415) 925-5050  
jlucas@marincancercare.com

**Judy Luce, M.D.**

University of California, San Francisco  
Box #0874  
San Francisco, CA 94143-0874  
Telephone: (415) 476-4082 x414  
FAX: (415) 476-6953

**Robert Lundahl, M.D.**

Palo Alto Medical Foundation  
795 El Camino Real  
Palo Alto, CA 94301  
Contact(s): Pamela Davis, R.N.  
Julie Roth  
Jan Van Boeschoten  
Telephone: (650) 853-2905  
FAX: (650) 853-2966  
lundhr@pamf.org

**Quoc Luu, M.D.**

Stanford Cancer Center/SEROC  
880 East Tuolumne Road  
Turlock, CA 95382  
qluu@stanford.edu

**Philip Mack, Ph.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
Telephone: (916) 734-3772  
FAX: (916) 734-7946  
pcmack@ucdavis.edu

**Lauren Maeda, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5151  
Stanford, CA 94305  
Telephone: (650) 498-6000  
lmaeda@stanford.edu

**Anjlee Mahajan, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
Telephone: (916) 734-3772  
FAX: (916) 734-7946  
anmahajan@ucdavis.edu

**Reena Mahajan, M.D.**

University of California, San Francisco  
Box #1270  
San Francisco, CA 94143-1270  
Telephone: (415) 443-3560  
FAX: (415) 476-0624  
reena.mahajan@ucsf.edu

**Antra Mahaldar, M.D.**

The Permanente Medical Group  
1 Quality Drive  
Vacaville, CA 95688  
antra.mahaldar@kp.org

**Ravindra Majeti, M.D., Ph.D.**

Stanford Cancer Center  
265 Campus Drive, MC5461  
Stanford, CA 94305  
rmajeti@stanford.edu

**Melanie Majure, M.D.**

University of California, San Francisco  
Box #1270  
San Francisco, CA 94143-1270  
Telephone: (415) 443-5051  
FAX: (415) 476-0624  
melanie.majure@ucsf.edu

**Akshiv Malhotra, M.D.**

Epic Care  
 2345 Country Hills Drive  
 Antioch, CA 94509  
*Contact(s): Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*  
 Telephone: (510) 629-6682  
 FAX: (925) 978-0991  
 akshiv.malhotra@babsurgeons.com

**Dan Maloney, M.D.**

The Permanente Medical Group  
 99 Montecello Road  
 San Rafael, CA 94903  
 Telephone: (415) 444-4942  
 FAX: (415) 441-2343  
 daniel.j.maloney@kp.org

**Gabriel Mannis, M.D.**

University of California, San Francisco  
 Box #1270  
 San Francisco, CA 94143-1270  
 Telephone: (415) 443-9870  
 FAX: (415) 514-5645  
 gabriel.mannis@ucsf.edu

**Carol Marquez, M.D.**

Stanford Cancer Center/South Bay  
 2589 Samaritan Drive  
 San Jose, CA 95124  
 marquezc@stanford.edu

**\*Alva A. Marsh, M.D.**

661 Milford Street  
 Los Angeles, CA 90042  
 Telephone: (323) 255-1510  
 aamarsh9226@sbcglobal.net

**Natalie Marshall, M.D.**

Epic Care  
 2345 Country Hills Drive  
 Antioch, CA 94509  
*Contact(s): Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*  
 Telephone: (510) 629-6682  
 FAX: (510) 830-3316  
 natalie.marshall@epic-care.com

**Thomas A. Marsland, M.D.**

St. Joseph's Health Care  
 110 Lynch Creek Way, Suite A  
 Petaluma, CA 94954  
*Contact(s): Michelle Speicher*  
 Telephone: (707) 763-0600  
 FAX: (707) 765-1757  
 thomarsland@gmail.com

**Beth Martin, M.D.**

Stanford Cancer Center  
 269 Campus Drive, MC5156  
 Stanford, CA 94305  
 martinb@stanford.edu

**Thomas Martin, M.D.**

University of California, San Francisco  
 Box #0324  
 San Francisco, CA 94143-0324  
*Telephone: (415) 353-9365*  
*FAX: (415) 353-2467*  
*tom.martin@ucsf.edu*

**\*Joseph Mason, M.D.**

499 South 14<sup>th</sup> Street  
 San José, CA 95112  
*Telephone: (408) 203-4152*  
*joemason48@sbcglobal.net*

**Suleiman Massarweh, M.D.**

Stanford Cancer Center  
 269 Campus Drive, MC5151  
 Stanford, CA 94305  
*Telephone: (650) 724-8935*  
*smass2@stanford.edu*

**Bruno Medeiros, M.D.**

Stanford Cancer Center  
 875 Blake Wilbur Drive, MC5821  
 Stanford, CA 94305  
*Telephone: (650) 723-5007*  
*FAX: (650) 724-5203*  
*bruno.medeiros@stanford.edu*

**Aminder S. Mehdi, M.D.**

Stockton Hematology-Oncology  
 Medical Group  
 2626 North California Street, Suite B  
 Stockton, CA 95204  
*Contact(s): Kelly Calzada*  
*Aditi Dighe*  
*Lenora Drum, R.N.*  
*Hanna Leighton*  
*Sheila Sexton-DeSersa*  
*Sally Solanki, R.N.*  
*Telephone: (209) 466-2626*  
*FAX: (209) 466-7153*

**Michelle Melisko, M.D.**

University of California, San Francisco  
 Box #1710  
 San Francisco, CA 94143-1710  
*Telephone: (415) 885-3732*  
*FAX: (415) 353-9592*  
*michelle.melisko@ucsf.edu*

**Ostap Melnyk, M.D.**

Epic Care  
 2345 Country Hills Drive  
 Antioch, CA 94509  
*Contact(s): Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*  
*Telephone: (510) 629-6682*  
*FAX: (510) 830-3316*  
*ostap.melnyk@epic-care.com*

**Alex S. Metzger, M.D.**

Marin Cancer Care  
 1350 South Eliseo Drive, Suite 200  
 Greenbrae, CA 94904-2007  
*Contact(s): Harvey Bichkoff*  
*Lorraine Holzappel*  
*Cathy Yatabe*  
*Telephone: (415) 925-5000*  
*FAX: (415) 925-5050*  
*ametzger@marincancercare.com*

**Everett Meyer, M.D.**

Stanford Cancer Center  
 300 Pasteur Drive, Room H0101,  
 MC5623  
 Stanford, CA 94305  
*Telephone: (650) 723-0822*  
*FAX: (650) 498-6919*  
*evmeyer@stanford.edu*

**Frederick Meyers, M.D.**

UC Davis Cancer Center  
 4501 X Street, Suite 3016  
 Sacramento, CA 95817  
*Telephone:* (916) 734-3772  
*FAX:* (916) 734-7946  
*fjmeyers@ucdavis.edu*

**David Miklos, M.D., Ph.D.**

Stanford Cancer Center  
 300 Pasteur Drive, Room H0101,  
 MC5623  
 Stanford, CA 94305  
*Telephone:* (650) 723-0822  
*FAX:* (650) 498-6919  
*dmiklos@stanford.edu*

**Lynn Million, M.D.**

Stanford Cancer Center  
 875 Blake Wilbur Drive, MC5847  
 Stanford, CA 94305  
*Telephone:* (650) 725-9904  
*lmillion@stanford.edu*

**Daniel P. Mirda, M.D.**

Annadel Medical Group/  
 St Joseph's Heritage Healthcare  
 1100 Trancas Street, Suite 256  
 Napa, CA 94558  
*Contact(s):* *Juli Forrestall*  
*Telephone:* (707) 253-7161  
*FAX:* (707) 253-0476  
*daniel.mirda@stjoe.org*

**Beverly Mitchell, M.D.**

Stanford Cancer Center  
 875 Blake Wilbur Drive, MC5456  
 Stanford, CA 94305  
*Telephone:* (650) 736-7716  
*bmittchell@stanford.edu*

**James Mitchell, M.D.**

Epic Care  
 2345 Country Hills Drive  
 Antioch, CA 94509  
*Contact(s):* *Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*  
*Telephone:* (925) 418-0282  
*FAX:* (925) 978-0991  
*credentialing@epic-care.com*

**Lloyd Miyawaki, M.D.**

Marin Cancer Care  
 1350 South Eliseo Drive, Suite 100  
 Greenbrae, CA 94904-2007

**Mark Moasser, M.D.**

University of California, San Francisco  
 Box #0875  
 San Francisco, CA 94143-0875  
*Telephone:* (415) 476-0158  
*FAX:* (415) 502-5665  
*mark.moasser@ucsf.edu*

**Lori Muffly, M.D.**

Stanford Cancer Center  
 300 Pasteur Drive, Room H0101,  
 MC5623  
 Stanford, CA 94305  
*Telephone:* (650) 723-0822  
*FAX:* (650) 598-6919  
*lmuffly@stanford.edu*

**Krista M. Muirhead, M.D.**

The Permanente Medical Group  
99 Montecello Road  
San Rafael, CA 94903  
Telephone: (415) 444-2498  
FAX: (415) 441-2343  
krista.m.muirhead@kp.org

**Pamela Munster, M.D.**

University of California, San Francisco  
Box #1770  
San Francisco, CA 94143-1770  
Telephone: (415) 353-7287  
FAX: (415) 353-7779  
pamela.munster@ucsf.edu

**Aileen Murphy, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509

Contact(s): Fatana Abassi  
Allison Buck, R.N.  
Gina Burnett  
Melissa Bynum  
Angela Cofer  
Crystal Castro  
Mary Davis, R.N.  
Christie Elam  
Reinalda Flores  
Megan Giddings  
Melissa Gobble  
Sharon Herzog  
Annaque Johnson  
Briana Martin  
Michael Milner  
Dianne Naujok  
Dayna Orange  
Maria Rodriguez  
Rick Roth  
Kay Ruocco, R.N.  
Donna Saba, N.P.  
Stacey Teicher, N.P.  
Joanna Tomasino  
Kim Vasques

Telephone: (925) 418-0282  
FAX: (925) 978-0991  
credentialing@epic-care.com

**Jasdeepa Nagi, M.D.**

The Permanente Medical Group  
1600 Eureka Road  
Roseville, CA 95611  
jasdeepa.nagi@kp.org

**Seema Nagpal, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5453  
Stanford, CA 94305  
Telephone: (650) 725-8630  
FAX: (650) 498-4686  
snagpal@stanford.edu

**Bijay Nair, M.D.**

The Permanente Medical Group  
1600 Eureka Road  
Roseville, CA 95611  
bijay.p.nair@kp.org

**Rupa Narayan, M.D.**

University of California, San Francisco  
Box #0324  
San Francisco, CA 94143-0324  
Telephone: (415) 502-1740  
rupa.narayan@ucsf.edu

**Willis Navarro, M.D.**

University of California, San Francisco  
Box #0324  
San Francisco, CA 94143-0324  
Telephone: (415) 353-2421  
willis.navarro@ucsf.edu

**Joel Neal, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5826  
Stanford, CA 94305  
Telephone: (650) 725-3081  
FAX: (650) 498-5800  
jwneal@stanford.edu

**Robert Negrin, M.D.**

Stanford Cancer Center  
300 Pasteur Drive, Room H0101,  
MC5623  
Stanford, CA 94305  
Telephone: (650) 723-0822  
FAX: (650) 498-6919  
negrs@stanford.edu

**Amy Nelson, M.D.**

The Permanente Medical Group  
2238 Geary Boulevard  
San Francisco, CA 94115  
Telephone: (415) 833-9007  
FAX: (415) 833-8530  
amy.r.nelson@kp.org

**Chun Ng, M.D.**

The Permanente Medical Group  
7373 West Lane  
Stockton, CA 95210  
Telephone: (209) 476-5773  
FAX: (209) 476-3566  
[chun.fai.ng@kp.org](mailto:chun.fai.ng@kp.org)

**Kim-Son Nguyen, M.D.**

Palo Alto Medical Foundation  
301 Old San Francisco Road  
Sunnyvale, CA 94086  
Contact(s): Irene Fernandez, R.Ph.  
Christine Tran-Robbins  
Telephone: (408) 730-2800  
FAX: (408) 730-2801  
[nguyenk8@pamf.org](mailto:nguyenk8@pamf.org)

**Vu Nguyen, M.D.**

The Permanente Medical Group  
275 West MacArthur Boulevard  
Oakland, CA 94611  
[vu.h.nguyen@kp.org](mailto:vu.h.nguyen@kp.org)

**Qaiser Niaz, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
Contact(s): Fatana Abassi  
Allison Buck, R.N.  
Gina Burnett  
Melissa Bynum  
Angela Cofer  
Crystal Castro  
Mary Davis, R.N.  
Christie Elam  
Reinalda Flores  
Megan Giddings  
Melissa Gobble  
Sharon Herzog  
Annaque Johnson  
Briana Martin  
Michael Milner  
Dianne Naujok  
Dayna Orange  
Maria Rodriguez  
Rick Roth  
Kay Ruocco, R.N.  
Donna Saba, N.P.  
Stacey Teicher, N.P.  
Joanna Tomasino  
Kim Vasques  
Telephone: (510) 247-9227  
FAX: (510) 247-9241  
[qaiser.niaz@epic-care.com](mailto:qaiser.niaz@epic-care.com)

**Jan Nolta, Ph.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
Telephone: (916) 734-3772  
FAX: (916) 734-7946  
[janolta@ucdavis.edu](mailto:janolta@ucdavis.edu)

**Robert O'Donnell, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
Telephone: (916) 734-3772  
FAX: (916) 734-7946  
[rtodonnell@ucdavis.edu](mailto:rtodonnell@ucdavis.edu)



**Leslie Oesterich, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
*Telephone: (916) 734-3772*  
*FAX: (916) 734-7946*  
*loesterich@ucdavis.edu*

**David Oh, M.D.**

University of California, San Francisco  
Box #1270  
San Francisco, CA 94143-1270  
*Telephone: (415) 443-3563*  
*FAX: (415) 476-0624*  
*david.oh@ucsf.edu*

**Ross Okimoto, M.D.**

University of California, San Francisco  
Box #1270  
San Francisco, CA 94143-1270  
*Telephone: (415) 443-5052*  
*FAX: (415) 476-0624*  
*ross.okimoto@ucsf.edu*

**Rebecca Olin, M.D.**

University of California, San Francisco  
Box #0324  
San Francisco, CA 94143-0324  
*Telephone: (415) 353-2063*  
*FAX: (415) 476-0624*  
*rebecca.olin@ucsf.edu*

**Lay Lin Owyong, M.D.**

The Permanente Medical Group  
7373 West Lane  
Stockton, CA 95210  
*Telephone: (209) 476-3758*  
*FAX: (209) 455-3566*  
*lay.lin.owyong@kp.org*

**Ashok Pai, M.D.**

The Permanente Medical Group  
275 West MacArthur Boulevard  
Oakland, CA 94611  
*ashok.p.pai@kp.org*

**Chong-Xian Pan, M.D., Ph.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
*Telephone: (916) 734-3772*  
*FAX: (916) 734-7946*  
*cxpan@ucdavis.edu*

**Minggui Pan, M.D.**

The Permanente Medical Group  
710 Lawrence Expressway, Dept 440  
Santa Clara, CA 95051  
*Telephone: (408) 851-4306*  
*FAX: (408) 851-6928*  
*minggui.pan@kp.org*

**Aparna Parikh, M.D.**

University of California, San Francisco  
Box #1270  
San Francisco, CA 94143-1270  
*Telephone: (415) 443-5046*  
*FAX: (415) 476-0624*  
*aparna.parikh@ucsf.edu*

**Mamta Parikh, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
*Telephone: (916) 734-3772*  
*FAX: (916) 734-7946*  
*mbparikh@ucdavis.edu*

**John Park, M.D.**

University of California, San Francisco  
Box #1710  
San Francisco, CA 94143-1710  
*Telephone: (415) 502-3844*  
*FAX: (415) 353-9592*  
*john.park@ucsf.edu*

**Amar Patel, M.D.**

University of California, San Francisco  
Box #1270  
San Francisco, CA 94143-1270  
*amar.patel@ucsf.edu*

**Bimal J. Patel, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509

Contact(s): *Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

Telephone: (925) 778-0679  
FAX: (925) 778-3567  
*bimal.patel@epic-care.com*

**Naresh A. Patel, M.D.**

The Permanente Medical Group  
4601 Dale Road, 3<sup>rd</sup> Floor  
Modesto, CA 95356  
Telephone: (209) 735-3204  
FAX: (209) 735-3224  
*naresh.a.patel@kp.org*

**Ravindranath Patel, M.D.**

Comprehensive Blood & Cancer Center  
6501 Truxtun Avenue  
Bakersfield, CA 93309  
Contact(s): *Kjesti Klawitter*  
*Tony LaMacchia, CEO*

Telephone: (661) 322-2206  
FAX: (661) 859-2565  
*ravi@cbccusa.com*

**Scott Peak, M.D.**

The Permanente Medical Group  
1150 Veterans Boulevard  
Redwood City, CA 94063  
*scott.peak@kp.org*

**Mark Pegram, M.D.**

Stanford Cancer Center  
265 Campus Drive, MC5456  
Stanford, CA 94305  
Telephone: (650) 723-5801  
*mpegram@stanford.edu*

**Sarah Perez, M.D.**

The Permanente Medical Group  
6600 Bruceville Road  
Sacramento, CA 95823  
Telephone(s): (916) 688-2086  
FAX: (916) 688-6147  
*sarah.j.perez@kp.org*

**Prasad Pillai, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
Contact(s): *Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

Telephone: (925) 778-0679  
FAX: (925) 778-3567  
*prasad.pillai@epic-care.com*

**Harlan Pinto, M.D.**

Stanford Cancer Center  
 875 Blake Wilbur Drive, MC5151  
 Stanford, CA 94305  
*Telephone:* (650) 858-3931  
*FAX:* (650) 856-8024  
*harlan@stanford.edu*

**Joseph C. Poen, M.D.**

Marin Cancer Care  
 1350 South Eliseo Drive, Suite 100  
 Greenbrae, CA 94904-2007

**Kenneth S. Poon, M.D.**

The Permanente Medical Group  
 2500 Merced Street  
 San Leandro, CA 94577

**Michael Pourdehnad, M.D.**

University of California, San Francisco  
 Box #1270  
 San Francisco, CA 94143-1270  
*Telephone:* (415) 353-2421  
*michael.pourdehnad@ucsf.edu*

**Gautam Prasad, M.D., Ph.D.**

Epic Care  
 2345 Country Hills Drive  
 Antioch, CA 94509  
*Contact(s):* *Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*  
*Telephone:* (925) 875-1677  
*FAX:* (925) 875-0826  
*gautam.prasad@epic-care.com*

**Ajithkumar Puthillath, M.D.**

Stockton Hematology-Oncology  
 Medical Group  
 2626 North California Street, Suite B  
 Stockton, CA 95204  
*Contact(s):* *Kelly Calzada*  
*Aditi Dighe*  
*Lenora Drum, R.N.*  
*Hanna Leighton*  
*Sheila Sexton-DeSersa*  
*Sally Solanki, R.N.*  
*Telephone:* (209) 466-2626  
*FAX:* (209) 466-7153

**Sophia Rahman, M.D.**

Diablo Valley Oncology & Hematology  
Medical Group

400 Taylor Boulevard, Suite 101  
Pleasant Hill, CA 94523

Contact(s): *Leanne M. Francisco*  
*Lori Orr*

Telephone: (925) 825-8878

FAX: (925) 825-8613

*srahman@dvohmg.com*

**Vandana Raman, M.D.**

Contra Costa Oncology

500 Lennon Lane

Walnut Creek, CA 94598

Contact(s): *Cindy Gin, R.N.*  
*Heidi Lewis*

Telephone: (925) 939-9610

FAX: (925) 939-9630

*vraman@contracostaoncology.com*

**Supriya X. Rajpal, M.D.**

The Permanente Medical Group

1200 El Camino Real

South San Francisco, CA 94080

Telephone: (650) 742-2908

FAX: (650) 742-2973

*supriya.x.rajpal@kp.org*

**Kavitha Ramchandran, M.D., Ph.D.**

Stanford Cancer Center

875 Blake Wilbur Drive, MC5475

Stanford, CA 94305

Telephone: (650) 723-6750

FAX: (650) 723-8596

*kavitha@stanford.edu*

**Julia Goodnough Ramos, M.D.**

University of California, San Francisco

Box #1270

San Francisco, CA 94143-1270

FAX: (415) 476-0624

*julia.ramos@ucsf.edu*

**Deepa Reddy, M.D.**

The Permanente Medical Group

2500 Merced Street

San Leandro, CA 94577

*deepa.reddy@kp.org*

**Mala N. Reddy, M.D.**

The Permanente Medical Group

275 West MacArthur Boulevard

Oakland, CA 94611

Telephone: (510) 752-1210

FAX: (510) 752-6431

*mala.n.reddy@kp.org*

**Srikanth Reddy, M.D.**

Epic Care

2345 Country Hills Drive

Antioch, CA 94509

Contact(s): *Fatana Abassi*  
*Allison Buck, R.N.*

*Gina Burnett*

*Melissa Bynum*

*Angela Cofer*

*Crystal Castro*

*Mary Davis, R.N.*

*Christie Elam*

*Reinalda Flores*

*Megan Giddings*

*Melissa Gobble*

*Sharon Herzog*

*Annaque Johnson*

*Briana Martin*

*Michael Milner*

*Dianne Naujok*

*Dayna Orange*

*Maria Rodriguez*

*Rick Roth*

*Kay Ruocco, R.N.*

*Donna Saba, N.P.*

*Stacey Teicher, N.P.*

*Joanna Tomasino*

*Kim Vasques*

Telephone: (510) 247-9227

FAX: (510) 247-9241

*srikanth.reddy@epic-care.com*

**Sunil Reddy, M.D.**

Stanford Cancer Center

875 Blake Wilbur Drive, MC5334

Stanford, CA 94305

Telephone: (650) 736-1234

*sreddy@stanford.edu*

**Sara Reinganum, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509

Contact(s): *Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

**John Reinsch, M.D.**

The Permanente Medical Group  
7300 North Fresno Street, Palm 3  
Fresno, CA 93720  
Telephone: (559) 448-4500  
FAX: (559) 448-4142  
*john.reinsch@kp.org*

**James Rembert, M.D.**

Diablo Valley Oncology & Hematology  
Medical Group  
400 Taylor Boulevard, Suite 101  
Pleasant Hill, CA 94523  
Contact(s): *Leanne M. Francisco*  
*Lori Orr*  
Telephone: (925) 825-8878  
FAX: (925) 825-8613

**Andrew Rezvani, M.D.**

Stanford Cancer Center  
300 Pasteur Drive, Room H0101,  
MC5623  
Stanford, CA 94305  
Telephone: (650) 723-0822  
FAX: (650) 498-6919  
*arezvani@stanford.edu*

**Carol Richman, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
Telephone: (916) 734-3772  
FAX: (916) 734-7946  
*cmrichman@ucdavis.edu*

**Curt Ries, M.D.**

University of California, San Francisco  
Box #0324  
San Francisco, CA 94143-0324  
Telephone: (415) 353-2740  
FAX: (415) 353-2467  
*riesc@medicine.ucsf.edu*

**Jonathan Riess, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
Telephone: (916) 734-3772  
FAX: (916) 734-7946  
*juwriess@ucdavis.edu*

**Gabriel Rivera, M.D.**

The Permanente Medical Group  
7300 North Fresno Street, Palm 3  
Fresno, CA 93720  
*gabriel.a.rivera@kp.org*

**Robert L. Robles, M.D.**

Diablo Valley Oncology & Hematology  
Medical Group  
400 Taylor Boulevard, Suite 202  
Pleasant Hill, CA 94523  
Contact(s): *Leanne M. Francisco*  
*Lori Orr*  
Telephone: (925) 677-5041  
FAX: (925) 677-5027  
*rrobles@dvohmg.com*

**Eve Rodler, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
*Telephone:* (916) 734-3772  
*FAX:* (916) 734-7946  
*erodler@ucdavis.edu*

**Ana Rodriguez Fahrni, M.D.**

The Permanente Medical Group  
6600 Bruceville Road  
Sacramento, CA 95823  
*Telephone:* (916) 688-2086  
*FAX:* (916) 688-6147  
*ana.m.rodriguez@kp.org*

**Rajat Rohatgi, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5151  
Stanford, CA 94305  
*Telephone:* (650) 725-6167  
*rrohathgi@stanford.edu*

**Aaron Rosenberg, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
*Telephone:* (916) 734-3772  
*FAX:* (916) 734-7946  
*asrosenberg@ucdavis.edu*

**Saul Rosenberg, M.D.**

Stanford Cancer Center  
269 Campus Drive, MC5151  
Stanford, CA 94305  
*Telephone:* (650) 725-6455  
*saul@stanford.edu*

**Julia Rotow, M.D.**

University of California, San Francisco  
Box #1270  
San Francisco, CA 94143-1270  
*julia.rotow@ucsf.edu*

**James Rubenstein, M.D.**

University of California, San Francisco  
Box #1270  
San Francisco, CA 94143-1270  
*Telephone:* (415) 502-4430  
*FAX:* (415) 476-4943  
*james.rubenstein@ucsf.edu*

**Jerome Rubin, M.D.**

Pacific Cancer Care  
5 Harris Court, Building T, Suite 201  
Monterey, CA 93940  
*Contact(s):* *Debbie Davis, R.N.*  
*Denise Licini, N.P.*  
*Dennis Niekro, N.P.*  
*Valeria M. Wareham*  
*Telephone:* (831) 375-4105  
*FAX:* (831) 372-5722  
*jrubin@pacificcancercare.com*

**Nancy Rubin, D.O.**

Pacific Cancer Care  
5 Harris Court, Building T, Suite 201  
Monterey, CA 93940  
*Contact(s):* *Debbie Davis, R.N.*  
*Denise Licini, N.P.*  
*Dennis Niekro, N.P.*  
*Valeria M. Wareham*  
*Telephone:* (831) 375-4105  
*FAX:* (831) 372-5722  
*nrubin@pacificcancercare.com*

**Hope Rugo, M.D.**

University of California, San Francisco  
Box #1710  
San Francisco, CA 94143-1710  
*Telephone:* (415) 353-7428  
*FAX:* (415) 353-9592  
*hope.rugo@ucsf.edu*

**Michael P. Russin, M.D.**

The Permanente Medical Group  
1515 Newell Avenue  
Walnut Creek, CA 94596  
*Telephone:* (925) 295-6962  
*FAX:* (925) 295-4608  
*michael.p.russin@kp.org*

**Charles Ryan, M.D.**

University of California, San Francisco  
Box #1711  
San Francisco, CA 94143-1711  
*Telephone:* (415) 353-9279  
*FAX:* (415) 353-7779  
*charles.ryan@ucsf.edu*

**Gopal Sachdeva, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509

Contact(s): *Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

Telephone: (510) 629-6682  
FAX: (510) 830-3316  
gopal.sachdeva@epic-care.com

**Philip D. Sardar, M.D.**

The Permanente Medical Group  
1600 Eureka Road  
Roseville, CA 95661  
Telephone: (916) 784-5695  
FAX: (916) 784-5649  
philip.d.sardar@kp.org

**Tanvir Sattar, M.D.**

The Permanente Medical Group  
1515 Newell Avenue  
Walnut Creek, CA 94596  
Telephone: (925) 295-7458  
FAX: (925) 295-4608  
tanvir.sattar@kp.org

**Carlos C. Say, M.D.**

329 East Bellevue Road  
Atwater, CA 95301  
Contact(s): *Loretta Y. Say*  
*Becky Yiong, R.N.*  
Telephone: (209) 358-6494  
FAX: (209) 358-6498  
saychunyip@aol.com

**Antoine X. Sayegh, M.D.**

The Permanente Medical Group  
2025 Morse Avenue  
Sacramento, CA 95825  
antoine.x.sayegh@kp.org

**Peter Sayre, M.D.**

University of California, San Francisco  
Box #1213  
San Francisco, CA 94143-1213  
Telephone: (415) 353-4423  
FAX: (415) 353-4404  
peter.sayre@ucsf.edu

**Daniel Schiffner, M.D.**

Palo Alto Medical Foundation  
795 El Camino Real  
Palo Alto, CA 94301  
Contact(s): *Pamela Davis, R.N.*  
*Julie Roth*  
*Jan Van Boeschoten*  
Telephone: (650) 853-2905  
FAX: (650) 853-2966  
schiffdc@pamf.org

**Edmund Schmulbach, M.D.**

The Permanente Medical Group  
1200 El Camino Real  
South San Francisco, CA 94080  
Telephone: (650) 742-2432  
FAX: (650) 742-2943  
edmond.schmulbach@kp.org

**Stanley Schrier, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5820  
Stanford, CA 94305  
Telephone: (650) 723-8688  
sschrier@stanford.edu

**Harley Schultz, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
Contact(s): *Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

**Erin Schwab, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
Telephone: (916) 734-3772  
FAX: (916) 734-7946  
*eschwab@ucdavis.edu*

**Corey M. Schwartz, M.D.**

The Permanente Medical Group  
975 Sereno Drive  
Vallejo, CA 94589  
Telephone: (707) 651-4487  
FAX: (707) 651-2792  
*corey.m.schwartz@kp.org*

**John Schwerkoske, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
Telephone: (916) 734-3772  
FAX: (916) 734-7946  
*jpschwerkoske@ucdavis.edu*

**Margaret Seaver, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
Contact(s): *Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*  
Telephone: (925) 778-0679  
FAX: (925) 778-3567  
*margaret.seaver@epic-care.com*

**Neil Shah, M.D.**

University of California, San Francisco  
Box #0324  
San Francisco, CA 94143-0324  
Telephone: (415) 476-3303  
FAX: (415) 476-0624  
*neil.shah@ucsf.edu*

**Nina Shah, M.D.**

University of California, San Francisco  
Box #1270  
San Francisco, CA 94143-1270  
Telephone: (415) 514-6354  
FAX: (415) 476-0624  
*nana.shah@ucsf.edu*

**Shreya Shah, M.D.**

The Permanente Medical Group  
1200 El Camino Real  
South San Francisco, CA 94080  
*shreya.k.shah@kp.org*



**John Shaia, M.D.**

The Permanente Medical Group  
2238 Geary Boulevard  
San Francisco, CA 94115  
Telephone: (415) 833-3692  
FAX: (415) 833-8530  
*john.l.shaia@kp.org*

**Shawn Shambaugh, M.D.**

Comprehensive Blood & Cancer Center  
6501 Truxtun Avenue  
Bakersfield, CA 93309  
Contact(s): *Kjesti Klawitter*  
*Tony LaMacchia, CEO*  
Telephone: (661) 322-2206  
FAX: (661) 859-2565  
*hemeoncmd@aol.com*

**Gauri Sharma, D.O.**

Contra Costa Oncology  
500 Lennon Lane  
Walnut Creek, CA 94598  
Contact(s): *Cindy Gin, R.N.*  
*Heidi Lewis*  
Telephone: (925) 939-9610  
FAX: (925) 939-9630  
*gsharma@contracostaoncology.com*

**Derek Shek, M.D.**

The Permanente Medical Group  
2500 Merced Street  
San Leandro, CA 94577  
*derek.w.shek@kp.org*

**Michael P. Sherman, M.D., Ph.D.**

Contra Costa Oncology  
500 Lennon Lane  
Walnut Creek, CA 94598  
Contact(s): *Cindy Gin, R.N.*  
*Heidi Lewis*  
Telephone: (925) 939-9610  
FAX: (925) 939-9630  
*msherman@contracostaoncology.com*

**Stephen Sherwin, M.D.**

University of California, San Francisco  
Box #0874  
San Francisco, CA 94143-0874  
FAX: (415) 476-8881  
*stephen.sherwin@ucsf.edu*

**Shruti Sheth, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5826  
Stanford, CA 94305  
Telephone: (650) 498-6000  
*shruti.sheth@stanford.edu*

**Madhu Shetti, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
Contact(s): *Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

**Gary G. Shi, M.D.**

Northern California Cancer Specialists  
617 New York Ranch Road  
Jackson, CA 95642  
Contact: *Yinghong Shi*  
Telephone: (209) 257-0292  
FAX: (209) 257-0676  
*ggshi05@yahoo.com*

**Roger Shiffman, M.D.**

Pacific Cancer Care  
5 Harris Court, Building T, Suite 201  
Monterey, CA 93940

Contact(s): *Debbie Davis, R.N.*  
*Denise Licini, N.P.*  
*Dennis Niekro, N.P.*  
*Valeria M. Wareham*

Telephone: (831) 375-4105

FAX: (831) 372-5722

*rshiffman@pacificcancercare.com*

**Parveen Shiraz, M.D.**

The Permanente Medical Group  
1150 Veterans Boulevard  
Redwood City, CA 94063

**Judith Shizuru, M.D., Ph.D.**

Stanford Cancer Center  
300 Pasteur Drive, Room H0101,  
MC5623  
Stanford, CA 94305

Telephone: (650) 723-0822

FAX: (650) 498-6919

*jshizuru@stanford.edu*

**Marc Shuman, M.D.**

University of California, San Francisco  
Box #1270

San Francisco, CA 94143-1270

Telephone: (415) 476-6700

FAX: (415) 476-4943

*marc.shuman@ucsf.edu*

**Manpreet Sidhu, M.D.**

The Permanente Medical Group  
1600 Eureka Road  
Roseville, CA 95661

*manpreet.sidhu@kp.org*

**Branimir Sikic, M.D.**

Stanford Cancer Center  
269 Campus Drive, MC5151  
Stanford, CA 94305

Telephone: (650) 725-6427

FAX: (650) 736-1454

*brandy@stanford.edu*

**\*John Simmons, Jr., M.D.**

33 Lane Court  
Oakland, CA 94611

Telephone: (510) 506-2822

*johnsmmn@aol.com*

**Sukhwant (Nikki) Singh, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509

Contact(s): *Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

Telephone: (925) 778-0679

FAX: (925) 778-3567

*nikki.singh@epic-care.com*

**Matthew N. Sirott, M.D.**

Diablo Valley Oncology & Hematology  
Medical Group

400 Taylor Boulevard, Suite 202  
Pleasant Hill, CA 94523

Contact(s): *Leanne M. Francisco*  
*Lori Orr*

Telephone: (925) 677-5041

FAX: (925) 677-5027

*msirott@dvohmg.com*

**George Sledge, M.D.**

Stanford Cancer Center  
269 Campus Drive, MC5151  
Stanford, CA 94305

Telephone: (650) 724-4397

*gsledge@stanford.edu*

**Eric Small, M.D.**

University of California, San Francisco  
 Box #1711  
 San Francisco, CA 94143-1711  
*Contact(s): Michael Sahakian*  
*Telephone: (415) 353-7091*  
*FAX: (415) 353-7093*  
*eric.small@ucsf.edu*

**Catherine Choy Smith, M.D.**

University of California, San Francisco  
 Box #1270  
 San Francisco, CA 94143-1270  
*Telephone: (415) 443-6655*  
*FAX: (415) 476-0624*  
*catherine.smith@ucsf.edu*

**Garrett A. Smith, M.D.**

Smith Integrative Oncology  
 55 Francisco Street, Suite 700  
 San Francisco, CA 94133-2111  
*Telephone: (415) 682-0843*  
*FAX: (415) 682-0880*  
*gsmithmd@yahoo.com*

**Gregory B. Smith, M.D.**

Martin-O'Neil Cancer Center  
 10 Woodland Road  
 St. Helena, CA 94574  
*Contact(s): Shari Bluband*  
*Kathi Blum, R.N., O.C.N.*  
*Barbara Brown*  
*Deanna Clark, R.N., O.C.N.*  
*Norma Navarro, N.P.*  
*Nancy Umland, R.N.*  
*Telephone: (707) 967-5721*  
*FAX: (707) 967-5722*  
*oncolyse@gmail.com*

**Rosendo So-Rosillo, M.D.**

The Permanente Medical Group  
 1150 Veterans Boulevard  
 Redwood City, CA 94063  
*Telephone: (650) 299-4840*

**Aye M. Soe, M.D.**

The Permanente Medical Group  
 7373 West Lane  
 Stockton, CA 95210

**Scott Soltys, M.D.**

Stanford Cancer Center  
 875 Blake Wilbur Drive, MC5847  
 Stanford, CA 94305  
*Telephone: (650) 724-1569*  
*sgsoltys@stanford.edu*

**Lucy Song, M.D.**

The Permanente Medical Group  
 710 Lawrence Expressway, Dept 440  
 Santa Clara, CA 95051  
*Telephone: (408) 851-4323*  
*FAX: (408) 851-4319*  
*lucy.c.song@kp.org*

**Sandy Srinivas, M.D.**

Stanford Cancer Center  
 875 Blake Wilbur Drive, MC5151  
 Stanford, CA 94305  
*Telephone: (650) 725-2078*  
*sandysri@stanford.edu*

**Piyush A. Srivastava, M.D.**

The Permanente Medical Group  
 1515 Newell Avenue  
 Walnut Creek, CA 94596  
*Telephone: (925) 813-3931*  
*FAX: (925) 813-3901*  
*piyush.a.srivastava@kp.org*

**Laura Stampleman, M.D.**

Pacific Cancer Care  
 5 Harris Court, Building T, Suite 201  
 Monterey, CA 93940  
*Contact(s): Debbie Davis, R.N.*  
*Denise Licini, N.P.*  
*Dennis Niekro, N.P.*  
*Valeria M. Wareham*  
*Telephone: (831) 375-4105*  
*FAX: (831) 372-5722*  
*lstampleman@pacificcancercare.com*

**Steven Stanten, M.D.**

Epic Care  
 2345 Country Hills Drive  
 Antioch, CA 94509  
*Contact(s): Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

**Thomas S. Stanton, M.D.**

Annadel Medical Group/  
 St Joseph's Heritage Healthcare  
 3555 Round Barn Circle  
 Santa Rosa, CA 95403  
*Telephone: (707) 521-3826*  
*FAX: (707) 526-3785*  
*thomas.stanton@stjoe.org*

**Merin Stephen, M.D.**

UC Davis Cancer Center  
 4501 X Street, Suite 3016  
 Sacramento, CA 95817  
*Telephone: (916) 734-3772*  
*FAX: (916) 734-7946*  
*mstephen@ucdavis.edu*

**Ryan Stevenson, M.D.**

The Permanente Medical Group  
 6600 Bruceville Road  
 Sacramento, CA 95823

**Frank Stockdale, M.D., Ph.D.**

Stanford Cancer Center  
 875 Blake Wilbur Drive, MC5826  
 Stanford, CA 94305  
*Telephone: (650) 725-6449*  
*stockdale@stanford.edu*

**Jennifer Marie Suga, M.D.**

The Permanente Medical Group  
 975 Sereno Drive  
 Vallejo, CA 94589  
*Telephone: (707) 651-4574*  
*FAX: (707) 651-2792*  
*jennifer.m.suga@kp.org*

**David Sun, M.D.**

The Permanente Medical Group  
 6600 Bruceville Road  
 Sacramento, CA 95823

**Tilak K. Sundaresan, M.D.**

The Permanente Medical Group  
 2238 Geary Boulevard  
 San Francisco, CA 94115

**Diana Superfin, M.D.**

Contra Costa Oncology  
 500 Lennon Lane  
 Walnut Creek, CA 94598  
*Contact(s): Cindy Gin, R.N.*  
*Heidi Lewis*  
*Telephone: (925) 939-9610*  
*FAX: (925) 939-9630*  
*dsuperfin@contracostaoncology.com*

**Julie Sutcliffe, Ph.D.**

UC Davis Cancer Center  
 4501 X Street, Suite 3016  
 Sacramento, CA 95817  
*Telephone: (916) 734-3772*  
*FAX: (916) 734-7946*  
*jlsutcliffe@ucdavis.edu*

**Tiffany Svahn, M.D.**

Diablo Valley Oncology & Hematology  
 Medical Group  
 400 Taylor Boulevard, Suite 202  
 Pleasant Hill, CA 94523  
*Contact(s): Leanne M. Francisco*  
*Lori Orr*  
*Telephone: (925) 677-5041*  
*FAX: (925) 677-5027*  
*tsvahn@dvohmg.com*

**Patrick Swift, M.D.**

Stanford Cancer Center/South Bay  
2589 Samaritan Drive  
San Jose, CA 95124  
*pswift2@stanford.edu*

**Edmund Tai, M.D.**

Palo Alto Medical Foundation  
701 East El Camino Real  
Mountain View, CA 94040  
*Telephone: (650) 934-7600*  
*FAX: (650) 934-7645*  
*taie1@pamf.org*

**Kit Tam, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
*Telephone: (916) 734-3772*  
*FAX: (916) 734-7946*  
*kwtam@ucdavis.edu*

**Michael Tanaka, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
*Telephone: (916) 734-3772*  
*FAX: (916) 734-7946*  
*mitanaka@ucdavis.edu*

**Jahan Tavakoli, M.D.**

The Permanente Medical Group  
2238 Geary Boulevard  
San Francisco, CA 94115  
*Telephone: (415) 833-8734*  
*FAX: (415) 833-8905*  
*jahan.x.tavakoli@kp.org*

**Melinda Telli, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5826  
Stanford, CA 94305  
*Telephone: (650) 724-9533*  
*FAX: (650) 498-4696*  
*mtelli@stanford.edu*

**Margaret Tempero, M.D.**

University of California, San Francisco  
Box #1770  
San Francisco, CA 94115-1770  
*Telephone: (415) 885-3846*  
*FAX: (415) 353-9636*  
*margaret.tempero@ucsf.edu*

**Eva S. Thomas, M.D.**

The Permanente Medical Group  
275 West MacArthur Boulevard  
Oakland, CA 94611  
*Telephone: (510) 752-1295*  
*FAX: (510) 752-6431*  
*eva.s.thomas@kp.org*

**Piia E. Thomas, M.D.**

The Permanente Medical Group  
1150 Veterans Boulevard  
Redwood City, CA 94063

**Vladimir Titov, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
*Contact(s): Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

**Megumi Tomita, M.D.**

The Permanente Medical Group  
4601 Dale Road, 3<sup>rd</sup> Floor  
Modesto, CA 95356  
*Telephone: (209) 735-3202*  
*FAX: (209) 735-3224*  
*megumi.tomita@kp.org*

**Wilson Tong, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509

Contact(s): *Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

Telephone: (925) 778-0679  
FAX: (925) 778-3567  
*wilson.tong@epic-care.com*

**Bertrand Tuan, M.D.**

Pacific Hematology-  
Oncology Associates  
2100 Webster Street, Suite 225  
San Francisco, CA 94115

Contact(s): *Liz Kill*  
*Paula Merryweather*  
*Aida Moss*

Telephone: (415) 923-3012  
FAX: (415) 928-4840

**Mark Turrill, M.D.**

Annadel Medical Group/  
St Joseph's Heritage Healthcare  
5150 Hill Road East, Suite F  
Lakeport, CA 95453

Contact(s): *Ellen M. Boersma, N.P.*  
*Michelle Edwards*  
*Sarah Tichava, R.N.*

Telephone: (707) 262-3060  
FAX: (707) 262-3062  
*mark.turrill@stjoe.org*

**Joseph Tuscano, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817

Telephone: (916) 734-3772  
FAX: (916) 734-7946  
*jtuscano@ucdavis.edu*

**Thach-Giao Truong, M.D.**

The Permanente Medical Group  
975 Sereno Drive  
Vallejo, CA 94589  
*thach-giao.truong@kp.org*

**Katy Tsai, M.D.**

University of California, San Francisco  
Box #1270  
San Francisco, CA 94143-1270  
Telephone: (415) 443-3047  
FAX: (415) 476-0624  
*katy.tsai@ucsf.edu*

**Valery Uhl, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509

Contact(s): *Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

Telephone: (510) 629-6682

FAX: (510) 830-3316

*valery.uhl@epic-care.com*

**Ajay Upadhyay, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509

Contact(s): *Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

**Carling Ursem, M.D.**

University of California, San Francisco  
Box #1270  
San Francisco, CA 94143-1270  
Telephone: (415) 443-3606  
FAX: (415) 476-0624  
*carling.ursem@ucsf.edu*

**Katherine Van Loon, M.D.**

University of California, San Francisco  
Box #1770  
San Francisco, CA 94143-1770  
Telephone: (415) 443-1629  
FAX: (415) 476-0624  
*katherine.vanloon@ucsf.edu*

**Hyma Vempaty, M.D.**

The Permanente Medical Group  
710 Lawrence Expressway, Dept 440  
Santa Clara, CA 95051  
Telephone: (408) 851-4304  
FAX: (408) 851-6928  
*hyma.vempaty@kp.org*

**Alan P. Venook, M.D.**

University of California, San Francisco  
 Box #1705  
 San Francisco, CA 94143-1705  
*Telephone:* (415) 353-2745  
*FAX:* (415) 353-9959  
*alan.venook@ucsf.edu*

**Ann Von Gehr, M.D.**

The Permanente Medical Group  
 270 International Circle  
 San José, CA 95119  
*Telephone:* (408) 972-6564  
*FAX:* (408) 574-2985  
*ann.vongehr@kp.org*

**Khoan Tuong Vu, M.D.**

University of California, San Francisco  
 Box #1270  
 San Francisco, CA 94143-1270  
*FAX:* (415) 476-0624  
*khoan.vu@ucsf.edu*

**Heather Wakelee, M.D.**

Stanford Cancer Center  
 875 Blake Wilbur Drive, MC5826  
 Stanford, CA 94305  
*Telephone:* (650) 736-7221  
*FAX:* (650) 498-5000  
*hwakelee@stanford.edu*

**Janet Wang, M.D.**

Palo Alto Medical Foundation  
 2850 Commercial Crossing  
 Santa Cruz, CA 95085  
*Contact(s): Suzanne Skerness*  
*Telephone:* (831) 458-5634

**Stephen E. Wang, M.D.**

The Permanente Medical Group  
 6600 Bruceville Road  
 Sacramento, CA 95823  
*Telephone:* (916) 688-2086  
*FAX:* (916) 688-6147  
*stephen.e.wang@kp.org*

**Sunny Wang, M.D.**

University of California, San Francisco  
 VAMC 111 HI  
 San Francisco, CA 94143  
*Telephone:* (415) 221-4820 x3380  
*sunny.wang@ucsf.edu*

**Victoria Wang, M.D.**

University of California, San Francisco  
 Box #1270  
 San Francisco, CA 94143-1270  
*Telephone:* (415) 443-9866  
*FAX:* (415) 476-0624  
*victoria.wang@ucsf.edu*

**Wei Wang, M.D.**

San Francisco Oncology Associates  
 Medical Group  
 2100 Webster Street, Suite 326  
 San Francisco, CA 94115  
*Contact(s): Dana Monroe, R.N.*  
*Dee Steinberg*  
*Telephone:* (415) 885-8600  
*FAX:* (415) 885-8680  
*wwang@sfoncology.com*

**Jane Wardzinska, M.D.**

Epic Care  
 2345 Country Hills Drive  
 Antioch, CA 94509  
*Contact(s): Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*

**Robert W. Weber, M.D.**

1800 Sullivan Avenue, Suite 603  
 Daly City, CA 94015  
*Contact(s): Arlyne Yamamoto*  
*Telephone:* (415) 337-2121  
*FAX:* (415) 337-1247



**Xiao Wei, M.D.**

University of California, San Francisco  
 Box #1270  
 San Francisco, CA 94143-1270  
*Telephone: (415) 443-3089*  
*FAX: (415) 476-0624*  
*xiao.wei@ucsf.edu*

**Laurie Weisberg, M.D.**

University of California, San Francisco  
 Post Office Box 170406  
 San Francisco, CA 94117-0406  
*laurie.weisberg@ucsf.edu*

**Jeanna Welborn, M.D.**

UC Davis Cancer Center  
 4501 X Street, Suite 3016  
 Sacramento, CA 95817  
*Telephone: (916) 734-3772*  
*FAX: (916) 734-7946*  
*jlwelborn@ucdavis.edu*

**Wen-Kai Weng, M.D., Ph.D.**

Stanford Cancer Center  
 300 Pasteur Drive, Room H0101,  
 MC5623  
 Stanford, CA 94305  
*Telephone: (650) 723-0822*  
*FAX: (650) 498-6919*  
*wkweng@stanford.edu*

**Melissa Whitney, M.D.**

The Permanente Medical Group  
 975 Sereno Drive  
 Vallejo, CA 94589  
*Telephone: (707) 651-2790*  
*FAX: (707) 651-2792*  
*melissa.whitney@kp.org*

**Jeffrey Wolf, M.D.**

University of California, San Francisco  
 Box #0324  
 San Francisco, CA 94143-0324  
*Telephone: (415) 353-2421*  
*FAX: (415) 353-2467*  
*jeffrey.wolf@ucsf.edu*

**Derrick Wong, M.D.**

Palo Alto Medical Foundation  
 301 Old San Francisco Road  
 Sunnyvale, CA 94086  
*Contact(s): Irene Fernandez, R.Ph.*  
*Christine Tran-Robbins*  
*Telephone: (408) 730-2800*  
*FAX: (408) 730-2801*  
*wongd6@pamf.org*

**Glenn Wong, M.D.**

Palo Alto Medical Foundation  
 2850 Commercial Crossing  
 Santa Cruz, CA 95085  
*Contact(s): Suzanne Skerness*  
*Telephone: (831) 460-7374*  
*wonggd@pamf.org*

**Melisa Wong, M.D.**

University of California, San Francisco  
 Box #1270  
 San Francisco, CA 94143-1270  
*Telephone: (415) 443-3616*  
*FAX: (415) 476-0624*  
*melisa.wong@ucsf.edu*

**Sandy W. Wong, M.D.**

University of California, San Francisco  
 Box #0324  
 San Francisco, CA 94143-0324  
*Telephone: (415) 514-6354*  
*FAX: (415) 476-0624*  
*sandyw.wong@ucsf.edu*

**H. Irene Wu, M.D.**

Palo Alto Medical Foundation  
 301 Old San Francisco Road  
 Sunnyvale, CA 94086  
*Contact(s): Irene Fernandez, R.Ph.*  
*Christine Tran-Robbins*  
*Telephone: (408) 730-2800*  
*FAX: (408) 730-2801*  
*wui1@pamf.org*

**Jocelyn X. Wu, M.D.**

The Permanente Medical Group  
 2025 Morse Avenue  
 Sacramento, CA 95825  
*Telephone: (916) 973-5552*  
*FAX: (916) 973-5777*  
*jocelyn.x.wu@kp.org*

**Michael Wu, M.D.**

Palo Alto Medical Foundation  
2850 Commercial Crossing  
Santa Cruz, CA 95085  
*Contact(s): Suzanne Skerness*  
*Telephone: (831) 458-5634*  
*wumc@pamf.org*

**Ted Wun, M.D.**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
*Telephone: (916) 734-3772*  
*FAX: (916) 734-7946*  
*twun@ucdavis.edu*

**Kenneth S. Yamamoto, M.D.**

1800 Sullivan Avenue, Suite 603  
Daly City, CA 94015  
*Contact(s): Arlyne Yamamoto*  
*Telephone: (415) 337-2121*  
*FAX: (415) 337-1247*

**Min Yan, M.D.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
*Contact(s): Fatana Abassi*  
*Allison Buck, R.N.*  
*Gina Burnett*  
*Melissa Bynum*  
*Angela Cofer*  
*Crystal Castro*  
*Mary Davis, R.N.*  
*Christie Elam*  
*Reinalda Flores*  
*Megan Giddings*  
*Melissa Gobble*  
*Sharon Herzog*  
*Annaque Johnson*  
*Briana Martin*  
*Michael Milner*  
*Dianne Naujok*  
*Dayna Orange*  
*Maria Rodriguez*  
*Rick Roth*  
*Kay Ruocco, R.N.*  
*Donna Saba, N.P.*  
*Stacey Teicher, N.P.*  
*Joanna Tomasino*  
*Kim Vasques*  
*Telephone: (510) 629-6682*  
*FAX: (510) 830-3316*  
*min.yan@epic-care.com*

**Leonid Yavorkovsky, M.D.**

The Permanente Medical Group  
270 International Circle  
San José, CA 95119  
*Telephone: (408) 972-3566*  
*FAX: (408) 574-2985*  
*leonid.yavorkovsky@kp.org*

**Jeffrey Ye, M.D.**

The Permanente Medical Group  
401 Bicentennial Way  
Santa Rosa, CA 95403  
*Telephone: (707) 571-3210*  
*FAX: (707) 571-4775*  
*jeffrey.z.ye@kp.org*

**Shihfan Yeh, M.D.**

The Permanente Medical Group  
975 Sereno Drive  
Vallejo, CA 94589

**Jack Youngren, M.D.**

University of California, San Francisco  
Box #1387  
San Francisco, CA 94143-1387  
*Telephone: (415) 476-9443*  
*FAX: (415) 353-7779*  
*jack.youngren@ucsf.edu*

**Jeanette C. Yu, M.D.**

The Permanente Medical Group  
275 West MacArthur Boulevard  
Oakland, CA 94611  
*Telephone: (510) 752-1209*  
*FAX: (510) 752-6431*  
*jeanette.c.yu@kp.org*

**Sandra Zaky, M.D.**

Stanford Cancer Center/SEROC  
880 East Tuolumne Road  
Turlock, CA 95382  
*szaky@stanford.edu*

**James Zehnder, M.D.**

Stanford Cancer Center  
875 Blake Wilbur Drive, MC5324  
Stanford, CA 94305  
*Telephone: (650) 723-9232*  
*zehnder@stanford.edu*

**Christine Zhang, M.D.**

The Permanente Medical Group  
7300 North Fresno Street, Palm 3  
Fresno, CA 93720  
*Telephone:* (559) 448-4500  
*FAX:* (559) 448-4142  
*christine.x.zhang@kp.org*

**Fan Zhang, M.D.**

The Permanente Medical Group  
401 Bicentennial Way  
Santa Rosa, CA 95403  
*Telephone:* (707) 571-3557  
*FAX:* (707) 571-4775  
*fan.zhang@kp.org*

**Li Zhang, M.D.**

University of California, San Francisco  
Box #0981  
San Francisco, CA 94143-0981  
*Telephone:* (415) 514-6324  
*FAX:* (415) 353-9636  
*li.zhang@ucsf.edu*

**Ying Zhu, M.D.**

The Permanente Medical Group  
710 Lawrence Expressway, Dept 440  
Santa Clara, CA 95051  
*Telephone:* (408) 851-4317  
*FAX:* (408) 851-4319  
*ying.x.zhu@kp.org*

## ALPHABETICAL DIRECTORY OF NURSE & OFFICE MANAGER CONTACTS

**Fatana Abassi**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94531  
*Telephone:* (925) 418-2477  
*FAX:* (925) 778-1212  
*fatana.abassi@epic-care.com*

**Jamie Baker, R.N.**

Sutter Pacific Medical Foundation  
3883 Airway Drive  
Santa Rosa, CA 95403  
*Telephone:* (707) 521-7750  
*FAX:* (707) 521-7745  
*bakerj5@sutterhealth.org*

**Senoria Banuelos, R.N.**

Sequoia Regional Cancer Center  
4945 West Cypress Avenue, Suite C  
Visalia, CA 93277  
*Telephone:* (559) 624-3000  
*FAX:* (559) 624-4747

**Tina Beam**

Solano Hematology/Oncology  
100 Hospital Drive, Suite 110  
Vallejo, CA 94589  
*Telephone:* (707) 551-3300  
*FAX:* (707) 551-3301  
*tbeam@solanohemonc.com*

**Cathey Bervid, N.P.**

Tahoe Forest Cancer Center  
10121 Pine Avenue  
Truckee, CA 96161  
*Telephone:* (530) 582-6450  
*FAX:* (530) 582-6430  
*cbervid@tfhd.com*

**Harvey Bichkoff**

Marin Cancer Care  
1350 South Eliseo Drive, Suite 200  
Greenbrae, CA 94904-2007  
*Telephone:* (415) 925-5000  
*FAX:* (415) 925-5050  
*hbichkoff@marincancercare.com*

**Roma Biester**

Annadel Medical Group/  
St Joseph's Heritage Healthcare  
1165 South Dora Street, Building H  
Ukiah, CA 95482  
*Telephone:* (707) 463-3636  
*FAX:* (707) 463-2714  
*roma.biester@stjoe.org*

**Shari Bluband**

Martin-O'Neil Cancer Center  
10 Woodland Road  
St. Helena, CA 94574  
*Telephone:* (707) 967-5752  
*FAX:* (707) 967-5722  
*blubansl@ah.org*

**Kathi Blum, R.N., O.C.N.**

Martin-O'Neil Cancer Center  
10 Woodland Road  
St. Helena, CA 94574  
*Telephone:* (707) 967-5721  
*FAX:* (707) 967-5722

**Ellen M. Boersma, N.P.**

Annadel Medical Group/  
St Joseph's Heritage Healthcare  
5150 Hill Road East, Suite F  
Lakeport, CA 95453  
*Telephone:* (707) 262-3060  
*FAX:* (707) 262-3062  
*ellen.boersma@stjoe.org*

**Barbara Brown**

Martin-O'Neil Cancer Center  
10 Woodland Road  
St. Helena, CA 94574  
*Telephone:* (707) 967-5721  
*FAX:* (707) 967-5722

**Allison Buck, R.N.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
*Telephone:* (510) 247-9227  
*FAX:* (510) 247-9241  
*allison.buck@epic-care.com*

**Gina Burnett**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
*Telephone:* (925) 418-0241  
*FAX:* (925) 778-1212  
*gina.burnett@epic-care.com*

**Melissa Bynum**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94531

**Cheryl A. Caletti, N.P.**

Sutter Pacific Medical Foundation  
3883 Airway Drive  
Santa Rosa, CA 95403  
*Telephone:* (707) 521-7750  
*FAX:* (707) 521-7745  
*calettic@sutterhealth.org*

**Kelly Calzada**

Stockton Hematology-Oncology  
Medical Group  
2626 North California Street, Suite B  
Stockton, CA 95204  
*Telephone:* (209) 466-2626  
*FAX:* (209) 466-7153

**Debbie Carr, R.N.**

Bryson Cancer Care  
5345 West Hillsdale Drive  
Visalia, CA 93291  
*Telephone:* (559) 622-0100  
*FAX:* (559) 622-0700  
*dcarr@brysoncancercare.com*

**Christina Castro, R.N.**

Bryson Cancer Care  
5345 West Hillsdale Drive  
Visalia, CA 93291  
*Telephone:* (559) 622-0100  
*FAX:* (559) 622-0700  
*ccastro@brysoncancercare.com*

**Crystal Castro**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94531

**Li Li Cheng**

39275 Mission Boulevard, Suite 203  
Fremont, CA 94539  
*Telephone:* (510) 791-1115  
*FAX:* (510) 791-6245  
*lilichengho@msn.com*

**Deanna Clark, R.N., O.C.N.**

Martin-O'Neil Cancer Center  
10 Woodland Road  
St. Helena, CA 94574  
*Telephone:* (707) 967-5721  
*FAX:* (707) 967-5722

**Angela Cofer**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
*Telephone:* (925) 687-2570  
*FAX:* (925) 687-2847  
*angela.cofer@epic-care.com*

**Debbie Davis, R.N.**

Pacific Cancer Care  
5 Harris Court, Building T, Suite 201  
Monterey, CA 93940  
*Telephone:* (831) 375-4105  
*FAX:* (831) 372-5722  
*ddavis@pacificcancercare.com*

**Mary Davis, R.N.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
*Telephone:* (510) 247-9227  
*FAX:* (510) 247-9241  
*mary.davis@epic-care.com*

**Pamela Davis, R.N.**

Palo Alto Medical Foundation  
795 El Camino Real  
Palo Alto, CA 94301  
*Telephone:* (650) 853-2905  
*FAX:* (650) 853-2966  
*davisps@pamf.org*

**Martha Delgado**

Contra Costa Regional Medical Center  
2500 Alhambra Avenue  
Martinez, CA 94553  
*Telephone:* (925) 370-5478  
*FAX:* (925) 370-5479  
*mdelgado@hsd.cccounty.us*

**Aditi Dighe**

Stockton Hematology-Oncology  
Medical Group  
2626 North California Street, Suite B  
Stockton, CA 95204  
*Telephone:* (209) 466-2626  
*FAX:* (209) 466-7153

**Lenora Drum, R.N.**

Stockton Hematology Oncology  
Medical Group  
2626 North California Street, Suite B  
Stockton, CA 95204  
*Telephone:* (209) 474-1458  
*FAX:* (209) 474-1444

**Elizabeth Eddy**

California Cancer Care  
218 De Anza Boulevard  
San Mateo, CA 94402  
*Telephone:* (650) 341-9131  
*FAX:* (650) 341-9135  
*leddy@cal-cancer-care.com*

**Michelle Edwards**

Annadel Medical Group/  
St Joseph's Heritage Healthcare  
5150 Hill Road East, Suite F  
Lakeport, CA 95453  
*Telephone:* (707) 262-3060  
*FAX:* (707) 262-3062

**Christie Elam**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
*Telephone:* (925) 418-0219  
*FAX:* (925) 778-1212  
*christie.elam@epic-care.com*

**Patricia Falconer**

Stanford Cancer Center South Bay  
2589 Samaritan Drive, Room 4235  
San Jose, CA 95124  
*Telephone:* (408) 376-2300  
*FAX:* (408) 376-2316  
*patty@sbhop.com*

**Kinsey Farr**

Sierra Hematology-Oncology  
Medical Center  
3939 J Street, Suite 360  
Sacramento, CA 95819  
*Telephone:* (916) 736-1704  
*FAX:* (916) 736-1528

**Irene Fernandez, R.Ph.**

Palo Alto Medical Foundation  
301 Old San Francisco Road  
Sunnyvale, CA 94086  
*Telephone:* (408) 730-2800  
*FAX:* (408) 730-2801  
*okonski@pamf.org*

**Reinalda Flores**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94531

**Juli Forrestall**

Annadel Medical Group/  
St Joseph's Heritage Healthcare  
1100 Trancas Street, Suite 256  
Napa, CA 94558  
*Telephone:* (707) 253-7161  
*FAX:* (707) 253-0476  
*juli.forrestall@stjoe.org*

**Leanne M. Francisco**

Diablo Valley Oncology & Hematology  
Medical Group  
400 Taylor Boulevard, Suite 202  
Pleasant Hill, CA 94523  
*Telephone:* (925) 677-5041 x253  
*FAX:* (925) 677-5025  
*lfrancisco@dvohmg.com*

**Lucile Gibbs**

Sequoia Regional Cancer Center  
4945 West Cypress Avenue, Suite C  
Visalia, CA 93277  
*Telephone:* (559) 624-3257  
*FAX:* (559) 713-2257  
*lgibbs@kdhcd.org*

**Megan Giddings**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
*Telephone:* (925) 418-0279  
*FAX:* (925) 978-0991  
*megan.giddings@epic-care.com*

**Cindy Gin, R.N.**

Contra Costa Oncology  
500 Lennon Lane  
Walnut Creek, CA 94598  
*Telephone:* (925) 939-9610  
*FAX:* (925) 939-9630

**Melissa Gobble**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
*Telephone:* (925) 687-2570  
*FAX:* (925) 687-2847  
*melissa.gobble@epic-care.com*

**Patricia L. Grinnell, N.P.**

Sutter Pacific Medical Foundation  
3883 Airway Drive  
Santa Rosa, CA 95403  
*Telephone:* (707) 521-7750  
*FAX:* (707) 521-7745  
*grinnep@sutterhealth.org*

**Jaena Gurley**

Tahoe Forest Cancer Center  
10121 Pine Avenue  
Truckee, CA 96161  
*Telephone:* (530) 582-6450  
*FAX:* (530) 582-6430  
*jjgurley@tfhd.com*

**Catherine Haddorf, R.N.**

Sutter Pacific Medical Foundation  
3883 Airway Drive  
Santa Rosa, CA 95403  
*Telephone:* (707) 521-7750  
*FAX:* (707) 521-7745  
*haddorc@sutterhealth.org*

**Kris Hartigan, R.N.**

Annadel Medical Group/  
St Joseph's Heritage Healthcare  
3555 Round Barn Circle  
Santa Rosa, CA 95403  
*Telephone:* (707) 521-3820  
*FAX:* (707) 525-6129  
*kristine.hartigan@stjoe.org*

**Michelle Heron**

Annadel Medical Group/  
St Joseph's Heritage Healthcare  
3555 Round Barn Circle  
Santa Rosa, CA 95403  
Telephone: (707) 528-1050  
FAX: (707) 576-0445  
mherron@rrmg.com

**Sharon Herzog**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
Telephone: (925) 418-0217  
FAX: (925) 778-3567  
sharon.herzog@epic-care.com

**Lorraine Holzapfel**

Marin Cancer Care  
1350 South Eliseo Drive, Suite 200  
Greenbrae, CA 94904-2007  
Telephone: (415) 925-5000  
FAX: (415) 925-5050  
lholzapfel@marincancercare.com

**Annaque Johnson**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94531

**Liz Kill**

Pacific Hematology-  
Oncology Associates  
2100 Webster Street, Suite 225  
San Francisco, CA 94115  
Telephone: (415) 923-6562  
FAX: (415) 749-5732  
liz@phoamd.com

**Mary Kilpatrick**

UC Davis Cancer Center  
4501 X Street, Suite 3016  
Sacramento, CA 95817  
Telephone: (916) 734-8013  
FAX: (916) 734-7946  
mary.kilpatrick@ucdmc.ucdavis.edu

**Kjesti Klawitter**

Comprehensive Blood & Cancer Center  
6501 Truxtun Avenue  
Bakersfield, CA 93309  
Telephone: (661) 322-2206, x105  
FAX: (661) 859-2565  
kklawitter@cbccuse.com

**Michelle Knudson, R.N.**

Solano Hematology/Oncology  
100 Hospital Drive, Suite 110  
Vallejo, CA 94589  
Telephone: (707) 551-3300  
FAX: (707) 551-3301  
mknud@solanohemonc.com

**Tony LaMacchia, CEO**

Comprehensive Blood & Cancer Center  
6501 Truxtun Avenue  
Bakersfield, CA 93309  
Telephone: (661) 862-8568  
FAX: (661) 859-2565  
tlamacchia@cbccusa.com

**Kim Lang**

California Cancer Care Medical Group  
1325 Melrose Avenue, Suite A  
Modesto, CA 95350  
Telephone: (209) 524-7000  
FAX: (209) 527-5601

**Hanna Leighton**

Stockton Hematology Oncology  
Medical Group  
2626 North California Street, Suite B  
Stockton, CA 95204  
Telephone: (209) 474-1458  
FAX: (209) 474-1444  
hleighton.sjho@gmail.com

**Heidi Lewis**

Contra Costa Oncology  
500 Lennon Lane  
Walnut Creek, CA 94598  
Telephone: (925) 939-9610  
FAX: (925) 939-9630

**Denise Licini, N.P.**

Pacific Cancer Care  
5 Harris Court, Building T, Suite 201  
Monterey, CA 93940  
Telephone: (831) 375-4105  
FAX: (831) 372-5722

**May Loney, R.N.**

Contra Costa Regional Medical Center  
2500 Alhambra Avenue  
Martinez, CA 94553  
Telephone: (925) 370-5478  
FAX: (925) 370-5479  
mloney@hsd.cccounty.us

**Briana Ludwig, R.N.**

Sutter Pacific Medical Foundation  
3883 Airway Drive  
Santa Rosa, CA 95403  
*Telephone: (707) 521-7750*  
*FAX: (707) 521-7745*  
*ludwigb@sutterhealth.org*

**Cynthia Maldonado, R.N.**

Bryson Cancer Care  
5345 West Hillsdale Drive  
Visalia, CA 93291  
*Telephone: (559) 622-0100*  
*FAX: (559) 622-0700*  
*cmaldonado@brysoncancercare.com*

**Briana Martin**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
*Telephone: (925) 418-0282*  
*FAX: (925) 978-0991*  
*credentialing@epic-care.com*

**Jacque McCoy**

Stanford Cancer Center South Bay  
2589 Samaritan Drive, Room 4235  
San Jose, CA 95124  
*Telephone: (408) 376-2300*  
*FAX: (408) 376-2316*

**Paula Merryweather**

Pacific Hematology-Oncology Associates  
2100 Webster Street, Suite 225  
San Francisco, CA 94115  
*Telephone: (415) 923-6562*  
*FAX: (415) 749-5732*  
*pmerryweather1228@hotmail.com*

**Michael Milner**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94531

**Dana Monroe, R.N.**

San Francisco Oncology Associates  
Medical Group  
2100 Webster Street, Suite 326  
San Francisco, CA 94115  
*Telephone: (415) 885-8600*  
*FAX: (415) 885-8680*  
*dmonroe@sfoncology.com*

**Theresa L. Mortensen, N.P.**

Annadel Medical Group/  
St Joseph's Heritage Healthcare  
3555 Round Barn Circle  
Santa Rosa, CA 95403  
*Telephone: (707) 528-1050*  
*FAX: (707) 525-3874*  
*theresa.mortensen@stjoe.org*

**Aida Moss**

Pacific Hematology-  
Oncology Associates  
2100 Webster Street, Suite 225  
San Francisco, CA 94115  
*Telephone: (415) 923-6562*  
*FAX: (415) 749-5732*  
*amoss@phoamd.com*

**Dianne Naujok**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
*Telephone: (925) 778-0679*  
*FAX: (925) 778-3567*  
*dianne.naujok@epic-care.com*

**Norma Navarro, N.P.**

Martin-O'Neil Cancer Center  
10 Woodland Road  
St. Helena, CA 94574  
*Telephone: (707) 967-5721*  
*FAX: (707) 967-5722*

**Erin Neal**

Sutter Pacific Medical Foundation  
3883 Airway Drive  
Santa Rosa, CA 95403  
*Telephone: (707) 521-7750*  
*FAX: (707) 521-7745*  
*nealem@sutterhealth.org*

**Dennis Niekro, N.P.**

Pacific Cancer Care  
5 Harris Court, Building T, Suite 201  
Monterey, CA 93940  
*Telephone: (831) 375-4105*  
*FAX: (831) 372-5722*



**Ilham Nusair**

Annadel Medical Group/  
St Joseph's Heritage Healthcare  
3555 Round Barn Circle  
Santa Rosa, CA 95403  
*Telephone:* (707) 528-1050  
*FAX:* (707) 576-0445  
*ilham.nusair@stjoe.org*

**Dayna Orange**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94531

**Lori Orr**

Diablo Valley Oncology & Hematology  
Medical Group  
400 Taylor Boulevard, Suite 202  
Pleasant Hill, CA 94523  
*Telephone:* (925) 677-5041 x222  
*FAX:* (925) 677-5027  
*lorr@dvohmg.com*

**Terry Passmore, R.N.**

Sierra Hematology-Oncology  
Medical Center  
3939 J Street, Suite 360  
Sacramento, CA 95819  
*Telephone:* (916) 736-1704  
*FAX:* (916) 736-1528

**Claudia Powell**

Salinas Valley Medical Clinic  
505 East Romie Lane, Suite A  
Salinas, CA 93901  
*Telephone:* (831) 755-1701  
*FAX:* (831) 755-1702  
*cpowell@chp-dod.com*

**Denise Ricigliano, N.P.**

Salinas Valley Medical Clinic  
505 East Romie Lane, Suite A  
Salinas, CA 93901  
*Telephone:* (831) 755-1701  
*FAX:* (831) 755-1702  
*dricigliano@chp-dod.com*

**Maria Rodriguez**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94531

**Marta Roeder, R.N.**

Stanford Cancer Center South Bay  
2589 Samaritan Drive, Room 4235  
San Jose, CA 95124  
*Telephone:* (408) 376-2300  
*FAX:* (408) 376-2316  
*nurses@sbohp.com*

**Julie Roth**

Palo Alto Medical Foundation  
795 El Camino Real  
Palo Alto, CA 94301  
*Telephone:* (650) 853-6081  
*rothj2@pamf.org*

**Rick Roth**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
*Telephone:* (925) 771-5404  
*FAX:* (925) 687-2847  
*rick.roth@epic-care.com*

**Kay Ruocco, R.N.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
*Telephone:* (925) 875-1677  
*FAX:* (925) 875-0826  
*kay.ruocco@epic-care.com*

**Donna Saba, N.P.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
*Telephone:* (925) 687-2570  
*FAX:* (925) 687-2847  
*donna.saba@epic-care.com*

**Michael Sahakian, M.D.**

University of California, San Francisco  
Box #1711  
San Francisco, CA 94143-1711  
*Telephone:* (415) 353-7091  
*FAX:* (415) 353-7093  
*michael.sahakian@ucsf.edu*

**Loretta Y. Say**

329 East Bellevue Road  
Atwater, CA 95301  
*Telephone:* (209) 358-6494  
*FAX:* (209) 358-6498

**Jane Schlutius, R.N.**

Sutter Pacific Medical Foundation  
3883 Airway Drive  
Santa Rosa, CA 95403  
*Telephone:* (707) 521-7750  
*FAX:* (707) 521-7745  
*schlutj@sutterhealth.org*

**Sheila Sexton-DeSersa**

Stockton Hematology-Oncology  
Medical Group  
2626 North California Street, Suite B  
Stockton, CA 95204  
*Telephone:* (209) 466-2626  
*FAX:* (209) 466-7153

**Yinghong Shi**

Northern California Cancer Specialists  
617 New York Ranch Road  
Jackson, CA 95642  
*Telephone:* (209) 257-0292  
*FAX:* (209) 257-0676  
*yinghongshi00@yahoo.com*

**Diana Silveira**

California Cancer Care Medical Group  
1325 Melrose Avenue, Suite A  
Modesto, CA 95350  
*Telephone:* (209) 524-7000  
*FAX:* (209) 527-5601

**Suzanne Skerness**

Palo Alto Medical Foundation  
2850 Commercial Crossing  
Santa Cruz, CA 95085  
*Telephone:* (831) 458-5880  
*skernes@sutterhealth.org*

**Joseph C. Smihula, N.P.**

Bryson Cancer Care  
5345 West Hillside Drive  
Visalia, CA 93291  
*Telephone:* (559) 622-0100  
*FAX:* (559) 622-0700  
*jsmihula@brysoncancercare.com*

**Sally Solanki, R.N.**

Stockton Hematology-Oncology  
Medical Group  
2626 North California Street, Suite B  
Stockton, CA 95204  
*Telephone:* (209) 466-2626  
*FAX:* (209) 466-7153  
*ssolanki@shomg.net*

**Michelle Speicher**

St. Joseph's Health Care  
110 Lynch Creek Way, Suite A  
Petaluma, CA 94954  
*Telephone:* (707) 763-0600  
*FAX:* (707) 765-1757

**Dee Steinberg**

San Francisco Oncology Associates  
Medical Group  
2100 Webster Street, Suite 326  
San Francisco, CA 94115  
*Telephone:* (415) 885-8600  
*FAX:* (415) 885-8680  
*dsteinberg@sfoncology.com*

**Stacey Teicher, N.P.**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
*Telephone:* (925) 778-0679  
*FAX:* (925) 778-3567  
*stacey.teicher@epic-care.com*

**Sarah Tichava, R.N.**

Annadel Medical Group/  
St Joseph's Heritage Healthcare  
5150 Hill Road East, Suite F  
Lakeport, CA 95453  
*Telephone:* (707) 262-3060  
*FAX:* (707) 262-3062  
*ellen.boersma@stjoe.org*

**Joanna Tomasino**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
*Telephone:* (510) 247-9227  
*FAX:* (510) 247-9241  
*joanna.tomasino@epic-care.com*

**Christine Tran-Robbins**

Palo Alto Medical Foundation  
301 Old San Francisco Road  
Sunnyvale, CA 94086  
*Telephone:* (408) 730-2800  
*FAX:* (408) 730-2801

**Calandra Uchita**

Sequoia Regional Cancer Center  
4945 West Cypress Avenue, Suite C  
Visalia, CA 93277  
*Telephone: (559) 624-3109*  
*FAX: (559) 635-3035*  
*cuchita@kdhcd.org*

**Nancy Umland, R.N.**

Martin-O'Neil Cancer Center  
10 Woodland Road  
St. Helena, CA 94574  
*Telephone: (707) 967-5721*  
*FAX: (707) 967-5722*

**Jan Van Boeschoten**

Palo Alto Medical Foundation  
795 El Camino Real  
Palo Alto, CA 94301  
*Telephone: (650) 853-2905*  
*FAX: (650) 853-2966*  
*vanboej@pamf.org*

**Kim Vasques**

Epic Care  
2345 Country Hills Drive  
Antioch, CA 94509  
*Telephone: (925) 418-0251*  
*FAX: (925) 778-1212*  
*kim.vasques@epic-care.com*

**Valeria M. Wareham**

Pacific Cancer Care  
5 Harris Court, Building T, Suite 201  
Monterey, CA 93940  
*Telephone: (831) 375-4105*  
*FAX: (831) 372-5722*  
*vwareham@pacificcancercare.com*

**Caitlin Wellman**

Stanford Cancer Center  
875 Blake Wilbur Drive, CC2212  
Stanford, CA 94305  
*Telephone: (650) 723-4250*  
*FAX: (650) 683-5283*  
*cwellman@stanfordhealthcare.org*

**Arlyne Yamamoto**

1800 Sullivan Avenue, Suite 603  
Daly City, CA 94015  
*Telephone: (415) 337-2121*  
*FAX: (415) 337-1247*  
*arlyne1@pacbell.net*

**Margarita Yanez, R.N.**

Bryson Cancer Care  
5345 West Hillsdale Drive  
Visalia, CA 93291  
*Telephone: (559) 622-0100*  
*FAX: (559) 622-0700*  
*myanez@brysoncancercare.com*

**Cathy Yatabe**

Marin Cancer Care  
1350 South Eliseo Drive, Suite 200  
Greenbrae, CA 94904  
*Telephone: (415) 925-5083*  
*FAX: (415) 925-5050*  
*cyatabe@marincancercare.com*

**Becky Yiong, R.N.**

329 East Bellevue Road  
Atwater, CA 95301  
*Telephone: (209) 358-6494*  
*FAX: (209) 358-6498*

## GEOGRAPHIC DIRECTORY OF PHYSICIAN MEMBERS

### Antioch

Shoba E. Abe, M.D.  
Z. Nicola Ally, M.D.  
Shwetha Anand, M.D.  
Ravinder K. Arora, M.D.  
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Bobbie Head, M.D., Ph.D.  
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### Jackson

Gary G. Shi, M.D.

### Lakeport

Mark Turrill, M.D.

### Los Angeles

Alva A. Marsh, M.D.

**Martinez**

Sharon Hiner, M.D.

**Modesto**

Belinda Ark, M.D.  
Mussa Banisadre, M.D.  
Cynthia T. Lan, M.D.  
Naresh A. Patel, M.D.  
Megumi Tomita, M.D.

**Monterey**

Heather Cunningham, M.D.  
John A. Hausdorff, M.D.  
Jerome Rubin, M.D.  
Nancy Rubin, D.O.  
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**Mountain View**

Edmund Tai, M.D.

**Napa**

Daniel P. Mirda, M.D.

**Oakland**

David Baer, M.D.  
Norman Cohen, M.D.  
Michael M. Green, M.D.  
Huan Ha, M.D.  
Andrea Harzstark, M.D.  
Yan Li, M.D.  
Vu Nguyen, M.D.  
Ashok Pai, M.D.  
Mala N. Reddy, M.D.  
John Simmons, Jr., M.D.  
Eva S. Thomas, M.D.  
Jeanette C. Yu, M.D.

**Palo Alto**

Priya Chakravarthi, M.D.  
Pauling Chang, M.D.  
Natalia Colocci, M.D.  
Tyler Paul Johnson, M.D.  
Paula Kushlan, M.D.  
David Leibowitz, M.D.  
Robert Lundahl, M.D.  
Daniel Schiffner, M.D.

**Petaluma**

Thomas A. Marsland, M.D.

**Piedmont**

Tom K. Lee, M.D.

**Pleasant Hill**

Esther Quijoy Catalya, M.D.  
Gigi Chen, M.D.  
Sravana Chennupati, M.D.  
Christine Chung, M.D.  
Jewel Johl, M.D.  
Sophia Rahman, M.D.  
James Rembert, M.D.  
Robert L. Robles, M.D.  
Matthew N. Sirott, M.D.  
Tiffany Svahn, M.D.

**Redwood City**

Sandra Canales, M.D.  
Ellie E. Chan, M.D.  
Scott J. Peak, M.D. Parveen Shiraz, M.D.  
Rosendo So-Rosillo, M.D.  
Piia E. Thomas, M.D.

**Roseville**

Richard M. Guy, M.D.  
Julie L. Hersch, M.D.  
Frank T. Hsieh, M.D.  
Li F. Hu, M.D.  
Dinesh M. Kotak, M.D.  
Lisa Law, M.D.  
Jasdeepa Nagi, M.D.  
Bijay Nair, M.D.  
Philip Sardar, M.D.  
Manpreet Sidhu, M.D.

**Sacramento**

Mehrdad Abedi, M.D.  
Mili Arora, M.D.  
Gerhard Bauer, M.D.  
Deepti Behl, M.D.  
Dazhi Cen, M.D.  
Moon Chen, Ph.D.  
Helen Chew, M.D.  
Scott Christensen, M.D.  
Julian Davis, M.D.  
Rahel Demisse, M.D.  
Hoa C. Duong, M.D.  
David Gandara, M.D.  
Adam Giermasz, M.D.  
I-Yeh Gong, M.D.  
Tim Grennan, M.D.  
Paul Henderson, M.D.  
Gwendolyn Ho, M.D.  
Lai Hui, M.D.  
Kendra Hutchinson, M.D.

Zahid Iqbal, M.D.  
 Brian Jonas, M.D.  
 Paul Kaesberg, M.D.  
 Theresa Keegan, Ph.D.  
 Karen Kelly, M.D.  
 Edward Kim, M.D.  
 Rajeev Krishnan, M.D.  
 Enrico C. Lallana, M.D.  
 Kit Lam, M.D., Ph.D.  
 Primo Lara, Jr., M.D.  
 Tianhong Li, M.D., Ph.D.  
 Patrick Lin, M.D.  
 Tzu-Yin Lin, Ph.D.  
 Philip Mack, Ph.D.  
 Anjlee Mahajan, M.D.  
 Frederick Meyers, M.D.  
 Jan Nolta, Ph.D.  
 Robert O'Donnell, M.D.  
 Leslie Oesterich, M.D.  
 Chong-Xian Pan, M.D., Ph.D.  
 Mamta Parikh, M.D.  
 Sarah Perez, M.D.  
 Carol Richman, M.D.  
 Jonathan Riess, M.D.  
 Eve Rodler, M.D.  
 Ana Rodriguez Fahrni, M.D.  
 Aaron Rosenberg, M.D.  
 Antoine X. Sayegh, M.D.  
 Erin Schwab, M.D.  
 John Schwerkoseki, M.D.  
 Merin Stephen, M.D.  
 Ryan Stevenson, M.D.  
 David Sun, M.D.  
 Julie Sutcliffe, Ph.D.  
 Kit Tam, M.D.  
 Michael Tanaka, M.D.  
 Joseph Tuscano, M.D.  
 Stephen E. Wang, M.D.  
 Jeanna Welborn, M.D.  
 Jocelyn X. Wu, M.D.  
 Ted Wun, M.D.

### Salinas

Shehzad Aziz, M.D. **San Francisco**  
 Donald Abrams, M.D.  
 Rahul Aggarwal, M.D.  
 Wei Ai, M.D.  
 Alain Algazi, M.D.  
 Gregory Maness Allen, M.D.  
 Archana Anantharaman, M.D.  
 Babis Andreadis, M.D.  
 Shagun Arora, M.D.  
 Alan Ashworth, Ph.D.  
 Chloe Atreya, M.D.

Ari D. Baron, M.D.  
 Caroline Behler, M.D.  
 Chris Benz, M.D.  
 Emily Bergsland, M.D.  
 J. Michael Berry-Lawhorn, M.D.  
 Trever Bivona, M.D.  
 Collin Blakely, M.D.  
 Richard A. Bohannon, M.D.  
 Hala Borno, M.D.  
 Timothy Campbell, M.D.  
 Julia Carnevale, M.D.  
 Miguel Cerejo, M.D.  
 Joel Anne Chasis, M.D.  
 Judy Cheng, M.D.  
 Jo Chien, M.D.  
 Jonathan Chou, M.D.  
 Pelin Cinar, M.D.  
 Eric Collisson, M.D.  
 Patricia Cornett, M.D.  
 Lloyd Damon, M.D.  
 Debjyoti Datta, M.D.  
 Adil Daud, M.D.  
 J. Ben Davoren, M.D.  
 Rebecca Jane Deboer, M.D.  
 Mallika Dhawan, M.D.  
 Anand Dhruva, M.D.  
 Niharika Dixit, M.D.  
 Charles Dollbaum, M.D.  
 Timothy Ferng, M.D.  
 Lawrence Fong, M.D.  
 Terrance Friedlander, M.D.  
 Karin Gaensler, M.D.  
 Derek Galligan, M.D.  
 Andrei Goga, M.D.  
 John Gordan, M.D.  
 Kathleen Grant, M.D.  
 Matthew Gubens, M.D.  
 Kristen Hege, M.D.  
 Gerald Hsu, M.D.  
 Li-Wen Huang, M.D.  
 Thierry Jahan, M.D.  
 Lawrence Kaplan, M.D.  
 Robin Kate Kelley, M.D.  
 Wesley Kidder, M.D.  
 Kevin B. Kim, M.D.  
 Won Kim, M.D.  
 Howard Kleckner, M.D.  
 Andrew Ko, M.D.  
 Michael Korn, M.D.  
 Alan M. Kramer, M.D.  
 Andrew Leavitt, M.D.  
 James Lee, M.D.  
 Michael Lee, M.D.  
 Lauren Sara Levine, M.D.

Jay Levy, M.D.  
 Amy Lin, M.D.  
 Amy Mimi Lin, M.D.  
 Raymond Liu, M.D.  
 Aaron Logan, M.D.  
 Alfredo Lopez, M.D.  
 Judy Luce, M.D.  
 Reena Mahajan, M.D.  
 Melanie Majure, M.D.  
 Gabriel Mannis, M.D.  
 Thomas Martin, M.D.  
 Michelle Melisko, M.D.  
 Mark Moasser, M.D.  
 Pamela Munster, M.D.  
 Rupa Narayan, M.D.  
 Willis Navarro, M.D.  
 Amy Nelson, M.D.  
 David Oh, M.D.  
 Ross Okimoto, M.D.  
 Rebecca Olin, M.D.  
 Aparna Parikh, M.D.  
 John Park, M.D.  
 Amar Patel, M.D.  
 Michael Pourdehnad, M.D.  
 Curt Ries, M.D.  
 Julia Goodnough Ramos, M.D.  
 Julia Rotow, M.D.  
 James Rubenstein, M.D.  
 Hope Rugo, M.D.  
 Charles Ryan, M.D.  
 Peter Sayre, M.D.  
 Neil Shah, M.D.  
 Nina Shah, M.D.  
 John Shaia, M.D.  
 Stephen Sherwin, M.D.  
 Marc Shuman, M.D.  
 Eric Small, M.D.  
 Catherine Choy Smith, M.D.  
 Garrett A. Smith, M.D.  
 Tilak K. Sundaresan, M.D.  
 Jahan Tavakoli, M.D.  
 Margaret Tempero, M.D.  
 Katy Tsai, M.D.  
 Bertrand Tuan, M.D.  
 Carling Ursem, M.D.  
 Katherine Van Loon, M.D.  
 Alan P. Venook, M.D.  
 Khoan Tuong Vu, M.D.  
 Sunny Wang, M.D.  
 Victoria Wang, M.D.  
 Wei Wang, M.D.  
 Xiao Wei, M.D.  
 Laurie Weisberg, M.D.  
 Jeffrey Wolf, M.D.

Melisa Wong, M.D.  
 Sandy W. Wong, M.D.  
 Jack Youngren, M.D.  
 Li Zhang, M.D.

#### **San José**

Maria Pilar Coronel Ivanov, M.D.  
 Sejal Jhatakia, M.D.  
 Myron Kwong, M.D.  
 Carol Marquez, M.D.  
 Joseph Mason, M.D.  
 Ann Von Gehr, M.D.  
 Patrick Swift, M.D.  
 Leonid Yavorkovsky, M.D.

#### **San Leandro**

Amit Arora, M.D.  
 Nathalie Brophy, M.D.  
 Ming C. Kuan, M.D.  
 Kenneth S. Poon, M.D.  
 Deepa Reddy, M.D.  
 Derek Shek, M.D.

#### **San Mateo**

Kent M. Adler, M.D.  
 Jennifer A. Brown, M.D.  
 Karen Chee, M.D.  
 Bradley C. Ekstrand, M.D.  
 Jelena Kao, M.D.

#### **San Rafael**

Curtis R. Chong, M.D.  
 Natalya Greyz-Yusupov, M.D.  
 Jerome Kim, M.D.  
 Lori Kim, M.D.  
 Dan Maloney, M.D.  
 Krista M. Muirhead, M.D.

#### **Santa Clara**

James Chang, M.D.  
 Faisal N. Cheema, M.D.  
 Mrinal Dutia, M.D.  
 Jed A. Katzel, M.D.  
 Hoa Le, M.D.  
 Amy Lei, M.D.  
 Mingqing Li, M.D.  
 Minggui Pan, M.D.  
 Lucy Song, M.D.  
 Hyma Vempaty, M.D.  
 Ying Zhu, M.D.

#### **Santa Cruz**

Janet Wang, M.D.

Glenn Wong, M.D.  
Michael Wu, M.D.

#### **Santa Rosa**

Shaf Akhtar, M.D.  
Nicolaj Andersen, M.D.  
Ian C. Anderson, M.D.  
Peter B. Brett, M.D.  
Christine Kaiser, M.D.  
Thomas S. Stanton, M.D.  
Jeffrey Ye, M.D.  
Fan Zhang, M.D.

#### **South San Francisco**

William Huang, M.D.  
Supriya X. Rajpal, M.D.  
Edmund Schmulbach, M.D.  
Shreya Shah, M.D.

#### **St. Helena**

Gregory B. Smith, M.D.

#### **Stanford**

Ranjana Advani, M.D.  
Ash Arash Alizadeh, M.D., Ph.D.  
Sally Arai, M.D.  
Caroline Berube, M.D.  
Ami Bhatt, M.D., Ph.D.  
Douglas W. Blayney, M.D.  
Linda Boxer, M.D., Ph.D.  
Rondeep Brar, M.D.  
Janice Brown, M.D.  
Mark Buyyounouski, M.D., Ph.D.  
Daniel Chang, M.D.  
Daniel Chen, M.D.  
Gilbert Chu, M.D.  
A. Dimitrios Colevas, M.D.  
Steven Coutre, M.D.  
Millie Das, M.D.  
Maximilian Diehn, M.D.  
Sarah Donaldson, M.D.  
Alice Fan, M.D.  
George A. Fisher, M.D., Ph.D.  
James Ford, M.D.  
Joshua Fronk, M.D.  
Kristen Ganjoo, M.D.  
Michael Gensheimer, M.D.  
Iris Gibbs, M.D.  
Jason Gotlib, M.D.  
Peter Greenberg, M.D.  
Alice Guardino, M.D.  
Neal Gupta, M.D.  
Steven Hancock, M.D.  
Wendy Hara, M.D.

Sigurdis Haraldsdottir, M.D.  
Susan Hiniker, M.D.  
Richard Hoppe, M.D.  
Kathleen Horst, M.D.  
Jane Huang, M.D.  
David Iberri, M.D.  
Hanlee Ji, M.D.  
Laura Johnston, M.D.  
Elizabeth Kidd, M.D.  
Susan Knox, M.D.  
Holbrook Kohrt, M.D., Ph.D.  
Albert Koong, M.D.  
Shivaani Kummar, M.D.  
Pamela Kunz, M.D.  
Shivaani Kummar, M.D.  
Allison Kurian, M.D.  
Uri Ladabaum, M.D.  
Quynh Le, M.D.  
Lawrence Leung, M.D.  
Ronald Levy, M.D.  
Michaela Liedtke, M.D.  
Billy Loo, M.D.  
Ronald Lowsky, M.D.  
Lauren Maeda, M.D.  
Ravindra Majeti, M.D., Ph.D.  
Beth Martin, M.D.  
Suleiman Massarweh, M.D.  
Bruno Medeiros, M.D.  
Everett Meyer, M.D.  
David Miklos, M.D., Ph.D.  
Lynn Million, M.D.  
Beverly Mitchell, M.D.  
Lori Muffly, M.D.  
Seema Nagpal, M.D.  
Joel Neal, M.D.  
Robert Negrin, M.D.  
Mark Pegram, M.D.  
Harlan Pinto, M.D.  
Kavitha Ramchandran, M.D., Ph.D.  
Sunil Reddy, M.D.  
Andrew Rezvani, M.D.  
Rajat Rohatgi, M.D.  
Saul Rosenberg, M.D.  
Stanley Schrier, M.D.  
Shruti Sheth, M.D.  
Judith Shizuru, M.D., Ph.D.  
Branimir Sikic, M.D.  
George Sledge, M.D.  
Scott Soltys, M.D.  
Sandy Srinivas, M.D.  
Frank Stockdale, M.D., Ph.D.  
Melinda Telli, M.D.  
Shaveta Vinayak, M.D.  
Heather Wakelee, M.D.



Wen-Kai Weng, M.D., Ph.D.  
James Zehnder, M.D.

**Stockton**

Neelesh S. Bangalore, M.D., Ph.D.  
Prasad R. Dighe, M.D.  
Aminder S. Mehdi, M.D.  
Chun Ng, M.D.  
Lay Lin Owyong, M.D.  
Ajithkumar Puthillath, M.D.  
Aye M. Soe, M.D.

**Sunnyvale**

Enupi Cho, M.D.  
Monique De Bruin, M.D.  
Kim-Son Nguyen, M.D.  
Derrick Wong, M.D.  
H. Irene Wu, M.D.

**Tiburon**

Charles A. Arnold, M.D.

**Truckee**

Laurence Heifetz, M.D.

**Turlock**

Quoc Luu, M.D.  
Sandra Zaky, M.D.

**Ukiah**

Jay S. Joseph, M.D.

**Vacaville**

Bradley Lewis, M.D.  
Aruna Gavini, M.D.  
Hui X. Huang, M.D.  
Antra Mahaldar, M.D.

**Vallejo**

Louis Fehrenbacher, M.D.  
Tatjana Kolevska, M.D.  
Chainarong Limvarapuss, M.D.  
Corey M. Schwartz, M.D.  
Jennifer Marie Suga, M.D.  
Thach-Giao Truong, M.D.  
Melissa Whitney, M.D.  
Shihfan Yeh, M.D.

**Visalia**

David R. Bryson, M.D.  
Robert A. Havard, Jr., M.D.

**Walnut Creek**

Aram R. Canin, M.D.

Amit Garg, M.D.  
Zuo Ming Huang, M.D.  
Douglas A. Kaufman, M.D.  
Alice T. Kengla, M.D.  
Chunnan Liu, M.D.  
Vandana Raman, M.D.  
Michael P. Russin, M.D.  
Tanvir Sattar, M.D.  
Gauri Sharma, D.O.  
Michael P. Sherman, M.D., Ph.D.  
Piyush A. Srivastava, M.D.  
Diana Superfin, M.D.

**GEOGRAPHIC DIRECTORY OF  
NURSE & OFFICE MANAGER  
CONTACTS**

**Antioch**

Fatana Abassi  
Allison Buck, R.N.  
Gina Burnett  
Melissa Bynum  
Crystal Castro  
Angela Cofer  
Mary Davis, R.N.  
Christie Elam  
Reinalda Flores  
Megan Giddings  
Melissa Gobble  
Sharon Herzog  
Annaque Johnson  
Briana Martin  
Michael Milner  
Dianne Naujok  
Dayna Orange  
Maria Rodriguez  
Rick Roth  
Kay Ruocco, R.N.  
Donna Saba, N.P.  
Stacey Teicher, N.P.  
Joanna Tomasino  
Kim Vasques

**Atwater**

Loretta Y. Say  
Becky Yiong, R.N.

**Bakersfield**

Kjesti Klawitter  
Tony LaMacchia, CEO

**Daly City**

Arlyne Yamamoto

**Fremont**

Li Li Cheng

**Fresno**

**Greenbrae**

Harvey Bichkoff  
Lorraine Holzapfel  
Cathy Yatabe

**Jackson**

Yinghong Shi

**Lakeport**

Ellen M. Boersma, N.P.  
Michelle EdwardsSarah Tichava, R.N.

**Martinez**

Martha Delgado  
May Loney, R.N.

**Modesto**

Kim Lang  
Diana Silveira

**Monterey**

Debbie Davis, R.N.  
Denise Licini, N.P.  
Dennis Niekro, N.P.  
Valeria M. Wareham

**Napa**

Juli Forrestall

**Palo Alto**

Pamela Davis, R.N.  
Julie Roth  
Jan Van Boeschoten

**Petaluma**

Michelle Speicher

**Pleasant Hill**

Leanne M. Francisco  
Lori Orr

**Sacramento**

Kinsey Farr  
Mary Kilpatrick  
Terry Passmore, R.N.

**Salinas**

Claudia Powell  
Denise Ricigliano, N.P.

**San Francisco**

Liz Kill  
Paula Merryweather  
Dana Monroe, R.N.  
Aida Moss  
Michael Sahakian  
Dee Steinberg

**San José**

Patricia Falconer  
Jacque McCoy  
Marta Roeder, R.N.

**San Mateo**

Elizabeth Eddy

**Santa Cruz**

Suzanne Skerness

**Santa Rosa**

Jamie Baker, R.N.  
Cheryl A. Caletti, N.P.  
Patricia L. Grinnell, N.P.  
Catherine Haddorf, R.N.  
Kris Hartigan, R.N.  
Michelle Heron  
Briana Ludwig, R.N.  
Theresa L. Mortensen, N.P.  
Erin Neal  
Ilham Nusair  
Jane Schlutius, R.N.

**Stanford**

Caitlin Wellman

**St. Helena**

Shari Bluband  
Kathi Blum, R.N., O.C.N.  
Barbara Brown  
Norma Navarro, R.N.  
Deanna Titus, R.N., O.C.N.  
Nancy Umland, R.N.

**Stockton**

Kelly Calzada  
Aditi Dighe  
Lenora Drum, R.N.  
Hanna Leighton  
Sheila Sexton-DeSersa  
Sally Solanki, R.N.

**Sunnyvale**

Irene Fernandez, R.Ph.  
Christine Tran-Robbins

**Truckee**

Cathey Bervid, N.P.  
Jaena Gurley

**Ukiah**

Roma Biester

**Vallejo**

Tina Beam  
Michelle Knudson, R.N.

**Visalia**

Senoria Banuelos, R.N.  
Debbie Carr, R.N.  
Christina Castro, R.N.  
Lucile Gibbs  
Cynthia Maldonado, R.N.  
Joseph C. Smihula, N.P.  
Calandra Uchita  
Margarita Yanez, R.N.

**Walnut Creek**

Cindy Gin, R.N.  
Heidi Lewis

## GROUP MEMBERSHIP

ANCO initiated a **Group Membership** in 2008 based on a mutual set of perceived values and benefits and a mutual set of interests. The ANCO *Board* believes that the *Association* and *The Permanente Medical Group* (TPMG) will each receive value from Group Membership. Specifically:

- TPMG hematologists/oncologists will be included in ANCO's ongoing advocacy activities (e.g., coverage policy development) with Medicare, DHS/MediCal, and other state regulatory agencies.
- TPMG hematologists/oncologists and their staffs will be invited to attend ANCO's clinical and professional education programs and will be included in ANCO's educational programming and planning (e.g., for *San Antonio Breast Cancer Symposium Highlights*, *ASH Highlights*, and *ASCO Highlights*).
- Group Membership will provide networking opportunities for TPMG, community, and institutional ANCO members and will provide an opportunity for additional professional collaboration between TPMG, community, and academic hematologists/oncologists (e.g., by announcing TPMG educational opportunities to ANCO's membership at large).

## INSTITUTIONAL MEMBERSHIP

Institutional Members have the following dues and benefits.

**Dues:** \$1,000/calendar year/institution.

**Eligibility:** *Department(s) of Hematology and/or Oncology* of accredited, degree granting teaching universities or research institutions.

**Benefits:** (1) Faculty and fellows will be designated members of ANCO and receive all the membership privileges and benefits of other members. (2) Each Institutional Member shall provide ANCO with a list of those faculty and fellows that wish to be affiliated with ANCO and listed in *The ANCO Directory*. (3) The full-time head or medical director of the *Department* or his/her designee will be invited to participate on the ANCO *Board of Directors*.

**Goals and Objectives.** The goals and objectives of ANCO's Institutional Membership program are:

- to include the academic institutions in its ongoing advocacy activities.
- to include the academic institutions in its educational programming and planning.
- to develop programs and services for those Fellows interested in a possible career in community practice.
- to facilitate research collaboration between community oncologists and academic institutions.

- to develop programs and services for academic cancer nurses regarding patient care.
- to develop programs and services for academic cancer center administrators regarding contracting, practice administration, and reimbursement.

**CURRENT  
INSTITUTIONAL MEMBERS**

**Stanford Cancer Center**

**University of California, Davis  
Cancer Center**

**University of California,  
San Francisco**

## CORPORATE MEMBERSHIP

The goal of ANCO's Corporate Membership program is to develop a comprehensive partnership between ANCO and other organizations serving the oncology community.

### CURRENT CORPORATE MEMBERS

#### **Sustaining Level** *(\$20,000 per year)*

Astellas Oncology • Celgene • Incyte • Taiho Oncology • Takeda Oncology • Teva Oncology

#### **Diamond Level** *(\$12,000 per year)*

AMGEN • Bristol-Myers Squibb Oncology • Eisai  
Genentech BioOncology • Janssen Oncology • Lilly Oncology  
Merck • Pharmacyclics • Sandoz Biopharmaceuticals

#### **Gold Level** *(\$6,000 per year)*

AbbVie • Bayer Healthcare Pharmaceuticals • Boehringer Ingelheim Pharmaceuticals  
Clovis Oncology • EMD Serono • Exelixis • Gilead Sciences • Genomic Health  
Heron Therapeutics • Jazz Pharmaceuticals • Novartis Oncology • Pfizer Oncology  
Pfizer US Biosimilars • Seattle Genetics

#### **Silver Level** *(\$1,200 per year)*

Agendia • Alexion Pharmaceuticals • ARIAD Pharmaceuticals • AstraZeneca  
bioTheranostics • Cardinal Health Specialty Solutions • Daiichi Sankyo  
Foundation Medicine • Guardant Health • Helsinn Oncology • Kite Pharmaceuticals  
nanoString • Oncology Supply/ION • Sanofi Genzyme • Tesaro

**DRUG REIMBURSEMENT  
&  
PATIENT ASSISTANCE  
PROGRAMS**

ANCO's Corporate Members have provided specific information about their drug reimbursement and patient assistance programs below. For general assistance information, also visit:

*American Society of Hematology*  
www.hematology.org/Clinicians/  
Drugs/Programs/

*assistPoint*  
www.assistpoint.com

*Association of Community Cancer Centers  
Patient Assistance and Reimbursement Guide*  
www.accc-cancer.org/publications/  
PatientAssistanceGuide.asp

*CancerCare  
Co-Payment Assistance Foundation*  
www.cancercarecopay.org

*HealthWell Foundation*  
www.healthwellfoundation.org

*National Comprehensive Cancer Network  
Reimbursement Resource Room*  
www.nccn.org/  
reimbursement\_resource\_room/default.aspx

*National Organization for Rare Disorders*  
www.rarediseases.org

*NeedyMeds*  
www.needymeds.com

*Patient Advocate Foundation*  
www.copays.org

*Partnership for Prescription Assistance*  
www.helpingpatients.org

*RxAssist*  
www.rxassist.org

**Alexion Pharmaceuticals**  
*OneSource*  
www.soliris.net/onesource/  
about-onesource.html

(888) 765-4747  
*Soliris*

**AMGEN**

*AMGEN Assist 360*  
www.amgenassist360.com  
(888) 4ASSIST (427-7478)  
9:00AM-8:00PM Eastern Time  
*AMGEN Assist* gives patients and healthcare professionals a single destination for access to *eService* and online forms, and makes it easier to find a program that would best meet each patient's unique needs, including coverage and reimbursement services, co-pay support information, and assistance for uninsured patients. Please contact (888) 4ASSIST (888-427-7478), or visit [www.amgenassistonline.com](http://www.amgenassistonline.com).

**Astellas Oncology**

*Cresemba Support Solutions*  
www.cresembasupportsolutions.com  
(800) 477-6472  
*Cresemba*  
*Xtandi Support Solutions*  
www.xtandisupportsolutions.com  
(855) 898-2634  
*Xtandi*  
*Astellas Pharma Support Solutions*  
www.astellaspharmasupportsolutions.com  
*All Astellas Products*

**AstraZeneca**

*AstraZeneca Access 360 Program*  
(844) 275-2360  
www.MyAccess360.com  
8:00AM-8:00PM Eastern Time  
*Arimadex, Casodex, Faslodex, Imfinzi, Iressa, Lynparza, Tagrisso, Zoladex*  
*AstraZeneca Access 360* provides patient access, reimbursement support, and information about affordability programs for *AstraZeneca's* medicines. We help patients and providers with: Identifying and understanding prescription coverage, out-of-pocket costs, and pharmacy options; prior authorization support; pharmacy coordination; reimbursement process; claims, denials, and appeal support; connecting patients to patient savings programs; referring patients to patient

assistance programs; and, connecting to nurse assistance or educational support programs, if applicable (not for all medicines).

### **Bayer Healthcare Pharmaceuticals**

*REACH (Patient Assistance and General Information for Nexavar and Stivarga)*

www.REACHPatientSupport.com  
(866) NEXAVAR (639-2827)

*Nexavar, Stivarga*

www.xofigo-us.com/patient/  
assistance/

(855) 6XOFIGO (696-3446)

FAX (855) 963-4463

9:00AM-8:00PM Eastern Time

*Xofigo*

Patient assistance and general information is available for *Bayer* products.

### **Boehringer Ingelheim Pharmaceuticals**

www.gilotrifhcp.com/solutions-plus  
(877) 814-3915

8:00AM-8:00PM Eastern Time

*Gilotrif*

*Solutions Plus* makes patient support a priority by providing a broad range of access, reimbursement, and clinical support solutions for patients who are prescribed *Gilotrif* tablets by helping patients quickly and affordably access *Gilotrif*; providing patient education; and, managing doses and adverse events to complement care. *Solutions Plus* improves the overall patient support experience by offering a single, dedicated specialty pharmacy (Accredo); a single point of contact; efficient and reliable service; consistent patient support; and, innovative programs to support treatment.

### **Bristol-Myers Squibb Oncology**

*BMS Access Support*

www.BMSAccessSupport.com  
(800) 861-0048

8:00AM-8:00PM Eastern Time

*All Bristol-Myers Squibb Oncology Products*

*BMS Access Support* is committed to providing access and reimbursement support, including co-pay assistance for eligible commercially-insured patients.

### **Cardinal Health Specialty Solutions**

*Cardinal Health e-Recovery Program*

www.eobone.com

(reimbursement solution tool);

www.vitalsourcegpo.com

(access to all *Cardinal* services)

Taking advantage of patient assistance and copay assistance programs is a full-time job. Our solutions are there to help save you time and money.

Community practices like yours spend a significant amount of time every day helping patients find ways to offset the rising costs of cancer care. Accessing patient assistance programs (PAPs) for cancer and supportive care drugs is important, but takes so much time.

Keeping up with all the changes in program requirements and forms, tracking applications and drug replacement are an incredible burden.

Layered on top of that are all the emerging copay assistance programs.

The *Cardinal Health e-Recovery Program* provides a web-based tool to make it all so much easier. Our team has the experience to help you make sure you don't miss any opportunities to help your patients access all the available programs out there.

### **Celgene**

*Celgene Patient Support*

www.celgenepatientsupport.com  
(800) 931-8691

5:00AM-4:00PM Pacific Time

*Celgene Patient Support* provides a dedicated, central point of contact for patients and healthcare professionals who use *Celgene* products. *Celgene Patient Support* is a free service that helps patients and healthcare professionals navigate the challenges of reimbursement, providing information about co-pay assistance, and answering questions about obtaining *Celgene* products.

### **Eisai**

*Eisai Assistance Program*

www.eisaireimbursement.com

www.akynzeosavingsprogram.com

www.halavensavingsprogram.com

www.lenvima.com

(866) 613-4724



FAX (866) 573-4724  
 8:00AM-8:00PM Eastern Time  
*Aloxi, Halaven, Lenvima*  
 The *Eisai Assistance Program* currently provides patient assistance and reimbursement support for *Aloxi, Halaven, and Lenvima*. A customer service representative will assist with *Eisai* product information, patient assistance programs for uninsured and indigent patients, underinsured patients, reimbursement questions, prior authorizations, insurance verifications, benefits investigations, referral to co-pay assistance programs, billing/coding questions, appeal assistance, and referral to disease-state assistance programs.

#### EMD Serono

*CoverOne*  
 www.coverone.com  
 (844) 8COVER1 (826-8371)  
 FAX (800) 214-7295  
 8:00AM-8:00PM Eastern Time  
*Bavencio*  
*CoverOne* provides patient access and reimbursement support services to help patients gain appropriate access to *Bavencio*, including reimbursement support, patient assistance support, and co-pay assistance support.

#### Foundation Medicine

*FoundationACCESS Reimbursement and Financial Assistance*  
 (888) 988-3639  
*FoundationOne, FoundationOne Heme*  
*Foundation Medicine* works within each patient's ability to pay by providing financial assistance and payment plans through our *Reimbursement and Financial Assistance Program*. *Foundation Medicine* is committed to making the billing and reimbursement process as straightforward as possible for patients by appealing coverage decisions for *Foundation Medicine's* comprehensive genomic profiling tests on behalf of patients and supporting patients every step of the way. The *Financial Assistance Request Form* is available at <http://foundationone.com/docs/Patient%20Financial%20Assistance>

%20Application.pdf?\_\_hstc=197910000.ca54bd200688390fb3cffe d497960ad.1401198872498.1432697851762.1432747722833.28&\_\_hssc=197910000.2.1432747722833&\_\_hsfp=196914911. Please watch a video at <https://www.youtube.com/watch?v=yPcRm2eCRvQ> or contact our billing or client services team to learn more about the financial assistance program. Patients may access additional information and apply for financial assistance online at [www.foundationmedicine.com/genomic-testing#support-services](http://www.foundationmedicine.com/genomic-testing#support-services).

*FoundationACCESS Careline*  
 foundationone.pafcareline.org  
 (866) 460-1928  
 Monday-Thursday, 8:00AM-8:00PM Eastern Time;  
 Friday, 8:00AM-7:00PM Eastern Time  
*Foundation Medicine* in collaboration with the *Patient Advocate Foundation (PAF)* is offering the *FoundationACCESS Careline* program to offer comprehensive case management services to uninsured, underinsured and insured patients who are facing obstacles obtaining prescribed targeted therapies that are approved in an indication other than the patient's tumor type and increases physicians' ability to act on *FoundationOne* or *FoundationOne Heme* results. Physicians may enroll their patients through the dedicated hotline or online portal.

*FoundationACCESS Trial Navigator*  
 (888) 988-3639  
*Foundation Medicine* in collaboration with *EmergingMed* offers clinical trial navigation services to help patients and their physicians find and enroll in the right clinical trial for them. This service provides patients with a dedicated clinical trial navigator at *EmergingMed* who will work with the patient and their health care team to identify the clinical trials that best match the patient's clinical and genomic profile and ensure successful connection to a trial site through support and follow-

up. Patients or physicians can contact our client services team to learn more or enroll.

### Genentech BioOncology

*Genentech Access Solutions*

www.genentech-access.com

(888) 249-4918

*Alecensa, Avastin, Cotellix, Erivedge, Gazyva, Herceptin, Kadcyca, Perjeta, Rituxan, Rituxan Hycela, Tarceva, Tecentriq, Xeloda, Zolboraf*

*Genentech Access Solutions* provides one-stop access to a broad array of reimbursement information, and support and services for patients so that they can focus on treatment. In addition to providing information about co-pay assistance through independent public charities, *Genentech Access Solutions* can also help with common reimbursement challenges, insurance appeals and coverage denials, and referrals to the *Genentech Access to Care Foundation*.

*Oncoline*

(800) 443-6676

8:30AM-5:00PM Eastern Time

*Kytril, Roferon-A, Vesanoid, Xeloda*

*Oncoline* offers a range of reimbursement and literature search services, including third-party payer reimbursement information, coverage and benefits verification, billing codes and claims procedures, assistance with appeals, clinical literature searches, and enrollment information for *Roche's Medical Needs Program*.

### Genomic Health

*Genomic Access Program (GAP)*

www.OncotypeDX.com

(866) ONCOTYPE (662-6897)

*Oncotype DX*

*Genomic Health* has established the *Genomic Access Program (GAP)* to provide financial and administrative support to patients ordering the *Oncotype DX* assay. The GAP program was established to assist qualified patients gain access to *Oncotype DX* and to help patients and physicians with the entire reimbursement process. GAP is

made up of dedicated professionals who advocate on a patient's behalf by working with physicians' offices and insurance companies to facilitate access to *Oncotype DX*. In addition, GAP provides various comprehensive financial assistance programs for patients with financial hardship, uninsured patients, and underinsured patients based on eligibility. While GAP directly supports the patient, it also works with physicians' offices to provide individualized assistance and support with every claim. GAP services are available at physician or patient request, do not require pre-registration, and can be accessed at any time before, during, or after you have ordered the *Oncotype DX* assay. *Genomic Health* is prepared to bill insurance plans directly on behalf of insured patients whose physician orders an *Oncotype DX* assay. Through GAP, the patient's physician can request a benefits investigation to confirm whether the patient's insurance plan is active and obtain available benefits information specific for *Oncotype DX*. Some insurers require a prior authorization before processing the patient's specimen; the GAP team can also help facilitate this process. In the event that a payer denies an *Oncotype DX* claim, GAP representatives will identify the reasons and advocate on the patient's behalf. For additional information, visit [www.OncotypeDX.com](http://www.OncotypeDX.com).

### Gilead Sciences

*Zydelig AccessConnect Program*

www.zydeligaccessconnect.com

(844) 6ACCESS (622-2377)

*Zydelig*

The *Zydelig AccessConnect Program* offers a central resource designed to help your patients access, afford, and adhere to *Zydelig* therapy. Patients or their providers may access the *AccessConnect Program* by visiting [www.zydeligaccessconnect.com](http://www.zydeligaccessconnect.com) or [www.zydelig.com](http://www.zydelig.com) or calling (844)-6ACCESS (622-2377). Our Case Specialist Team can help you navigate insurance requirements for *Zydelig*

coverage, including determining prior authorizations and appeals requirements. Plus, they can help explain the fulfillment process of Zydelig, from the day benefits investigation starts all the way through product delivery. The *Zydelig QuickStart Program* offers a free 30-day supply of Zydelig for eligible patients experiencing an insurance delay of more than 5 business days. There is no purchase obligation for participation in the *QuickStart Program*. Patients with commercial insurance may be eligible for the *Zydelig AccessConnect Copay Coupon Card*. The *Copay Coupon Card* will cover the out-of-pocket costs for Zydelig after the first \$5 per prescription fill, up to a maximum of 25% of the catalog price. Additional copay assistance may be available through independent assistance foundations that meet certain eligibility requirements, including income limits. They can help patients with government insurance, like Medicare, who are having difficulty paying for Zydelig copays, coinsurance, or other related expenses. Your patients who lack insurance coverage may be eligible to receive Zydelig free of charge through the *Zydelig Patient Assistance Program*. *Zydelig AccessConnect* understands that it may be challenging for patients to remember to take their medication. Patients who enroll in nurse support will receive the outreach where the Patient Support Nurse can support your patients with useful tips to help them take their medication as prescribed as well as provide access to patient resource groups.

### Guardant Health

*Guardant 360 Access*  
[www.guardanthealth.com/wp-content/uploads/2016/06/Guardant-Access.pdf](http://www.guardanthealth.com/wp-content/uploads/2016/06/Guardant-Access.pdf)  
*Guardant Health* is committed to providing easy and affordable access to its test and services. *Guardant Access* is a program that manages the billing process for patients and is designed to reduce paperwork, manage claims

appeals with insurance companies and handle most billing questions. Additional *Guardant Access* can be found at [guardanthealth.com/wp-content/uploads/2016/06/Guardant-Access.pdf](http://guardanthealth.com/wp-content/uploads/2016/06/Guardant-Access.pdf).

### Helsinn Oncology

*Helsinn Cares*  
[www.helsinncares.com](http://www.helsinncares.com)  
[www.akynzeosavingsprogram.com](http://www.akynzeosavingsprogram.com)  
 84HELINN-U (844-357-4668, Prompt 2)  
 FAX (844) 357-4669

#### *Akynzeo*

*Helsinn Cares* is committed to providing healthcare professionals, patients, and caregivers with the resources and information needed for access and reimbursement support.

### Heron Therapeutics

*SustolConnect*  
 (844) HERON11 (437-6611)  
 FAX (844) 504-8652  
 8AM-8PM Eastern Time  
[www.sustol.com/hcp/access/practice-support](http://www.sustol.com/hcp/access/practice-support)

#### *Sustol*

The *SustolConnect Program* is a multi-service program that can assist practices in the following areas: insurance verification; prior authorization (PA) support; appeals support; billing and coding support; co-pay assistance (non-government payers); and, drug replacement.

### Incyte

*IncyteCARES*  
[www.incytecares.com](http://www.incytecares.com)  
 (855) 4-Jakafi (452-5234)  
 FAX (855) 525-7207  
 6:00AM-5:00PM Pacific Time

#### *Jakafi*

*IncyteCARES (Connecting Access, Reimbursement, Education and Support)* offers ongoing support and resources to patients being treated with *Jakafi*, including: prescription insurance verification and prior authorization support; free drug and co-pay assistance, for those who qualify; referral to independent nonprofit organizations or foundations that may

be able to provide financial assistance; and, access to oncology nurses.

### Janssen Oncology

www.janssencarepath.com  
The *Janssen CarePath* website provides reimbursement and patient support for over 20 *Janssen* products and a list of resources to assist providers and patients.

### Jazz Pharmaceuticals

*JumpStart Program*  
(888) 837-4397  
9AM-6PM Eastern Time  
*Defitelio, Erwinaze*  
*Jazz Pharmaceuticals* recognizes that many patients today face financial obstacles that keep them from accessing important medications. We are committed to improving patient care through unique patient and physician programs and ongoing collaboration with patients, physicians, and advocacy groups. The *JumpStart Program* is sponsored by *Jazz Pharmaceuticals* to help improve access to *Defitelio* and *Erwinaze* for appropriate patients. This program provides reimbursement support for *Defitelio* and *Erwinaze*, including benefits investigation and access to financial assistance options for eligible patients. Additionally, we offer a patient assistance program (PAP) designed to help eligible patients gain access to *Defitelio* and *Erwinaze*. For information on the *Defitelio JumpStart Program*, please visit [www.defitelio.com](http://www.defitelio.com); for information on the *Erwinaze JumpStart Program*, please visit [www.erwinaze.com](http://www.erwinaze.com).

### Lilly Oncology

*Lilly PatientOne*  
www.lillypatientone.com  
(866) 4PatOne (472-8663)  
9AM-7PM Eastern Time  
*Alimta, Cyramza, Gemzar*  
*Lilly Oncology's PatientOne* strives to offer reliable and individualized treatment support for eligible patients prescribed a *Lilly Oncology* product whether they are insured, underinsured, or simply uninsured. For those who qualify, *Lilly PatientOne* can help in the

following ways: connect patients with the *Patient Assistance Program* to determine eligibility and funding options; evaluate financial assistance options including co-pay programs and co-pay assistance foundations; provide reimbursement assistance (benefits investigations, prior authorization, evaluation of other funding options); and, assist with denied claim appeals. *Lilly Oncology's Patient One* co-pay assistance program has transitioned to a non-needs based program eliminating the income requirements for participation and has extended the look-back period for program inclusion from 30 to 120 days.

### Merck

*The Merck Access Program*  
www.merckaccessprogram.com  
(855) 257-3932  
8:00AM-8:00PM Eastern Time  
*The Merck Access Program* can help answer questions about access and support, including insurance coverage for patients, reimbursement, benefit investigations, prior authorizations, appeals, and referrals to the *Merck Patient Assistance Program*.

### nanoString

*Prosigna Patient Support Program (PPSP)*  
[prosigna.com/patient-support/](http://prosigna.com/patient-support/)  
*Prosigna Prognostic Breast Cancer Gene Signature*  
The *Prosigna Patient Support Program (PPSP)* is designed to help breast cancer patients gain access to the important information which can be obtained from the *Prosigna Prognostic Breast Cancer Gene Signature*. The Program includes an array of services to meet the needs of patients and health care providers.

### Novartis Oncology

*Oncology Access Now*  
www.oncologyaccessnow.com  
Reimbursement Hotline  
(800) 282-7630  
Patient Assistance Programs  
(866) 884-5906  
*Novartis* is committed to providing

access to its medicines for those most in need. Through a variety of resources, including the *Novartis Oncology Patient Assistance Program*, the *Novartis Oncology Reimbursement Hotline*, and our support of independent charitable copay foundations, *Novartis* has made a firm commitment to enable patients in need to access medicines. Visit [www.oncologyaccessnow.com](http://www.oncologyaccessnow.com) for complete patient assistance, reimbursement, and clinical trial information.

### Oncology Supply/ION

[www.oncologysupply.com](http://www.oncologysupply.com)  
(888) 536-7697  
For over 35 years, *Oncology Supply* has distributed chemotherapy and supportive care products to independent oncology practices nationwide from our office/distribution center in Dothan, Alabama. Our passion is customer satisfaction. Our priority is exceeding expectations by delivering friendly, responsive service, while making the purchasing process easy and reliable to help our practices positively impact cancer patients' lives. Creating relationships of trust and loyalty is the foundation of our culture. Our experience and stability in the marketplace allows us to understand our customer challenges and achieve timely resolution with transparency. We guarantee the integrity of the origin of all pharmaceutical products we sell. In 1998, we partnered as the exclusive distributor for *ION Solutions*. Community-based oncologists rely on *ION Solutions* for creative GPO contracting, integrated dispensing solutions, and the expertise practices need to improve clinical and operational management. Pharmaceutical manufacturers rely on us as a trusted preferred partner for achieving product exposure and driving growth with existing products. Managed care companies depend on us to develop innovative programs to reduce overall costs and variability of care among our practices. With our

extensive industry network experience, we have the knowledge, consulting guidance, and contracting programs to help oncology practices succeed. *ION Solutions* introduced the *Community Counts* advocacy campaign in 2012. Through this, practices are encouraged to take charge and enact change to shape healthcare delivery.

### Pfizer Oncology

*Pfizer Oncology Together*  
[www.pfizeroncologytogether.com](http://www.pfizeroncologytogether.com)  
(877) 744-5675  
FAX (877) 736-6506  
8:00AM-8:00PM Eastern Time  
*Aromasin, Bosulif, Camptosar, Ellence, Emcyt, Ibrance, Idamycin, Inlyta, Neumega, Sutent, Torisel, Xalkori, Zinecard*  
*Pfizer Oncology* is committed to helping patients get access to the medications they need. *Pfizer Oncology Together* has a range of offerings to provide eligible patients with financial support, regardless of their insurance coverage, including: Uninsured—patients who do not have any form of healthcare coverage; Commercially insured—commercial, private, employer, and healthcare exchange patients; Medicare/Government insured—Medicare, Medicaid, and other government insured patients; one-to-personalized office support and education to help offices best navigate access and reimbursement issues. Please reach out to your *Pfizer* representative for additional details.

### Pfizer US Biosimilars

*Pfizer enCompass*  
(844) 722-6672  
FAX (844) 482-4482  
9:00AM-8:00PM Eastern Time  
*Inflectra*  
*Pfizer enCompass* is your comprehensive resource for information and resources related to reimbursement and patient access for *Inflectra*. With *Pfizer enCompass*, you have access to a team of experienced *Access Counselors* trained to investigate your patients' insurance benefits and coverage details for *Inflectra*. *Access*

*Counselors* can also help your office navigate prior authorization requirements, coding and billing questions, the appeals process, and identify affordability options to help appropriate patients get started with *Inflectra* treatment. *Pfizer enCompass* provide a variety of patient support programs to help patients access *Inflectra* therapy including assistance for eligible uninsured and insured patients who cannot afford their out-of-pocket costs.

### Pharmacyclics

*YOU&i Support Program*

www.youandiaccess.com  
(877) 877-3536

*Imbruvica*

*YOU&i Support Program* is a personalized support program from *Pharmacyclics* and *Janssen Oncology* that includes information on access and affordability, nurse call support, and resources for patients being treated with *Imbruvica*. Patients or their provider may access the *YOU&i Support Program* by visiting www.youandiaccess.com or www.imbruvica.com or calling (877) 877-3536. *YOU&i Support Program* provides rapid (within 2 business days) benefit investigation, information about the prior authorization process, information about the insurance appeals process and can refer you to a specialty pharmacy. Patients may qualify for *YOU&i Start*: (If a patient is experiencing an insurance coverage decision delay, this program may give you access to *Imbruvica*.) Patients may also qualify for *YOU&i Instant Savings Program*: (If a patient has commercial health insurance and meets eligibility requirements, they will pay no more than \$10 per month for *Imbruvica*.)

### Sandoz Biopharmaceuticals

*Sandoz One Source*

www.sandozonesource.com  
(844) SANDOZ1 (726-3691)  
FAX: (844) SANDOZ5 (726-3695)  
9:00AM-8:00PM Eastern Time

### Sanofi Genzyme

*Sanofi Patient Connection*

Provider Portal for Healthcare Professionals  
www.visitspconline.com  
Informational Website for Patients and Providers

www.sanofipatientconnection.com  
(888) visitSPC (847-4877)  
FAX (888) 847-1797

9:00AM-8:00PM Eastern Time

As part of *Sanofi Genzyme's* commitment to comprehensive disease management we offer resources to help healthcare professionals provide care for their patients. *Sanofi Patient Connection* is a program that includes patient assistance and reimbursement services to help take the challenge out of gaining access to *Sanofi Genzyme* products for patients in need. Visit the *Sanofi Patient Connection* website for additional information or call (888) visitSPC.

### Seattle Genetics

*SeaGen Secure Services*

www.seagensecure.com  
www.adcetris.com  
(855) 473-2873

9:00AM-8:00PM Eastern Time

*Adcetris*

*SeaGen Secure* is a comprehensive reimbursement support hotline and patient assistance program for *Adcetris*. Reimbursement counselors are available to provide coverage, coding and reimbursement information in addition to case management for our patient assistance programs. Patient assistance is available to uninsured and underinsured patients that have been prescribed *Adcetris*. Eligibility for patient assistance is based on gross family household income, residency and diagnosis. Additional program services include benefit investigations, assistance with underpaid/denied claims, *Adcetris* policy information and alternate funding research. Patients now have access to an *Oncology Nurse Advocate* when they call (855) 4SECURE. Our *Oncology Nurse Advocate* can assist patients with access

to advocacy associations as well as provide regular patient support emails and newsletters.

### Taiho Oncology

*Taiho Oncology Patient Support*  
www.TaihoPatientSupport.com  
(844) TAIHO-4U (824-4648)  
FAX: (844) 287-2559

#### *Longsurf*

*Taiho Oncology Patient Support* provides financial support (insurance coverage and reimbursement support, co-pay savings for commercially insured patients, alternate funding support for Medicaid/Medicare- or government-insured patients, and patient assistance for those unable to afford *Longsurf*), and personalized nurse support.

### Takeda Oncology

*Takeda Oncology 1Point*  
One point of connection for access and support  
www.ariadpass.com  
(844) N1POINT (844-617-6468),  
Option #2

#### *Alunbrig 1Point*

(844) A1POINT (217-6468)  
8AM-8PM Eastern Time

#### *Alunbrig*

The *Alunbrig 1Point* dedicated case management team deliver personalized services that help patients and providers navigate coverage requirements for *Alunbrig*, streamline product access, and connect to helpful resources. Services include benefit verification and prior authorization assistance; assistance with appealing a payer denial; *Alunbrig Co-Pay Assistance Program* enrollment for eligible, commercially insured patients; specialty pharmacy referral and coordination; referral to alternative funding sources and third-party foundations; connection to support services, including referral for legal support and national and local organizations for counseling; and, *Patient Assistance Programs*.

#### *Iclusig 1Point*

(844) T1POINT (817-6468)

8AM-8PM Eastern Time

#### *Iclusig*

#### *Ninlaro 1Point*

(844) N1POINT (617-6468)

8AM-8PM Eastern Time

#### *Ninlaro*

#### *Velcade Reimbursement Assistance Program (VRAP)*

www.velcade-hcp.com/  
reimbursement/  
(866) VELCADE (835-2233),  
Option 2

5:00AM-5:00PM Pacific Time

#### *Velcade*

### Tesaro

#### *Together with Tesaro*

(844) 2TESARO (283-7276)

8:00AM-8:00PM Eastern Time

*Together with Tesaro* provides a co-pay assistance program (virtual pay card), a patient assistance program, the *First Dose Program*, and coverage support.

### Teva Oncology

#### *CORE (Comprehensive Oncology Reimbursement Expertise)*

www.TevaCORE.com

(888) 587-3263

FAX (866) 676-4073

9:00AM-7:00PM Eastern Time

*CORE* provides support for branded *Teva Oncology* products. *Teva Oncology* support programs are designed to help patients and healthcare providers navigate the reimbursement landscape with resources aimed at clarifying issues and assisting with the claims process. Specific assistance includes benefit verification and coverage determination, policy benefits and limitations, personalized support through the claims process, and appeals support.

INTEvaGENCE offers an online expert forum where seasoned presenters bring you information, tools, instruction, and expert perspectives. Topics include oncology nurse navigation, continuous improvement of quality, and patient satisfaction. Go to [intevagence.com/Brochure/](http://intevagence.com/Brochure/)

ONC-40643\_InTevaGence\_  
Flashcard\_v5.pdf for more  
information.



ARTICLES OF INCORPORATION  
*of the*  
ASSOCIATION OF  
NORTHERN CALIFORNIA  
ONCOLOGISTS

any activities or exercise any powers that are not in furtherance of the specific purposes of this Corporation.

Filed: March 22, 1991

I

The name of this Corporation is THE ASSOCIATION OF NORTHERN CALIFORNIA ONCOLOGISTS.

II

A. This Corporation is a nonprofit mutual benefit corporation organized under the Nonprofit Mutual Benefit Corporation Law. The purpose of this Corporation is to engage in any lawful act or activity which a corporation may be organized under such law.

B. The specific purposes of this Corporation are to (1) promote high professional standards of Medical Oncology in Northern California; (2) provide Oncologists with a forum for exchanging ideas, data and knowledge necessary to provide quality care; (3) support the search for more effective treatments of malignant illnesses by enrolling patients in clinical trials and implementing clinical research; and (4) assist Oncologists in providing patients with the best treatments possible.

III

The name and address in the State of California of this Corporation's ~~initial~~ agent for service of process is:

José Luis González, *Executive Director*  
53 Maple Hill Drive  
San Rafael, CA 94903

IV

The number and qualifications of members of this Corporation and their rights and privileges shall be as specified in the Bylaws.

V

Notwithstanding any of the above statements of purposes and powers, this Corporation shall not, except to an insubstantial degree, engage in

BYLAWS  
of the  
ASSOCIATION OF  
NORTHERN CALIFORNIA  
ONCOLOGISTS

**ARTICLE I  
NAME AND PURPOSES**

The name of this Corporation and its purposes shall be as set forth in the Articles of Incorporation of this Corporation.

**ARTICLE II  
OFFICES**

*Section 1. Principal Office.* The Corporation's principal office shall be fixed and located at such place as the Board of Directors shall determine. The Board is granted full power and authority to change the principal office of this Corporation from one location to another.

*Section 2. Other Offices.* The Board of Directors may at any time establish branch or subordinate offices at any place or places where the Corporation is qualified to do business.

*Section 3. Registered Agent.* The Executive Director shall serve as the Registered Agent for the Association of Northern California Oncologists. (Amended 2002)

**ARTICLE III  
INDIVIDUAL MEMBERSHIP**

*Section 1. Membership and Qualifications.* Membership in this Corporation shall be open to those individuals who practice in California and are either Board qualified or Board eligible in Medical Oncology, Pediatric Oncology or Hematology. ~~Full membership in this Corporation shall be open to those individuals who practice in California and are either Board qualified or Board eligible in Medical Oncology, Pediatric Oncology or Hematology. Associate memberships in this Corporation shall be open to those individuals who practice in California and are either Board qualified or Board eligible in Radiation Oncology or Surgical Oncology. Individual membership in this Corporation shall be open to those individuals who practice in California or adjacent States and are either Board qualified or~~

Board eligible in Medical Oncology, Pediatric Oncology, Radiation Oncology, Surgical Oncology, or Hematology. Each candidate for membership shall be required to submit an application to the Corporation for approval. (Amended 1995) The Board is authorized to create additional membership categories (e.g., corporate, institutional) with specific requirements, rights, and privileges as shall be set by the Board from time to time. (Amended 2002)

*Section 2. Membership Certificates.* The Corporation shall not issue membership certificates, but may issue identification cards.

*Section 3. Membership Fee.* Each member shall pay a membership fee and periodic dues and assessments in such amounts and at such times as shall be determined by the Board. ~~To the extent that any fees, dues and assessments collected in any one (1) year exceed expenses, the excess will be applied to reduce assessments in the next year.~~ (Amended 2002)

*Section 4. Privileges.* Each ~~full~~ member shall have the right to vote, as set forth in Section 5 of this Article III, for the election of Directors, the disposition of substantially all of the assets of the Corporation, a merger and on a dissolution. Further, ~~full~~ members shall have all the rights afforded members under the California Nonprofit Mutual Benefit Corporation Law. Each member shall be eligible to attend meetings of the members of the Corporation and meetings of the Board. ~~Each full member may serve on committees, hold elected office, receive Corporation publications, and participate in Corporation functions.~~ Each full member may serve on committees and hold elected office. Each member may receive Corporation periodicals and participate in Corporation functions. (Amended 1995) (Amended 2002)

*Section 5. Voting Rights.* Subject to the provisions of Section 7612 of the California Nonprofit Mutual Benefit Corporation Law and these Bylaws, each ~~full~~ member shall be entitled to one vote on each matter submitted to a vote of the members. ~~Full m~~Members who fail to be in good standing, as set forth in Section 8 of this Article, shall not be entitled to vote on any matter. ~~Full m~~Members may vote

by written proxy. (~~Amended 1995~~) (Amended 2002)

*Section 6. Transfer of Membership.* ~~No membership or right arising from membership shall be transferred by reason of a member's death, resignation or otherwise.~~ Membership or right arising from membership may be transferred by reason of a member's death, resignation, or otherwise with the approval of the Board of Directors. (Amended 1994)

*Section 7. Termination of Membership.* The Board may terminate or suspend a membership or expel or suspend a member for non-payment of fees, periodic dues or assessments. The Board may also suspend a membership or expel or suspend a member if such member fails to subscribe to the purposes of this Corporation or abide by these Bylaws; fails to satisfy the qualifications for membership or fails in a material and serious degree to observe the rules of conduct of the Corporation or engages in conduct materially and seriously prejudicial to the purpose and interests of the Corporation. In the latter case, the Board shall give the member at least fifteen (15) days' prior written notice via personal delivery or certified or registered mail of the proposed expulsion, suspension or termination and of the reasons therefor. The member may submit a written statement to the Board regarding the proposed action not less than five (5) days before the effective date of the proposed expulsion, suspension or termination. Prior to the effective date of the proposed expulsion, suspension or termination, the Board shall review any such statement submitted and shall determine the mitigating effect, if any, of the information contained therein. A suspended member shall not be entitled to exercise any of the voting rights described in these Bylaws.

*Section 8. Good Standing.* If a member is in arrears in the payment of any installment of fees, periodic dues or assessments, for more than ~~thirty (30)~~ ninety (90) days, the Secretary shall notify the member of the delinquency. If no response from the member is received within thirty (30) days of the mailing of such notice, the member shall not be in good standing and shall not be entitled to vote as a member. The member may also be subject to

termination as set forth in Section 7 of this Article III. (Amended 2002)

*Section 9. Place of Meetings.* Meetings of members shall be held either at the principal office of the Corporation or at such other location within or outside the State of California that is designated either by the Board or by the written consent of all members entitled to vote.

*Section 10. Annual and Regular Meetings.* Annual and regular meetings of members ~~shall~~ may be held on such dates or at such times as may be fixed by the Board. In any year in which Directors are to be elected, the election ~~shall~~ may be held at the annual meeting of the members. The purpose of the annual and regular meetings shall be to transact pertinent business, share practice concerns and provide continuing education. (Amended 2002)

*Section 11. Special Meetings.* Special meetings of members may be called for any lawful purpose at any time by either (i) a majority of the Board or (ii) a majority of the Corporation's members and four (4) of its Directors. All requests for special meetings shall be in writing and be made to the President and Vice-President. The Secretary shall cause notice to be given to the members entitled to vote that a meeting will be held at time fixed by the Board not less than fourteen (14) nor more than sixty (60) days after the receipt of their request.

*Section 12. Notice of Meetings.* Written notice of each annual, regular and special meeting of members shall be given not less than fourteen (14) nor more than ninety (90) days before the date of the meeting to each member entitled to notice thereof; provided, however, that if notice is given by mail, and the notice is not mailed by first class, registered or certified mail, the notice shall be given not less than twenty (20) days before the meeting. Such notice shall state the place, date and hour of the meeting and the general nature of the business to be transacted, and no other business may be transacted. The notice of any meeting at which Directors are to be elected shall include the names of all those who are nominees at the time the notice is sent to members.

*Section 13. Quorum.* One-third (1/3) of the voting power represented in person or by written proxy shall constitute a quorum at any meeting of members. If a quorum is present, the affirmative vote of the majority of the voting power represented at the meeting, entitled to vote, and voting on any matter shall be the act of the members, unless the vote of a greater number is required by law, by the Articles of Incorporation of this Corporation or by these Bylaws. The members present at a duly called or held meeting at which a quorum is present may continue to do business until adjournment, notwithstanding the withdrawal of enough members to leave less than a quorum, if any action taken (other than adjournment) is approved by at least a majority of the members required to constitute a quorum.

*Section 14. Adjourned Meetings.* Any members' meeting, whether or not a quorum is present, may be adjourned from time to time by a vote of the majority of the votes represented in person but in the absence of a quorum (except as provided in Section 13 of this Article III) no other business may be transacted at such meeting. No meeting may be adjourned for more than forty-five (45) days. It shall not be necessary to give any notice of the time and place of the adjourned meeting or of the business to be transacted thereat, other than by announcement at the meeting at which such adjournment is taken; provided, however, that if after adjournment a new record date is fixed for voting, a notice of the adjourned meeting shall be given to each member who, on the record date for notice of the meeting, is entitled to vote at the meeting, as in the case of the meeting as originally called.

*Section 15. Record Date.* The record date for determining members entitled to notice of the meeting of members shall be at the close of business on the business day next preceding the day on which notice is given or, if notice is waived, at the close of business day next preceding the day on which the meeting is held.

*Section 16. Action Without Meeting.* Subject to Section 7513 of the California Nonprofit Mutual Benefit Corporation Law, any action that may be taken at any annual, regular or special meeting of members may be taken without a meeting if the written ballot of every

member is solicited. Approval by written ballot shall be valid only if the number of ballots cast within the time period specified equals or exceeds the quorum required to be present at a meeting authorizing the action, and the number of approvals equals or exceeds the number of votes that would be required to approve at a meeting at which the total number of votes cast was the same as the number of votes cast by ballot. Alternatively, any action required or permitted to be taken by the members may be taken without a meeting, if all member individually or collectively consent in writing to the action. The written consent or consents shall be filed with the minutes of the proceedings of the members.

*Section 17. Conduct of Meetings.* The President, or his or her designee, shall preside as chairman at all meetings of the members. All meetings shall be conducted in accordance with Roberts Rules of Order.

*Section 18. Proxies.* Each member entitled to vote may do so either in person or by one or more agents authorized by a written proxy, signed by the person and filed with the Secretary of the Corporation. If the Corporation has 100 or more members, any form of proxy distributed to 10 or more members shall afford an opportunity on the proxy to specify a choice between approval and disapproval of each matter or group of related matters and shall provide, subject to reasonable specified conditions that when the person solicited specifies a choice with respect to any such matter, the vote shall be cast in accordance with that specification. In any election of Directors any form of proxy that a member marks "withhold," or otherwise in a manner indicating that the authority to vote for the election of Directors is withheld, shall not be voted either for or against the election of a Director.

## ARTICLE IV DIRECTORS

*Section 1. Powers.* Subject to the limitations of the Articles of Incorporation, these Bylaws, and the California Nonprofit Mutual Benefit Corporation Law relating to action required to be approved by the members or by a majority of members, the activities and affairs of this

Corporation shall be conducted and all corporate powers shall be exercised by or under the direction of the Board. The Board may delegate the management of the activities of the Corporation to any person or persons, a management company, or committees however composed, provided that the activities and affairs of the Corporation shall be conducted and all corporate powers shall be exercised by or under the direction of the Board. Without prejudice to such general powers, but subject to the same limitations, the Board shall have the following powers in addition to the other powers enumerated in these Bylaws:

(a) to conduct, manage and control the affairs and activities of the Corporation and establish such administrative policies not inconsistent with law, the Articles of Incorporation or these Bylaws;

(b) to execute and deliver in the corporate name, agreements, promissory notes, or other evidences of debt and securities therefor and to make necessary expenditures for the Corporation;

(c) to authorize the issuance of memberships in the Corporation from time to time and determine appropriate membership dues, fees and assessments;

(d) to generally foster the growth and development of the Corporation;

(e) to review committee reports and determine appropriate action to be taken;

(f) to discharge such other duties as herein provided; and

(g) to select and remove all Officers, agents and employees of the Corporation, and prescribe powers and duties for such representatives as are consistent with law, the Articles of Incorporation, and these Bylaws.

*Section 2. Number and Qualification of Directors.* The authorized number of Directors shall be ~~nine (9)~~, twelve (12), unless such number is changed by a duly adopted amendment to these Bylaws. The President, Vice-President, Secretary and Treasurer shall all be Directors. ~~The immediate past President of~~

~~the Corporation shall serve as an ex-officio member of the Board, without the right to vote, for a period of two (2) years following expiration of his or her term as President.~~ Each Director shall be and continuously remain a licensed physician and surgeon as defined in the California Business and Professions Code. (Amended 2002)

*Section 3. Election and Term of Office.* Directors shall be elected at the annual meeting of the members, but if any such annual meeting is not held or the Directors are not elected at such meeting, the Directors may be elected at any special meeting of the members held for that purpose or by mail ballot. Directors shall serve for a terms of that vary from one (1) to three (3) years and until a successor has been elected and qualified. ~~No Director may serve for more than six (6) consecutive years. The terms services by individuals who are Directors because of their status as Officers shall not be counted in calculating such six (6) year period.~~ Each Director, including a Director elected to fill a vacancy, shall hold office until the expiration of the term for which elected or until a successor has been elected and qualified. (Amended 2002)

The Board of Directors shall be divided into three (3) classes, Class I, Class II and Class III. Each class shall consist of ~~three (3)~~ four (4) directors. The term of office of Class I Directors shall expire at the 1992 annual meeting of the members. The term of office of Class II Directors shall expire at the 1993 annual meeting of members. The term of office of Class III Directors shall expire at the 1994 annual meeting of members. This same process shall be followed in subsequent years. At each annual election, the Directors chosen to succeed those whose terms then expire shall be of the same class as the Directors they succeed, unless by reason of any changes in the authorized number of Directors, the Board designates one or more Directorships whose term then expires as Directorships of another class in order more nearly to achieve equality of number of Directors among the classes. In the event of any change in the authorized number of Directors, each Director then continuing to serve as such shall nevertheless continue as a Director of the class of which he or she is a member until the expiration of his or her

current term, or his or her prior death, resignation or removal. (Amended 2002)

~~Section 4. *Alternate Directors.* At each annual election of Directors, the members shall elect three (3) individuals to serve as "Alternate Directors." Upon the request of any Director, an Alternate Director shall serve in the place of such Director at Board meetings and have the authority to vote or take other action on matters upon which such other Directors is are authorized to vote or take action. Alternate Directors shall serve terms of one (1) year each. The provision for Alternate Directors contained in this Section 4 shall not increase the authorized number of the Corporation's Directors as set forth in Section 2 above, nor shall it change the quorum requirements set forth in Section 9 below. (Amended 2002)~~

*Section 5 4. Vacancies.* Any Director may resign effective upon giving written notice to the President or the Secretary, unless the notice specifies a later time for the effectiveness of such resignation. If the resignation is effective at a future time, a successor may be elected before such time to take office when the resignation becomes effective. Vacancies in the Board, except those existing as a result of a removal of a Director, may be filled by approval of the Board, or, if the number of Directors then in office is less than a quorum, by the unanimous written consent of the Directors then in office, the affirmative vote of a majority of Directors then in office at a meeting held pursuant to notice or waivers of notice, or by a sole remaining Director. Each Director so elected shall hold office until the expiration of the term of the replaced Director and until a successor has been elected and qualified. (Amended 2002)

A vacancy or vacancies in the Board shall be deemed to exist in (i) the event of the death, resignation or removal of any Director, (ii) if the Board by resolution declares vacant the office of a Director who has been declared of unsound mind by an order of court or who has been convicted of a felony, (iii) if the authorized number of Directors is increased, or (iv) if the members fail, at any meeting of the members at which any Director or Directors are elected, to elect the number of Directors to be elected at that meeting.

The members of this Corporation may elect a Director or Directors at any time to fill any vacancy or vacancies not filled by the Directors. No reduction of the authorized number of Directors shall have the effect of removing any Director prior to the expiration of the Director's term of office.

~~Section 6 5. *Place of Meeting.* Regular or special meetings of the Board shall be held at any place within or without the State of California which has been designated from time to time by the Board. In the absence of such designation, meetings shall be held at the principal office of the Corporation. (Amended 2002)~~

~~Section 7 6. *Regular Meetings.* Immediately following the annual meeting of members where Directors are elected election, the Board shall hold a regular meeting for the purpose of organization, election of Officers, and the transaction of other business. Other regular meetings of the Board shall be held quarterly (or more frequently as necessary) at such times as are fixed by the Board of Directors. Notice of the time and place of regular meetings shall be given to each Director by mail, in person, or by telephone at least fourteen (14) days prior to the meeting. (Amended 2002)~~

*Section 8 7. *Special Meetings.* Special meetings of the Board for any purpose or purpose may be called at any time by the President or a majority the Board. Notice of the time and place of special meeting shall be delivered personally or by telephone to each Director sent by first-class or priority mail or telegram, charges prepaid, addressed to each Director at that Director's address as it is shown on the records of the Corporation. In case the notice is mailed, it shall be deposited in the United States Mail at least four (4) days before the time of the holding of the meeting. In case the notice is delivered personally or by telephone or telegram, it shall be delivered personally or by telephone or to the telegraph company at least forty-eight (48) hours before the time of the holding of the meeting. Any oral notice given personally or by telephone may be communicated either to the Director or to a person at the office of the Director who the person giving the notice has reason to believe will promptly communicate it to the Director. The notice need not specify the purpose of the*

meeting or, if the meeting is to be held at the principal executive office of the Corporation, the place. (Amended 2002)

*Section 9 8. Quorum.* A majority of the authorized number of Directors shall constitute a quorum for the transaction of business, except to adjourn as provided in Section 12 of this Article. Every act or decision done or made by a majority of the Directors present at a meeting duly held at which a quorum is present shall be regarded as the act of the Board of Directors, subject to applicable provisions of the California Corporations Code. A meeting at which a quorum is initially present may continue to transact business notwithstanding the withdrawal of Directors, if any action taken is approved by at least a majority of the required quorum for that meeting. (Amended 2002)

*Section 10 9. Waiver of Notice.* Notice of the meeting need not be given to any Director who signs a waiver of notice or a written consent to holding the meeting or an approval of the minutes thereof, whether before or after the meeting, or who attends the meeting without protesting, prior thereto or at its commencement, the lack of notice to such Director. All such waivers, consents and approvals shall be filed with the corporate records or made a part of the minutes of the meeting. (Amended 2002)

*Section 11 10. Participation by Conference Telephone.* Members of the Board may participate in a meeting through use of conference telephone or similar communications equipment, so long as all members participating in such meeting can hear one another. (Amended 2002)

*Section 12 11. Adjournment.* A majority of the Directors present, whether or not a quorum is present, may adjourn any Board meeting to another time and place. Notice of the time and place of holding an adjourned meeting need not be given, unless the meeting is adjourned for more than twenty-four (24) hours, in which case notice of the time and place shall be given before the time of the adjourned meeting to the Directors who were not present at the time of the adjournment. (Amended 2002)

*Section 13 12. Action Without Meeting.* Any action required or permitted to be taken by the Board may be taken without a meeting, if all members of the Board shall individually or collectively consent in writing to such action. Such consent or consents shall have the same effect as a unanimous vote of the Board and shall be filed with the minutes of the proceedings of the Board. (Amended 2002)

*Section 14 13. Fees and Compensation.* Directors may receive such compensation, if any, for their services, and such reimbursement for expenses, as may be fixed or determined by the Board. (Amended 2002)

*Section 15 14. Prohibition Against Proxy Voting.* No Director may vote by proxy. (Amended 2002)

*Section 16 15. Attendance Requirement.* Board members whose unexcused absences exceed three consecutive (3) meetings in any one (1) year period may be subject to removal from the Board. (Amended 2002)

## ARTICLE V OFFICERS

*Section 1. Officers.* The Officers of this Corporation shall be a President, a Vice-President, a Secretary and a Treasurer. The Corporation may also have, at the discretion of the Board, one or more Assistant Secretaries, one or more Assistant Treasurers, and such other Officers as may be elected or appointed in accordance with these Bylaws. Any number of offices may be held by the same person unless the California Corporations Code, the Articles of Incorporation or these Bylaws provide otherwise.

*Section 2. Election and Term.* The Officers of the Corporation, except such Officers as may be elected or appointed in accordance with the provisions of Section 3 or Section 5 of this Article V, shall be chosen every other year by, and shall serve at the pleasure of, the Board, and shall hold their respective offices for (a) terms of two (2) years; (b) until they no longer serve as Directors of the Corporation; (c) until their resignation, removal or other disqualification from service; or (d) until their respective successors are elected, whichever occurs first.

*Section 3. Subordinate Officers.* The Board may elect, and may empower the President to appoint, such other Officers as the business of the Corporation may require, each of whom shall hold office for such period, have such authority, and perform such duties as are provided in these Bylaws or as the Board may from time to time determine.

*Section 4. Removal and Resignation.* Any Officer may be removed, either with or without cause, by the vote of at least ~~six (6)~~ eight (8) Directors. No removal shall occur until the Officer has been advised of the reasons for the removal and been given an opportunity to discuss the matter with the Board. Any such removal shall be without prejudice to the rights, if any, of the Officer under any contract of employment of the Officer. Any Officer may resign at any time by giving written notice to the Corporation, but without prejudice to the rights, if any, of the Corporation under any contract to which the Officer is a party. Any such resignation shall take effect at the date of the receipt of such notice or at any later time specified therein and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. (Amended 2002)

*Section 5. Vacancies.* A vacancy in any office due to the death, resignation, removal, disqualification, or any other cause, shall be filled in the manner prescribed in these Bylaws for regular election or appointment to such office, provided that such vacancies shall be filled as they occur and not on a biannual basis.

*Section 6. President.* The President shall be the Chief Executive Officer of the Corporation and shall, subject to the control of the Board, have general supervision, direction and control of the business and the Officers of the Corporation. The President, or his or her designee, shall preside at all meetings of the members and at all meetings of the Board. The President shall have the general powers and duties of management usually vested in the office of president of a corporation, and shall have such other powers and duties as from time to time may be prescribed by the Board or these Bylaws. Subject to approval by the Board, the President shall appoint all standing and any special committees and chairpersons of such

committees. The President shall be an ex-officio member of all committees and shall make certain that all members comply with the rules and regulations of the Corporation.

*Section 7. Vice-President.* In the absence or disability of the President, the Vice-President, shall perform all duties of the President, and when so acting shall have all the powers of, and be subject to all the restrictions upon, the President. The Vice-President shall have such other powers and perform such other duties as from time to time may be prescribed by the President, the Board of Directors or these Bylaws.

*Section 8. Secretary.* The Secretary shall keep or cause to be kept at the principal office or such other place as the Board may direct, a book of minutes of all meetings and actions of Directors, committees of Directors and members, with the time and place of holding, whether regular or special, and, if special, how authorized, the notice given, the names of those present or represented at members' meetings and the proceedings. The Secretary shall give or cause to be given notice of all meetings of the members and of the Board required by these Bylaws and shall have such other powers and perform such other duties as from time to time may be prescribed by the Board or these Bylaws.

*Section 9. Treasurer.* The Treasurer shall be the Chief Financial Officer of the Corporation and shall keep and maintain or cause to be kept and maintained adequate and correct books and records of accounts of the properties and business transactions of the Corporation. The Treasurer shall be responsible for collecting dues from members of the Corporation and keeping an accurate account of all dues received. The Treasurer shall also be responsible for preparing annual budgets of the Corporation for approval by the Board. The Treasurer shall be required to present the annual budget to the Board at a regularly scheduled meeting of the Board. The Treasurer shall render to the President and the Board, whenever either requests it, an account of all of his or her transactions as Treasurer and of the financial condition of the Corporation and shall have such other powers and perform such other duties as may be prescribed by the Board or these Bylaws.



Section 10. Executive Director. The Executive Director will be selected by the Board and shall serve as an employee of the Corporation without voting rights but has the privilege of the floor. The Executive Director cannot hold any other office. The Executive Director has fiscal, planning and coordination responsibilities. The Executive Director shall attend all meetings of the membership and the Board and shall work to ensure continuity of the Corporation's business. (Amended 2002)

## ARTICLE VI COMMITTEES

*Section 1. In General.* The Board of Directors may, by resolution adopted by a majority of the authorized number of Directors, designate one (1) or more standing or advisory committees whose members shall serve at the pleasure of the Board of Directors. All committees shall report their findings and recommendations to the Board of Directors.

*Section 2. Prohibited Activities.* No committee shall have authority with respect to (a) any action for which the California Corporations Code requires approval of the members or the majority of all members; (b) the filling of vacancies on the Board or any committee; (c) the fixing of compensation of the Directors for serving on the Board or any committee; (d) the amendment or repeal of bylaws or the adoption of new bylaws; (e) the amendment or repeal of any resolution of the Board which by its express terms is not so amendable or repealable; (f) the appointment of other committees of the Board or the members thereof; (g) the expenditure of corporate funds to support a nominee for Director after there are more people nominated for Director than can be elected; or (h) the approval of any self-dealing transaction as such transactions are defined in the California Corporations Code.

*Section 3. Executive Committee.* There shall be an Executive Committee which, shall be a standing Committee of the Board and shall consist of all Directors who also are Officers of the Corporation. The Chairman of the Executive Committee shall be the person then serving as Chairman of the Board of Directors. The Executive Committee shall have authority to act for the Corporation, subject to the

provisions of Section 2 of this Article VI. The Executive Committee shall establish rules and regulations for its meetings. It shall meet at such times as it deems necessary, provided that reasonable notice of all meetings of the Executive Committee shall be given to its members and no act of the Executive Committee shall be valid unless approved by the vote or written consent of a majority of its members. The Chairman and each member of the Executive Committee shall serve until the next election of Officers or Directors and until his or her successor is appointed, or until he or she is removed, resigns, or otherwise ceases to qualify as a member of the committee.

*Section 4. Advisory Committees.* Advisory committees may be appointed and may consist of one or more persons who shall be appointed by the President or the Directors of the Corporation. Advisory committees shall have no legal authority to act for the Corporation, but shall report their findings and recommendations to the Board of Directors.

*Section 5. Quorum.* At all committee meetings, a majority of the members of the committee shall be necessary to constitute a quorum for the transaction of business, except that a majority of the committee members present, whether or not a quorum, may adjourn any committee meeting to another time and place. The act of a majority of the members present at a meeting at which there is a quorum shall be the act of the committee. Notwithstanding the foregoing, the members present at a meeting at which a quorum is initially present may continue to transact business, notwithstanding the withdrawal of committee members, so long as any action taken is approved by at least a majority of the required quorum for such meeting.

## ARTICLE VII INDEMNIFICATION & INSURANCE

*Section 1. Indemnification.* To the full extent permitted by law and in the manner provided by law, this Corporation may indemnify against liability and hold harmless any person who was or is a party to or is threatened to be a party to, or is otherwise involved in any threatened, pending or completed action, suit or proceeding, whether civil, criminal,

administrative or investigative, by reason of the fact that such person is or was a Director, Officer, employee or agent of this Corporation when serving in an official capacity on behalf of this Corporation or is or was serving at the request of this Corporation as a Director, Officer, employee or agent of another corporation, domestic or foreign, non-profit or for-profit, partnership, joint venture, trust or other enterprise. The foregoing rights of indemnification shall not be deemed to be exclusive of any other rights to which such person may be entitled under applicable law and shall continue as to a person who has ceased to be a Director, Officer, employee or agent of this Corporation and shall inure to the benefit of the estate, executors, administrators, heirs, legatees, or devisees of any such person to the extent such action, suit or proceeding survived the death of such person.

*Section 2. Insurance.* The Board of Directors may adopt a resolution authorizing the purchase and maintenance of insurance on behalf of any person who is or was a Director, Officer, employee or agent of this Corporation against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such, whether or not the Corporation would have the power to indemnify the agent against such liability under the provisions of this Article.

## ARTICLE VIII AMENDMENTS TO THE BYLAWS

These Bylaws may be amended or repealed at any time by approval of two-thirds (2/3) of the members voting and approval by the Board. All proposed amendments to the Bylaws shall be submitted in writing to the Secretary and then distributed to the members and the Board at least thirty (30) days prior to the ~~date scheduled for the membership meeting at which the proposed amendment will be considered~~ annual election. (Amended 2002)

## ARTICLE IX GENERAL PROVISIONS

*Section 1. Maintenance of Corporate Records.* The Corporation shall maintain, at a minimum, the following records: (a) adequate and correct books and records of account; (b)

written minutes of the proceedings of its members, Board and committees of the Board; and (c) a record of each member's name and address.

*Section 2. Inspection of Corporate Records.* The accounting books, records, minutes of proceedings of the Board, its members and any committee of the Board, shall be kept in such place or places designated by the Board or, in the absence of such designation, at the principal office of this Corporation. The minutes shall be kept in written or typed form or in any other form capable of being converted into written, typed or printed form and the accounting books and records shall be kept either in written or typed form or in any other form capable of being converted into written, typed or printed form. Each Director shall have the right at any time to inspect all books, records and documents of every kind and the physical properties of this Corporation. Such inspection by a Director may be made in person, or by the agent or attorney of such Director. The right of inspection includes the right to copy and make abstracts of documents. (Amended 2002)

*Section 3. Inspection of Articles and Bylaws.* The Corporation shall keep in its principal office in the State of California the original or a copy of its Articles of Incorporation and of these Bylaws as amended to date, which shall be open to inspection by Directors, Officers and members at all reasonable times during offices hours.

*Section 4. Annual Report.* The Board of Directors shall prepare an annual report within 120 days after the end of the Corporation's fiscal year. The annual report shall be sent to each Director of the Corporation and upon written request by a member, to the requesting member. The annual report shall be prepared in conformity with the requirements of the California Nonprofit Corporation Law as such law now exists and may hereafter be amended.

*Section 5. Endorsement of Documents: Contracts.* All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of or payable to the Corporation, shall be signed or endorsed by such person or persons in such manner as shall be determined from time to time by

resolution of the Board of Directors. Except as otherwise provided in these Bylaws, the Board shall authorize two (2) Officers of the Corporation to enter into contracts and execute instruments in the name of and on behalf of the Corporation, each of whom shall have the authority to act independently, and such authority may be general or confined to specific instances and, unless so authorized by the Board, no individual shall have any power or authority to bind the Corporation by any contract or engagement or to pledge its credit or to render it liable for any purpose or in any amount.

*Section 6. Fiscal Year.* The fiscal year of this Corporation shall begin on the first day of January and end on the last day of December of the same year.

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